

SPEA Administrative Officers and Dean's Council

Welcome to SPEA!

Indiana University founded the School of Public and Environmental Affairs (SPEA) nearly 40 years ago to prepare students to address the issues of modern society in ways that more traditional schools overlooked. At SPEA, people learn how to work in government, nonprofit and business roles to make positive changes in their communities, their states, their countries and the world.

SPEA graduates lead the organizations that make and enforce laws, keep communities livable and safe, shape smart public policy, protect the planet and help our fellow citizens. Through the combined study of civic leadership, management, policy studies, media and public affairs, criminal justice and public safety, SPEA students develop both the practical and philosophical skills that prepare them to develop solutions to society's problems.

SPEA is located on the busy IUPUI campus in the heart of downtown Indianapolis. For students learning how to make a difference in business, government and nonprofit organizations, what better place to study than a major city where such organizations are headquartered? IUPUI is just a short walk or ride from bustling city, state and federal government centers as well as hundreds of corporations and nonprofit organizations. Internships, mentors and active learning opportunities are right around the corner. Well-connected to these institutions, SPEA's faculty members are recognized for their credentials, experience, involvement and impact worldwide. With the entire Central Indiana community as their learning lab, SPEA students have unmatched access to the people and places where change happens first.

At SPEA, we believe a better world starts with you.

Overview

The School of Public and Environmental Affairs (SPEA) is a professional school dedicated to applied interdisciplinary learning combining the study of public affairs, management, criminal justice, public safety, emergency management and environmental policy. The interests of the faculty and professional staff typically fall into one or more of the following areas:

- Criminal justice
- Emergency management
- Environmental policy
- Finance and economics
- Law
- Nonprofit management
- Policy and administration
- Public safety
- Urban affairs

The school's faculty, staff, and students work individually and collaboratively to solve problems that require SPEA's unique combination of in-depth knowledge in the natural, behavioral, social, and administrative sciences.

SPEA is a resource to many Indiana communities. Public and private organizations, as well as all levels of

government, benefit from the knowledge and expertise of SPEA faculty, staff, and students.

History

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At SPEA, we believe a better world starts with you.

Facilities

The School of Public and Environmental Affairs is located in the Business/SPEA Building.

Street Address 801 W. Michigan St., Indianapolis, IN

Building Code BS

Nearest Guest Parking Garage [North Street](#)

Campus map available at - <http://www.iupui.edu/buildings/BS>.

BS 1000 is the SPEA student lounge for undergraduate and graduate SPEA students. All current SPEA students will be given access to the lounge at the beginning of each term. Students will enter using their JagTag. The lounge includes a computer lab (available to students except when class is taking place in lab), lockers, and study space. Students can use the lounge for independent study, group study, or SPEA student organization. BS 1000 is open during normal BS building hours.

Accreditation & Licenses

The Master of Public Affairs program is accredited by the [National Association of Schools of Public Affairs and Administration \(NASPAA\)](#).

SPEA is also a member of the [American Society for Public Administration \(ASPA\)](#) and the [Association for Public Policy Analysis and Management \(APPAM\)](#).

Indiana University, a member of North Central Association (NCA), is accredited by The Higher Learning Commission, www.ncahigherlearningcommission.org.

Contact Information

School of Public and Environmental Affairs
Business/SPEA Building (BS) 3025
801 W. Michigan Street
Indianapolis, IN 46202
317-274-4656/toll free 877-292-9321

www.spea.iupui.edu

SPEA Student Services

BS 3025
Phone: (317) 274-4656
Toll-free: (877) 292-9321

For undergraduate program inquiries, email to infospea@iupui.edu.

For graduate program inquiries, email to speaga@iupui.edu.

Undergraduate Admissions

The School of Public and Environmental Affairs (SPEA) considers dual admission of beginning students with University College (UCOL) and direct admission of transfer students. Students can be considered for any term.

Beginners (Direct Admission to SPEA)

Beginner students will receive Direct (Dual) Admission to SPEA and University College (UCOL), if they meet the following criteria:

1. Have completed Core 40 or Academic Honors diploma.
2. Have 1000+ SAT combined total of critical reasoning and math score or ACT composite of 21.
3. Have 3.00 GPA.

Transfer Admission

Students transferring from other institutions will receive Direct Admission to SPEA, if they meet the following criteria:

1. Cumulative GPA of 2.0 and above.
 2. Last completed semester with a GPA of 2.0 and above.
 3. Completed 12 or more transferable credit hours.
- SPEA reserves the right to review and withhold admission in those cases where students have been granted forgiveness, exclusion, or similar exemptions that remove from the cumulative GPA calculation grades that would typically be included in the GPA. SPEA does recognize grade replacements for courses that have been retaken at an institution where the higher of the course grades has been used to compute the cumulative GPA.
 - SPEA reserves the right to review and withhold admission in those cases where students are seeking to transfer to SPEA from another institution,

but they also have a previous record at IUPUI which does not meet good standing requirements.

Intercampus Transfer, Temporary or Permanent

SPEA students at any campus of Indiana University may transfer permanently to SPEA on another campus, provided they meet the requirements for admission, good academic standing, and plurality of courses on that campus. SPEA students seeking a temporary transfer to SPEA Indianapolis must meet the good academic standing requirement.

Good academic standing requires the following:

1. Cumulative GPA – 2.0 and above.
2. Semester GPA – 2.0 and above.
3. SPEA major GPA – 2.3 minimum, providing the student has completed 12 transferable credit hours or more in the major.

Intercampus transfer students must meet the plurality requirement. The campus at which a student completes the plurality (more than half) of course work will award the degree, provided that campus is authorized to grant the degree.

Permanent intercampus transfer students, who do not meet the regular admission requirements, may be considered for admission to University College.

Transferring to SPEA from University College or another IUPUI academic unit

Students who start out in University College or another academic school at IUPUI are eligible to certify or transfer into SPEA after they have declared a major in SPEA and completed a 2.0 cumulative and prior term GPA. In addition, if the student has completed 12 or more hours in the SPEA major, he or she also needs a 2.3 SPEA GPA.

Returning Students

Students who were previously in SPEA or another academic unit and were in good academic standing (semester and cumulative GPA's above 2.0, and SPEA major GPA above 2.3) when they stopped out and currently do not have a service indicator (probation with impact or academic dismissal) will be regularly admitted.

Students who were previously in SPEA and were not in good academic standing when they stopped out may be considered for admission on probation.

Students dismissed from SPEA or another IU school will need to submit a readmission petition to be considered for admission on probation.

Second Undergraduate Degree Applicants

Students who are seeking a second undergraduate degree are encouraged to explore SPEA graduate programs or graduate certificate programs.

Students must petition to SPEA for approval to pursue a second bachelor's degree.

Credit for Police and Fire training

SPEA credit for police and fire training

SPEA grants credit for graduates of the Indianapolis Fire Department Training academies and graduates of five

certified Indiana police training academies. Qualified firefighters receive 9 hours for designated SPEA courses, and qualified law enforcement academy graduates receive 12 hours for designated courses. This credit is awarded by written notification from SPEA to Admissions. The individual must either (1) be currently enrolled or (2) applied and accepted for admission. Once graduation from the academy with a 77% or better has been confirmed by SPEA, the credit is posted as transfer credit and there becomes "official" once the student completes one additional IUPUI course. There is no charge for this credit. Individuals who believe they qualify should contact SPEA Student Services. Recipients of firefighter and law enforcement credit should be directly admitted to SPEA when they apply for the credit.

Credit for law enforcement training

Sworn full-time police officers who have graduated from any of the five law enforcement academies in Indiana are eligible for 12 undergraduate credit hours from SPEA IUPUI. You can apply these credits towards any of SPEA's undergraduate degree programs. The course credit is for Criminal Law SPEA-J 301, Criminal Investigations SPEA-J 320 and six hours of Internship in Criminal Justice SPEA-J 380. For more information contact the SPEA Recorder at 317-274-4656.

Credit for fire training

Full-time firefighters who are trained and employed by the following departments are eligible for nine undergraduate credit hours from the School of Public and Environmental Affairs. You can apply these credits towards any of SPEA's undergraduate degree programs. The course credit is for Principles of Public Safety SPEA-J 376, Emergency Services Administration SPEA-V 375 and Internship in Public Affairs SPEA-V 380.

Participating fire departments:

- Indianapolis
- Decatur Township
- Franklin Township
- Lawrence Township
- Perry Township
- Pike Township
- Warren Township
- Washington Township
- Wayne Township
- Avon
- Beech Grove
- Brownsburg
- Carmel
- Fishers
- City of Franklin
- City of Lawrence
- Noblesville
- Speedway

For more information, contact the SPEA Recorder at 317-274-4656.

Probationary Admission

Probationary Admission

Applicants (undergraduate and graduate) may be admitted, case-by-case, on a probationary basis.

Graduate Admission

Procedure

Application Information about graduate study, including literature and application materials, may be obtained from the School of Public and Environmental Affairs Web site (www.spea.iupui.edu).

Eligibility For most programs, applicants with bachelor's degrees in any field from an accredited institution are eligible to apply for admission to the graduate programs of the School of Public and Environmental Affairs.

Application Submission Applicants should apply to a degree or certificate program and request financial assistance as early as possible before the desired semester of enrollment. All forms must be completed and received by the SPEA Graduate Admissions Office at IUPUI before May 15 to attend the fall semester, before September 15 to attend the spring semester, and by March 15 to attend the summer sessions. SPEA accepts late applications for admission.

Admission Each application for admission is carefully evaluated by the admissions committee for the appropriate degree. Applicants to all SPEA degree programs must do the following:

1. Submit applications to the graduate program office. Application materials can be found at www.spea.iupui.edu; select Prospective Students and click on APPLY for instructions and information.
2. Submit complete official transcripts from any other colleges and universities attended. Exception: Students who have taken course work on any Indiana University campus do not need to submit an Indiana University transcript.
3. Submit proof of bachelor's degree certification (official transcripts) from an accredited institution. Students who have not completed undergraduate course work at the time of application may be admitted based on the strength of previous work, but a final transcript attesting to the award of a bachelor's degree must be submitted before the student can enroll.
4. Pay a nonrefundable application fee to Indiana University.
5. When applying to degree programs Master of Public Affairs (M.P.A.) or Master of Science in Criminal Justice and Public Safety (M.S.C.J.P.S.), required documentation includes:
 - online application, all sections completed,
 - official transcripts for all colleges and universities attended. Students who have taken course work on any Indiana University campus do not need to submit an Indiana University transcript.
 - three Application Reference Forms completed by faculty and professionals familiar with applicant's activities and potential to succeed in graduate work.

- Graduate Record Examination (GRE) official scores preferred. GMAT and LSAT scores will be considered.
 - resume
 - complete personal statement and departmental question sections on application,
 - supplemental questions in the application under departmental questions section
6. When applying to certificate programs, the following documentation is required:
- online application (GRE scores and references are not required),
 - official transcripts from all colleges and universities attended. Students who have taken course work on any Indiana University campus do not need to submit an Indiana University transcript.
 - resume
 - complete personal statement and departmental question sections on application, and
 - supplemental questions in the application under departmental questions section.
7. International students must apply to SPEA using the online application, complete the international section, and pay the nonrefundable international application fee (subject to change). SPEA will accept the same paper application that you have submitted to the Office of International Affairs (OIA), along with additional required SPEA documents, but the online application is preferable. You are required to provide official scores of one of the English proficiency exams.

International application priority deadlines are February 1 for fall semester application and October 15 for spring semester application. Visit the SPEA Web site at www.spea.iupui.edu or the OIA Web site at www.international.iupui.edu for more information.

LSAT, GRE, and GMAT Requirements Applicants may submit LSAT or GMAT (Law School Admission Test or Graduate Management Admission Test) scores in lieu of GRE (Graduate Record Examination) scores. Other degrees require the GRE. Information concerning the GRE is available from Graduate Record Examination, Educational Testing Service, P.O. Box 6000, Princeton, NJ 08541, (609) 771-7670, or (866) 473-4373, or visit the Web site: www.gre.org. Information concerning the LSAT is available from Law School Admission Services, P.O. Box 2000, Newtown, PA 18940, (215) 968-1001 or visit them on the Web site at www.lsac.org.

Admission Status

Regular (Unconditional) Admission Status Applicants with this status have met all admission requirements for the specific degree program and may enroll in accordance with the entry date contained in the application for admission.

Deferred Admission Following notice of regular admission, applicants may defer enrollment for a maximum of one year. Transcripts of course work completed during the deferral period must be submitted,

and the admissions committee may request additional letters of recommendation. Should the additional material prove unsatisfactory, the admission may be canceled. Applicants who fail to enroll within one year may need to reapply for admission.

Conditional Admission Applicants may be admitted on a provisional basis if GRE or LSAT scores or prior grade point averages are below admission criteria. Conditional status is removed upon fulfillment of conditions stipulated by the relevant degree program admissions committee.

Provisional Admission Applicants may be admitted on a provisional basis if GRE or LSAT scores or prior grade point averages are below admission criteria. Provisional status is removed upon fulfillment of conditions stipulated by the relevant degree program admissions committee.

Admission with Deficiencies Applicants may be admitted with deficiencies on a case-by-case basis if they lack course work in certain foundation areas such as mathematics, economics, or statistics.

Nondegree Enrollment Applicants who have a bachelor's degree and who have not been admitted to the graduate program may enroll in SPEA courses as nondegree graduate students. Procedures may vary across campuses. **Please note that nondegree students are not eligible for financial aid.**

If nondegree students later wish to obtain SPEA graduate degrees, they must apply for admission to the specific degree program. Note that not more than 12 hours of graduate credit completed as a nondegree student may be credited toward a SPEA graduate degree. Not more than 9 hours of SPEA graduate credit earned as a nondegree student may be credited toward SPEA certificate programs.

Admission

- Undergraduate Admission
- Credit for Police and Firefighter training
- Probationary Admission
- Graduate Admission

SPEA Accelerated Masters

The Accelerated Masters Program is a competitive program for outstanding SPEA undergraduate students. Students may apply to the Master of Public Affairs (M.P.A.) or the Master of Science in Criminal Justice and Public Safety (M.S.C.J.P.S.) early in their junior year.

Participation in this program allows students to fulfill some graduate program requirements during their senior year. Graduate courses count for both graduate and undergraduate degree requirements. Before starting the graduate program, students must have satisfied all general education and specific core requirements.

Admission

The program admits students from among the top tier of SPEA undergraduate majors. To be considered, a student must:

- Complete a minimum of 96 credit hours for the accelerated M.P.A. or 102 credits for the accelerated M.S.C.J.P.S. toward their undergraduate degree

including specified general education, major, and elective requirements (see appropriate degree planning sheet below).

- Have no more than 30 transfer hours counted toward graduation requirements.
- Have a 3.2 undergraduate GPA and a 3.5 SPEA major GPA.
- [Apply online](#) for the M.P.A. or M.S.C.J.P.S. degree programs via the school's master's programs admission process.
- Submit at least three letters of recommendation from faculty members.
- Submit a personal statement.

Degree Planning Sheet

- [Accelerated M.P.A. Planning Sheet](#) (for undergraduate Civic Leadership, Management, Policy Studies, and Media and Public Affairs majors)
 - Must complete a minimum of 96 specific undergraduate credits including general education, SPEA major courses, and elective requirements.
 - Undergraduate SPEA major courses include:
 - For Civic Leadership majors - SPEA V170, V264, V382, V412, V435, V263 or V362, V473 or V450 (Indiana Leadership Seminar)
 - For Management majors - SPEA V170, V358, V366, V372, V221 OR V264 OR V375, V346 OR V356 OR V369 OR V373 OR V379 OR V458 OR V412 OR V435 OR V443, V473 OR V450 (Indiana Leadership Seminar)
 - For Policy Studies majors - SPEA V170, V348, V372, V378, V412, V221 OR V362, V473 or V450 (Indiana Leadership Seminar)
 - The accelerated program allows students to double count 24 credits from the MPA towards the BSPA.
- [Accelerated M.S.C.J.P.S. Planning Sheet](#) (for undergraduate Criminal Justice)
 - Must complete a minimum of 102 specific undergraduate credits including general education, SPEA major courses, and elective requirements.
 - Undergraduate SPEA major courses include:
 - For Criminal Justice majors - SPEA J101, J150, J201, J202, J306, J321, J331, J301 OR J302, 1 CJ elective course (3 cr), and 1 Management and Policy course (see list on degree planning sheet)
 - The accelerated program allows students to double count 18 credits from the M.S.C.J.P.S. towards the B.S.C.J.
- [Accelerated M.S.C.J.P.S. Planning Sheet](#) (for undergraduate Public Safety Management)
 - Must complete a minimum of 102 specific undergraduate credits including general education, SPEA major courses, and elective requirements.

- Undergraduate SPEA major courses include:
 - For Public Safety Management majors - SPEA J101, J150, J202, J272/V272, J376, J387, J429, 1 PSM elective (see list on degree planning sheet), 1 management and policy course (see list on degree planning sheet).
- The accelerated program allows students to double count 18 credits from the M.S.C.J.P.S. toward the B.S.C.J.

SPEA Undergraduate Scholarships

IUPUI offers many scholarships for both incoming freshmen and continuing students. For a comprehensive list of all IUPUI scholarships, please visit the [Office of Student Scholarships](#) website.

In addition, the School of Public and Environmental Affairs offers scholarships to incoming and current SPEA undergraduate students. Students may apply for SPEA scholarships by submitting the appropriate SPEA scholarship application and additional required materials, including a current resume and an essay explaining why you are a good candidate for that particular scholarship (essay guidelines are in the application).

To be eligible for a SPEA Student Scholarship, students must be in good academic standing, both when you apply for the award and when you receive it.

Recipients of SPEA scholarships are selected by members of the SPEA Scholarship Committee, comprised of SPEA faculty and staff. All SPEA scholarship recipients are recognized at the SPEA scholarship luncheon in October.

Award amounts range from \$500 to \$2000 per year, per scholarship and are noted on the scholarship application.

All SPEA scholarships are non-renewable, though former recipients may apply again. Fall scholarships refers to those scholarships that can be used in the fall semester; spring scholarships are for spring semester

Deadlines

Fall scholarship deadline is **January 27** for:

- SPEA Alumni Association Scholarships

Fall scholarship deadline is **February 15** for:

- SPEA New Student Scholarship

Fall scholarship deadline is **March 30** for:

- Indianapolis World Police and Fire Games Scholarships

Fall scholarship deadline is **April 1** for:

- Cory R. Elson Scholarship*
- Hudnut Scholarship in Public Leadership*
- International Experience Scholars*
- Jason Baker Spirit Award*
- Lindsey Scholarship for Civic Engagement*
- Plater International Scholars*

Spring scholarship deadline is **September 15**, for the following scholarship:

- Bingham McHale LLP INGroup Legislative Conference Scholarship*

*Scholarships marked with an asterisk use the [standard SPEA application](#). Those without an asterisk have applications specific to the scholarship.

For additional scholarship information, please contact SPEA Student Services at infospea@iupui.edu or (317) 274-4656.

SPEA Undergraduate Student Scholarships
Bingham McHale LLP INGroup Legislative Conference Scholarship (application due **September 15**)

The Bingham McHale scholarship supports academically successful students who are interested in a future career in state government. To apply, you must be a SPEA undergraduate student, have completed 60 or more credit hours, and be in good academic standing. The winner of this scholarship will attend the Bingham McHale luncheon in December.

Cory R. Elson Scholarship (application due **April 1**)
 The Cory R. Elson Scholarship provides recognition and financial support to criminal justice students who wish to pursue a career in policing. To apply, students must have completed 60 or more credit hours and have a least a 2.67 cumulative IU GPA.

Hudnut Scholarship in Public Leadership (application due **April 1**)
 The Hudnut Scholarship in Public Leadership supports SPEA Public Affairs majors interested in pursuing a future career in public leadership. To apply, you must be a SPEA undergraduate student pursuing a Public Affairs degree (which includes Civic Leadership, Management, Media and Public Affairs and Policy Studies majors).

International Experience Scholars (application due **April 1**)

This scholarship supports SPEA students who are studying abroad, and to apply, you must be a SPEA undergraduate student in good academic standing. Recipients will be expected to document and share their experience with SPEA through means such as photography, blogging or journaling.

Jason Baker Spirit Award (application due **April 1**)
 The Jason Baker Spirit Award provides recognition and financial support to SPEA students who wish to pursue a career in law enforcement. This award honors fallen police officer Jason Baker's spirit and his enduring devotion to a career in law enforcement. To apply, you must be a SPEA undergraduate student in good academic standing. You must also have a proven track record of commitment to the profession of law enforcement.

Lindsey Scholarship for Civic Engagement (application due **April 1**)

The Lindsey Scholarship for Civic Engagement supports a SPEA student who has an interest in environmental affairs or planning. The winner should be interested in solving global problems, especially environmental degradation and poverty; have a record of volunteerism, community service and/or civic engagement; and be committed to a career in public service or in the nonprofit sector, with special emphasis on the environmental area. To apply, you must be a SPEA student in good academic standing.

SPEA Alumni Association Scholarships (application due **January 27**)

The School of Public & Environmental Affairs (SPEA) Alumni Association is proud to sponsor \$1,000 scholarships for current SPEA students. The scholarships will be awarded to undergraduate and graduate students, from any IU campus, who meet the qualifications. Please click [here](#) for more information and to apply for this scholarship.

SPEA New Student Scholarship (application due **February 15**)

This scholarship provides \$500 to a student who is in his or her first semester of majoring in a SPEA academic program. Qualified students must have graduated in the top 25% of their high school class and earned an SAT score of 1000 or more (or ACT score of 21 or more). [Apply online](#) by February 15.

Plater International Scholars (application due **April 1**)
 The Plater International Scholars award supports a SPEA student committed to international affairs. A typical winner may be participating in an overseas experience or involved in campus or academic pursuits related to international affairs. To apply, you must be a SPEA student in good academic standing and demonstrate academic excellence.

World Police & Fire Games Scholarships (application due **March 30**)
 Current full-time and retired police officers and firefighters in the state of Indiana are eligible to receive scholarship money to pay for the cost of tuition and fees for up to four IUPUI courses each year (two courses per semester, maximum). For more information, contact Jim White; jw1@iupui.edu or (317) 278-8624. [Download the application](#)

Credit for Fire Training

Full-time firefighters who are trained and employed by the following departments are eligible for nine undergraduate credit hours from the School of Public and Environmental Affairs. You can apply these credits towards any of SPEA's undergraduate degree programs. The course credit is for Principles of Public Safety SPEA-J 376, Emergency Services Administration SPEA-V 375 and Internship in Public Affairs SPEA-V 380.

Participating fire departments:

- Indianapolis
- Decatur Township
- Franklin Township
- Lawrence Township
- Perry Township
- Pike Township
- Warren Township
- Washington Township
- Wayne Township
- Avon
- Beech Grove
- Brownsburg
- Carmel
- Fishers
- City of Franklin
- City of Lawrence
- Noblesville
- Speedway

For more information, contact the SPEA Recorder at 317-274-4656. Download an [application for credit](#).

Credit for Law Enforcement Training & Correctional Training Institute

Credit for Law Enforcement Training

Sworn full-time police officers who have graduated from any of the five law enforcement academies in Indiana are eligible for 12 undergraduate credit hours from SPEA IUPUI. You can apply these credits towards any of SPEA's undergraduate degree programs. The course credit is for Criminal Law SPEA-J 301, Criminal Investigations SPEA-J 320 and six hours of Internship in Criminal Justice SPEA-J 380. For more information contact the SPEA Recorder at 317-274-4656. Download an [application for credit](#).

Correctional Training Institute

SPEA students who have completed the Correctional Training Institute through the Department of Corrections have the opportunity to earn 6 credits toward their degree. Credit is earned through Indiana State University (ISU). Applications are sent to ISU during the training sessions. The admission and registration process can take up to 6 months to process. Once processed, IUPUI students will need to request an official ISU transcript to be sent to IUPUI for transfer credit evaluation. At the Correctional Training Institute, state employees are given the opportunity to take ISU Criminology 210 and Criminology 298 for a total of 6 credits. CRIM 210 (Introduction to Corrections) will transfer to IUPUI as SPEA-J 331 (Corrections). CRIM 298 (Practicum in Criminal Justice) will transfer to IUPUI as SPEA UN 200 and will count as an elective. For more information please visit <http://www.indstate.edu/cep/Buttons/CTI.htm>.

Civic Leadership (B.S.P.A.)

The Bachelor of Science in Public Affairs in Civic Leadership requires 120 credit hours. The SPEA curriculum is divided into three categories: general education, electives, and major area. Public Affairs majors focus on how we provide for our citizens, making our communities better places to live, work and raise a family. Public Affairs students study and analyze government policies, and learn how to manage government and nonprofit organizations. A Civic Leadership major teaches students how individuals and organizations can work together to provide for their communities. Graduates often work in public service roles - leading businesses, nonprofit organizations or government agencies. This major is ideal for pre-law students, or students interested in advocacy or community leadership.

1. Communications (3 courses; 9 cr.)

- ENG-W 131 Elementary Composition I (3 cr.)
- COMM-R 110 Fundamentals of Speech Communication (3 cr.)

Choose **one** course:

- BUS-X 204 Business Communications (3 cr.)
- ENG-W 231 Professional Writing Skills (3 cr.)

2. Quantitative Methods (5 courses; 15 cr.)

Choose **one** computer course:

- SPEA-V 261 Computers in Public Affairs (3 cr.)
- BUS-K 201 The Computer in Business (3 cr.)

Select **one** mathematics courses:

- MATH-M 118 Finite Mathematics (3 cr.)
- MATH-M 119 Survey of Calculus I (3 cr.)
- MATH 15300 Algebra and Trigonometry I (3 cr.)
- MATH 15400 Algebra and Trigonometry II (3 cr.)

Choose **one** statistics course:

- SPEA-K 300 Statistical Techniques (3 cr.)
- ECON-E 270 Intro to Stat Theory Econ & Bus (3 cr.)
- PSY-B 305 Statistics (3 cr.)
- STAT 301 Elem. Stat Method I (3 cr.)
- SOC-R 359 Sociological Statistics (3 cr.)

Select **one** accounting course:

- BUS-A 200 Foundations of Accounting (3 cr.)
- BUS-A 201 Introduction to Financial Accounting (3 cr.)

Select **one** research methods course:

- SPEA-V 370 Research Methods and Statistical Research (3 cr.)
- SPEA-J 202 Criminal Justice Data, Methods and Resources (3 cr.)

3. Social Sciences, Humanities & Natural Sciences (3 courses; 9 cr.)

- POLS-Y 103 Intro to American Politics (3 cr.)
- ECON-E 201 Intro to Microeconomics (3 cr.)
- ECON-E 202 Intro to Macroeconomics (3 cr.)

CHOOSE EITHER 3A OR 3B

3A. Option 1: Language Option - Recommended (13-15 cr.)

Complete first-year foreign language requirements:

1. Three foreign language 100-level courses OR
2. Complete a 200-level or 300-level foreign language course with a grade of C or better OR
3. Complete placement test, placing into 200-level or higher; this waives 100-level requirement but does not carry credit toward graduation

Choose **one** Natural Science course (3-5 cr.) - *select from list below*

Students only required to complete three credits, however if lab course is taken, may have up to five credits.

3B. Option 2: No Foreign Language (15-17 cr.)

Choose **one** of the following courses:

- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 114 History of Western Civilization II (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)

- REL-R 133 Introduction to Religions (3 cr.)
- REL-R 212 Comparative Religion (3 cr.)

Choose **two** Natural Science courses (one w/lab) - *select from list below*

Choose **two** Social Science/Humanities courses - *select from list below*

4A. Civic Leadership Major (16 courses; 45-48 cr.)

NOTE: A minimum of 15 courses are required in the major.

Required courses:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)
- SPEA-V 382 Political Action and Civic Engagement (3 cr.)

Select **one** of the following:

- SPEA-V 263 Public Management (3 cr.)
- SPEA-V 362 Nonprofit Management and Leadership (3 cr.)

Select **one** of the following:

- SPEA-V 378 Policy Processes in the United States (3 cr.)
- SPEA-V 408 Individual Rights, Common Goods and Public Policies (3 cr.)
- SPEA-V 438 Mass Media and Public Affairs (3 cr.)

Select **two** of the following:

- SPEA-V 412 Leadership and Ethics (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)

Choose **one** Capstone course:

- SPEA-V 473 Management, Leadership, and Policy (3 cr.)
- SPEA-V 450 Indiana Leadership Seminar (3 cr.)

Required Internship courses:

- SPEA-V 380 Internship in Public and Environmental Affairs (1-6 cr.)
- SPEA-V 252 Career Development & Planning (2 cr.)

4B. Emphasis Area (12 cr. minimum)

The four courses (12 credit hours) must be chosen in consultation with a faculty advisor to allow the student to study a sector, policy, or skill in depth. At least two courses must be 300-level or above.

Choose a concentration and at least **four** courses:

Nonprofit and Community Leadership

- SPEA-V 362 Nonprofit Management and Leadership (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 450 Contemporary Issues in Public Affairs (3 cr.)

- SPEA-V 458 Fund Development for Nonprofits (3 cr.)
- POLS-Y 301 Political Parties and Interest Groups (3 cr.)

Political Process and Civic Leadership

- SPEA-V 378 Policy Processes in the United States (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 408 Individual Rights, Common Goods and Public Policies (3 cr.)
- POLS-Y 317 Voting, Elections, and Public Opinion (3 cr.)

International Affairs

- SPEA-V 272 Terrorism and Public Policy (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)
- POLS-Y 375 War and International Conflict (3 cr.)
- POLS-Y 377 Globalization (3 cr.)

Legal Studies

- POLS-Y 211 Introduction to Law (3 cr.)
- POLS-Y 221 Leg Res/ Writing/ Paralegal Studies (3 cr.)
- POLS-Y 304 Constitutional Law (3 cr.)
- POLS-Y 305 Constitutional Rights and Liberties (3 cr.)
- SPEA-J 301 Substantive Criminal Law (3 cr.)
- SPEA-J 302 Procedural Criminal Law (3 cr.)

Important Notes

Students may transfer to IUPUI School of Public & Environmental Affairs once they acquire 12 credit hours, have a cumulative GPA of 2.3 in SPEA major courses (listed in requirement section #4A & #4B), an overall cumulative GPA of 2.0 and a previous semester GPA of 2.0.

SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses (listed in requirement section #4A & #4B).

Please see your SPEA Academic Advisor with any questions. To make an appointment with your advisor, call SPEA Student Services at 317-274-4656.

Natural Science Course List

- ANTH-A 103 Human Origins and Prehistory (3 cr.)
- AST-A 100 The Solar System (3 cr.)
- AST-A 105 Stars and Galaxies (3 cr.)
- BIOL-K 101 Concepts of Biology I - Plants (5 cr.) - *w/lab*
- BIOL-K 103 Concepts of Biology II - Animals (5 cr.) - *w/lab*
- BIOL-N 100 Contemporary Biology (3 cr.)
- BIOL-N 107 Introduction to Zoology (4 cr.) - *w/lab*
- BIOL-N 200 The Biology of Women (3 cr.)
- BIOL-N 212/213 Human Biology I (3 cr./1 cr.) - *213 lab*
- BIOL-N 214/215 Human Biology (3 cr./1 cr.) - *215 lab*
- BIOL-N 217 Human Physiology (5 cr.) - *w/lab*
- BIOL-N 251 Introduction to Microbiology (3 cr.)

- BIOL-N 322 Introductory Principles of Genetics (3 cr.)
- CHEM-C 100 World of Chemistry (3 cr.)
- CHEM-C 101/121 Elementary Chemistry I (3 cr./2 cr.) - 121 lab
- CHEM-C 105/125 Principles of Chemistry I (3 cr./2 cr.) - 125 lab
- CHEM-C 106/126 Principles of Chemistry II (3 cr./2 cr.) - 126 lab
- GEOG-G 107/108 Physical Systems of the Environment (3 cr./2 cr.) - 108 lab
- GEOG-G 303 Weather and Climate (3 cr.)
- GEOG/GEOL-G 185 Global Environmental Change (3 cr.)
- GEOL-G 107/117 Environmental Geology (3 cr./1 cr.) - 117 lab
- GEOL-G 109/119 Fundamentals of Earth History (3 cr./1 cr.) - 119 lab
- GEOL-G 110/120 Physical Geology (3 cr./1 cr.) - 120 lab
- GEOL-G 115 Introduction to Oceanography (3 cr.)
- GEOL-G 132 Environmental Problems (3 cr.)
- GEOL-G 180 Dinosaurs (3 cr.)
- PHYS 10000 Physics in the Modern World (5 cr.)
- PHYS 15200 Mechanics (3 cr.)
- PHYS 20000 Our Physical Environment (3 cr.)
- PHYS 20100 General Physics I (5 cr.) - w/lab
- PHYS 20200 General Physics II (5 cr.) - w/lab
- PHYS 25100 Heat, Electricity, and Optics (5 cr.) - w/lab
- PHYS 21800 General Physics I (4 cr.) - w/lab
- PHYS 21900 General Physics II (4 cr.) - w/lab
- PSY-B 105 Psychology as a Biological Science (3 cr.)

Social Sciences/Humanities Course List

- AFRO-A 150 Survey of the Culture of Black Americans (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- COMM-C 180 Introduction to Interpersonal Communication (3 cr.)
- ENG-G 104 Language Awareness (3 cr.)
- FILM- C 190 Introduction to Film (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- FOLK-F 100 Introduction to Folklore (3 cr.)
- FOLK-F 101 Folklore (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- GEOG-G 130 World Geography (3 cr.)
- HER-H 100 Art Appreciation (3 cr.)
- HER-H 101 History of Art I (3 cr.)
- HER-H 102 History of Art II (3 cr.)
- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 113 History of Western Civilization I (3 cr.)
- HIST-H 117 Introduction to Historical Studies (3 cr.)
- PHST-P 105 Giving and Volunteering in America (3 cr.)
- POLS-Y 101 Principles of Political Science (3 cr.)

- POLS-Y 219 Introduction to International Relations (3 cr.)
- PSY-B 104 Introduction to Psychology as a Social Science (3 cr.)
- PSY-B 310 Life Span Development (3 cr.)
- PSY-G 380 Abnormal Psychology (3 cr.)
- SOC-R 100 Introduction to Sociology (3 cr.)
- SOC-R 121 Social Problems (3 cr.)
- SPEA-J 101 The American Criminal Justice System (3 cr.)
- WOST-W 105 Introduction to Women's Studies (3 cr.)

Degree Programs

Indiana University's School of Public and Environmental Affairs (SPEA) helps students with a desire to change the world prepare for careers that change the world.

Created to address the complex issues that face society today - issues on field of study alone can't solve - SPEA integrates business, government, the social and physical sciences.

As a SPEA student, you learn how people and organizations work together toward the greater good. You also get a versatile "go-anywhere" degree that can lead to jobs and careers in public service, business, and government.

At SPEA, a better world starts with you.

Majors

- Civic Leadership (B.S.P.A.)
- Criminal Justice (B.S.C.J.)
- Management (B.S.P.A.)
- Policy Studies (B.S.P.A.)
- Public Safety Management (B.S.C.J.)
- Media and Public Affairs (B.S.P.A.)
- Sustainable Management and Policy (B.S.P.A.)

For more information about the above majors visit spea.iupui.edu/students/checksheets/index.php.

Students pursuing the **Bachelor of Science in Criminal Justice** (B.S.C.J.) may major in Criminal Justice or Public Safety Management. Criminal Justice students learn to protect communities and their citizens.

- Students majors in **Criminal Justice** study law enforcement, the judicial system, corrections and national security.
- Students who major in **Public Safety Management** focus on large-scale disaster preparedness, homeland security and delivery of lifesaving services including fire fighting, emergency medical services and disaster recovery.

Students pursuing the **Bachelor of Science in Public Affairs** (B.S.P.A.) may major in Civic Leadership, Media and Public Affairs, Management, Policy Studies, or Sustainable Management and Policy. Public Affairs majors focus on how we provide for our citizen, making our communities better places to live, work and raise a family. Public Affairs students study and analyze government policies, and learn how to manage government and nonprofit organizations.

- A **Civic Leadership** major teaches students how individuals and organizations can work together to provide for their communities. Graduates often work in public service roles - leading businesses, nonprofit organizations or government agencies. This major is ideal for pre-law student, or students interested in advocacy or community leadership.
- **Media and Public Affairs** gives students an in-depth understanding of governance plus the skills needed to use today's media to communicate to customers, constituents, employees, supporters, opponents and the many other audiences involved in shaping effective public policy. Students who major in Media and Public Affairs will be prepared for careers as public information officers; government affairs personnel for private or nonprofit organizations; public administrators at the local, state, and federal level; lobbyists; representatives of trade organizations; and reporters for various media on the subjects of public affairs, public administration, public policy personnel and decisions. This major teaches anyone who intends to go in to management (public, private or nonprofit) or who will work in the policy area, when and how to deploy traditional and new media tools to achieve their goals.
- A **Management** major teaches some of the things you'd learn in a business school, but you get the additional benefit of leaning how public agencies and nonprofit organizations operate. This holistic approach helps graduates move seamlessly between business, nonprofit and government management roles.
- A **Policy Studies** major prepares students to analyze and assess the usefulness of existing and proposed laws. This major emphasizes critical thinking skills. Graduates often go on to law school or directly into positions in government or government relations.
- A **Sustainable Management and Policy** major gives students a solid understanding of public affairs, finance, policy-making and civic engagement, combined with specialized classes in the principles of sustainability, environmental justice and green technologies. Graduates of the program will find employment in the growing field of sustainability by assuming community and government roles, working for environmental nonprofit groups, owning or managing "green" businesses, and conducting research and legislative analysis. This major is also an excellent choice for a pre-law student.

Criminal Justice (B.S.C.J.)

The Bachelor of Science in Criminal Justice requires 120 credit hours. The program includes three main areas: general education (including a foreign language and a non-foreign language component), and criminal justice.

1. Communications (3 courses; 9 cr.)

- ENG-W 131 Elementary Composition (3 cr.)
- COMM-R 110 Fundamentals of Speech Communication (3 cr.)

Choose **one** course:

- ENG-W 231 Professional Writing Skills (3 cr.)

- BUS-X 204 Business Communications (3 cr.)

2. Quantitative Methods (3 courses; 9 cr.)

Select **one** computer course:

- BUS-K 201 The Computer in Business (3 cr.)
- SPEA-J 426 Mapping and Analysis for Public Safety (3 cr.)
- SPEA-V 261 Computer in Public Affairs (3 cr.)

Select **one** mathematics course:

- MATH-M 118 Finite Mathematics (3 cr.)
- MATH-M 119 Survey of Calculus I (3 cr.)
- MATH 15300 Algebra and Trigonometry I (3 cr.)
- MATH 15400 Algebra and Trigonometry II (3 cr.)

Choose **one** statistics course:

- SPEA-K 300 Statistical Techniques (3 cr.)

3. Social Sciences (4 courses; 12 cr.)

Required course:

- SPEA-J 275 Diversity Issues in Criminal Justice (3 cr.)

Select **three** courses from the Social Science Course List below.

CHOOSE EITHER 4A OR 4B

4A. Option 1: Language Option - Recommended (13-18 cr.)

Complete first-year foreign language requirements:

1. Complete three 100-level foreign language courses in a single language **OR**
2. Complete a 200-level or 300-level foreign language course with a grade of C or better **OR**
3. Complete a placement test, placing into the 200 level or higher; this waives the 100-level requirement but does not carry with it credit toward graduation.

Complete HIST-H 105 American History I (3 cr.)

Choose **one** Natural Science course (3-5 cr.) - *select from Natural Science Course List below*

Students are only required to complete three credits, however if lab course is taken, may have up to five credits.

4B. Option 2: No Foreign Language (15-20 cr.)

Complete both courses:

- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)

Choose **two** courses from the Humanities Course List below.

Select **two** courses (one w/ lab) from the Natural Science Course List below.

5. Criminal Justice Major (16 courses; 48 cr.)

Required courses:

- SPEA-J 101 The American Criminal Justice System (3 cr.)
- SPEA-J 150 Public Safety in America (3 cr.)
- SPEA-J 201 Theoretical Foundations of Criminal Justice Policies (3 cr.)

- SPEA-J 202 Criminal Justice Data, Methods, and Resources (3 cr.)
- SPEA-J 302 Procedural Criminal Law (3 cr.)
- SPEA-J 306 The Criminal Courts (3 cr.)
- SPEA-J 321 American Policing (3 cr.)
- SPEA-J 331 Corrections (3 cr.)
- SPEA-J 439 Crime and Public Policy (3 cr.)

Choose **one** Criminal Law course:

- SPEA-J 301 Substantive Criminal Law (3 cr.)
- SPEA-J 302 Procedural Criminal Law (3 cr.)

Choose four Criminal Justice elective courses totaling 12 credit hours.

With approval by the faculty advisor, other non-criminal justice SPEA courses may be substituted. SPEA-J 260 and SPEA-J 380 may count toward this requirement, but are limited to a maximum of three credits each.

Select **three** Management and Policy courses (9 credit hours):

- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)
- SPEA-V 263 Public Management (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- PBHL-A 316 Environmental Health Science (3 cr.)
- SPEA-V 348 Management Science (3 cr.)
- SPEA-V 361 Financial Management (3 cr.)
- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)
- SPEA-V 368 Managing Government Operations (3 cr.)
- SPEA-V 372 Government Finance and Budgets (3 cr.)
- SPEA-V 373 Human Resource Management in the Public Sector (3 cr.)
- SPEA-V 375 Emergency Services Administration (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)
- SPEA-V 432 Labor Relations in the Public Sector (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)
- SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)

6. General Electives (approx. 22-29 cr.)

Additional courses beyond the General Education and Major requirements to total 120 credit hours (these are not required to be SPEA courses but could be):

- SPEA-V 100 or UCOL-U 100 First Year Seminar (1 cr.)
- PLUS electives

PLEASE NOTE, preparatory math and English courses do not count towards graduation credits. If you have questions regarding this, please ask your advisor.

Students may transfer to IUPUI School of Public & Environmental Affairs once they acquire 12 credit hours, have a cumulative GPA of 2.3 in SPEA major courses (listed in requirement section #5), an overall cumulative GPA of 2.0 and a previous semester GPA of 2.0.

SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses (listed in requirement section #5 + SPEA J275).

Please see your SPEA Academic Advisor with any questions. To make an appointment with your advisor, call SPEA Student Services at 317-274-4656.

Social Science Course List

- ANTH-A 104 Culture and Society (3 cr.)
- ECON-E 201 Microeconomics (3 cr.)
- ECON-E 202 Macroeconomics (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- GEOG-G 130 World Geography (3 cr.)
- POLS-Y 101 Principles of Political Science (3 cr.)
- POLS-Y 103 Introduction to American Politics (3 cr.)
- POLS-Y 217 Introduction to Comparative Politics (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)
- PSY-B 104 Introduction to Psychology as a Social Science (3 cr.)
- PSY-B 310 Life Span Development (3 cr.)
- PSY-B 380 Abnormal Psychology (3 cr.)
- SOC-R 100 Introduction to Sociology (3 cr.)
- SOC-R 121 Social Problems (3 cr.)
- SOC-R 461 Race and Ethnic Relations (3 cr.)
- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- WOST-W 105 Introduction to Women's Studies (3cr.)

Humanities Course List

- AFRO-A 150 Survey of the Culture of Black Americans (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- ENG-L 105 Appreciation of Literature (3 cr.)
- ENG-L 115 Literature for Today (3 cr.)
- COMM-T 130 Introduction to Theatre (3 cr.)
- COMM-C 190 Introduction to Film (3 cr.)
- HER-H 100 Art Appreciation (3 cr.)
- HER-H 101 History of Art I (3 cr.)
- HER-H 102 History of Art II (3 cr.)
- FOLK-F 101 Folklore (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 113 History of Western Civilization I (3 cr.)
- HIST-H 217 The Nature of History (3 cr.)
- PHIL-P 110 Introduction to Philosophy (3 cr.)
- PHIL-P 120 Ethics (3 cr.)
- REL-R 133 Introduction to Religion (3 cr.)
- REL-R 173 American Religion (3 cr.)
- REL-R 180 Introduction to Christianity (3 cr.)
- REL-R 212 Comparative Religion (3 cr.)

Natural Science Course List

- ANTH-A 103 Human Origins and Prehistory (3 cr.)
- AST-A 100 The Solar System (3 cr.)
- AST-A 105 Stars and Galaxies (3 cr.)
- BIOL-K 101 Concepts of Biology I - Plants (5 cr.) - w/ lab

- BIOL-K 103 Concepts of Biology II - Animals (5 cr.) - *w/lab*
- BIOL-N 100 Contemporary Biology (3 cr.)
- BIOL-N 107 Introduction to Zoology (4 cr.) - *w/lab*
- BIOL-N 200 The Biology of Women (3 cr.)
- BIOL-N 212/213 Human Biology I (3 cr./1 cr.) - 213 *lab*
- BIOL-N 214/215 Human Biology (3 cr./1 cr.) - 215 *lab*
- BIOL-N 217 Human Physiology (5 cr.) - *w/lab*
- BIOL-N 251 Introduction to Microbiology (3 cr.)
- BIOL-N 322 Introductory Principles of Genetics (3 cr.)
- CHEM-C 100 World of Chemistry (3 cr.)
- CHEM-C 101/121 Elementary Chemistry I (3 cr./2 cr.) - 121 *lab*
- CHEM-C 105/125 Principles of Chemistry I (3 cr./ 2 cr.) - 125 *lab*
- CHEM-C 106/126 Principles of Chemistry II (3 cr./ 2 cr.) - 126 *lab*
- GEOG-G 107/108 Physical Systems of the Environment (3 cr./2 cr.) - 108 *lab*
- GEOG-G 303 Weather and Climate (3 cr.)
- GEOG/GEOL-G 185 Global Environmental Change (3 cr.)
- GEOL-G 107/117 Environmental Geology (3 cr./1 cr.) - 117 *lab*
- GEOL-G 109/119 Fundamentals of Earth History (3 cr./1 cr.) - 119 *lab*
- GEOL-G 110/120 Physical Geology (3 cr./1 cr.) - 120 *lab*
- GEOL-G 115 Introduction to Oceanography (3 cr.)
- GEOL-G 132 Environmental Problems (3 cr.)
- GEOL-G 180 Dinosaurs (3 cr.)
- PHYS 10000 Physics in the Modern World (5 cr.)
- PHYS 15200 Mechanics (3 cr.)
- PHYS 20000 Our Physical Environment (3 cr.)
- PHYS 20100 General Physics I (5 cr.) - *w/lab*
- PHYS 20200 General Physics II (5 cr.) - *w/lab*
- PHYS 25100 Heat, Electricity, and Optics (5 cr.) - *w/lab*
- PHYS 21800 General Physics I (4 cr.) - *w/lab*
- PHYS 21900 General Physics II (4 cr.) - *w/lab*
- PSY-B 105 Psychology as a Biological Science (3 cr.)

Management (B.S.P.A.)

The Bachelor of Science in Public Affairs in Management requires 120 credit hours. The SPEA curriculum is divided into three categories: general education, electives, and major area. Public Affairs majors focus on how we provide for our citizen, making our communities better places to live, work and raise a family. Public Affairs students study and analyze government policies, and learn how to manage government and nonprofit organizations. A Management major teaches some of the things you'd learn in a business school, but you get the additional benefit of learning how public agencies and nonprofit organizations operate. This holistic approach helps graduates move seamlessly between business, nonprofit and government management roles.

1. Communications (3 courses; 9 cr.)

- ENG-W 131 Elementary Composition I (3 cr.)
- COMM-R 110 Fundamentals of Speech Communication (3 cr.)

Choose **one** course:

- BUS-X 204 Business Communications (3 cr.)
- ENG-W 231 Professional Writing Skills (3 cr.)

2. Quantitative Methods (5 courses; 15 cr.)

Choose **one** computer course:

- SPEA-V 261 Computers in Public Affairs (3 cr.)
- BUS-K 201 The Computer in Business (3 cr.)

Select **one** mathematics courses:

- MATH-M 118 Finite Mathematics (3 cr.)
- MATH-M 119 Survey of Calculus I (3 cr.)
- MATH 15300 Algebra and Trigonometry I (3 cr.)
- MATH 15400 Algebra and Trigonometry II (3 cr.)

Choose **one** statistics course:

- SPEA-K 300 Statistical Techniques (3 cr.)
- ECON-E 270 Intro to Stat Theory Econ & Bus (3 cr.)
- PSY-B 305 Statistics (3 cr.)
- STAT 301 Elem. Stat Method I (3 cr.)
- SOC-R 359 Sociological Statistics (3 cr.)

Select **one** accounting course:

- BUS-A 200 Foundations of Accounting (3 cr.)
- BUS-A 201 Introduction to Financial Accounting (3 cr.)

Select **one** research methods course:

- SPEA-V 370 Research Methods and Statistical Research (3 cr.)
- SPEA-J 202 Criminal Justice Data, Methods and Resources (3 cr.)

3. Social Sciences, Humanities & Natural Sciences (3 courses; 9 cr.)

- POLS-Y 103 Intro to American Politics (3 cr.)
- ECON-E 201 Intro to Microeconomics (3 cr.)
- ECON-E 202 Intro to Macroeconomics (3 cr.)

CHOOSE EITHER 3A OR 3B

3A. Option 1: Language Option - Recommended (13-15 cr.)

Complete first-year foreign language requirements:

1. Three foreign language 100-level courses OR
2. Complete a 200-level or 300-level foreign language course with a grade of C or better OR
3. Complete placement test, placing into 200-level or higher; this waives 100-level requirement but does not carry credit toward graduation

Choose **one** Natural Science course (3-5 cr.) - *select from list below*

Students only required to complete three credits, however if lab course is taken, may have up to five credits.

3B. Option 2: No Foreign Language (15-17 cr.)

Choose **one** of the following courses:

- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 114 History of Western Civilization II (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- REL-R 133 Introduction to Religions (3 cr.)
- REL-R 212 Comparative Religion (3 cr.)

Choose **two** Natural Science courses (one w/lab) - *select from list below*

Choose **two** Social Science/Humanities courses - *select from list below*

4. Management Major (17 courses; 48-51 cr.)

Required courses:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 348 Management Science (3 cr.)
- SPEA-V 361 Financial Management (3 cr.)
- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)
- SPEA-V 376 Law & Public Policy (3 cr.)

Choose **two** courses:

- PBHL-H 316 Environmental Science & Health (3 cr.)
- PBHL-H 320 Health Systems Administration (3 cr.)
- SPEA-V 221 Nonprofit & Voluntary Sector (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- SPEA-V 375 Emergency Services Administration (3 cr.)

Choose **one** course:

- SPEA-V 263 Public Management (3 cr.)
- SPEA-V 362 Nonprofit Management & Leadership (3 cr.)

Choose **one** course:

- SPEA-V 346 Intro to Government Accounting & Financial Reporting (3 cr.)
- SPEA-V 356 Intro to Nonprofit Accounting & Reporting (3 cr.)

Management Electives (15 credit hours)

Choose **one** course from each section below:

Section 1

- SPEA-V 372 Government Finance & Budgets (3 cr.)
- SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)

Section 2

- SPEA-V 369 Managing Information Technology (3 cr.)
- SPEA-V 379 Performance Measurement & Program Evaluation (3 cr.)

Section 3

- SPEA-V 373 Human Resource Management in the Public Sector (3 cr.)

- SPEA-V Leadership & Ethics (3 cr.)
- SPEA-V Negotiation & Alternative Dispute Resolution (3 cr.)
- SPEA-V Managing Workforce Diversity (3 cr.)

Choose **two** additional courses from Sections 1, 2, & 3 above. The courses must come from two different sections.

Choose **one** Capstone course:

- SPEA-V 473 Management, Leadership & Policy (3 cr.)
- SPEA-V 450 Indiana Leadership Seminar (6 cr.) - *application required*

Required Internship course:

- SPEA-V 380 Internship in Public & Environmental Affairs (1-6 cr.)
- SPEA-V 252 Career Development & Planning (2 cr.)

5. General Electives (approx. 19-26 cr.)

Complete SPEA-V 100 or UCOL-U 100 First Year Seminar.

Additional courses beyond the General Education and Major requirements to total 120 credit hours (these are not required to be SPEA courses but could be):

PLEASE NOTE, preparatory math and English courses do not count towards graduation credits. If you have questions regarding this, please ask your advisor.

Important Notes

Students may transfer to IUPUI School of Public & Environmental Affairs once they acquire 12 credit hours, have a cumulative GPA of 2.3 in SPEA major courses (listed in requirement section #4A & #4B), an overall cumulative GPA of 2.0 and a previous semester GPA of 2.0.

SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses (listed in requirement section #4A & #4B).

Please see your SPEA Academic Advisor with any questions. To make an appointment with your advisor, call SPEA Student Services at 317-274-4656.

Natural Science Course List

- ANTH-A 103 Human Origins and Prehistory (3 cr.)
- AST-A 100 The Solar System (3 cr.)
- AST-A 105 Stars and Galaxies (3 cr.)
- BIOL-K 101 Concepts of Biology I - Plants (5 cr.) - *w/lab*
- BIOL-K 103 Concepts of Biology II - Animals (5 cr.) - *w/lab*
- BIOL-N 100 Contemporary Biology (3 cr.)
- BIOL-N 107 Introduction to Zoology (4 cr.) - *w/lab*
- BIOL-N 200 The Biology of Women (3 cr.)
- BIOL-N 212/213 Human Biology I (3 cr./1 cr.) - *213 lab*
- BIOL-N 214/215 Human Biology (3 cr./1 cr.) - *215 lab*
- BIOL-N 217 Human Physiology (5 cr.) - *w/lab*
- BIOL-N 251 Introduction to Microbiology (3 cr.)
- BIOL-N 322 Introductory Principles of Genetics (3 cr.)

- CHEM-C 100 World of Chemistry (3 cr.)
- CHEM-C 101/121 Elementary Chemistry I (3 cr./2 cr.) - 121 lab
- CHEM-C 105/125 Principles of Chemistry I (3 cr./ 2 cr.) - 125 lab
- CHEM-C 106/126 Principles of Chemistry II (3 cr./ 2 cr.) - 126 lab
- GEOG-G 107/108 Physical Systems of the Environment (3 cr./2 cr.) - 108 lab
- GEOG-G 303 Weather and Climate (3 cr.)
- GEOG/GEOL-G 185 Global Environmental Change (3 cr.)
- GEOL-G 107/117 Environmental Geology (3 cr./1 cr.) - 117 lab
- GEOL-G 109/119 Fundamentals of Earth History (3 cr./1 cr.) - 119 lab
- GEOL-G 110/120 Physical Geology (3 cr./1 cr.) - 120 lab
- GEOL-G 115 Introduction to Oceanography (3 cr.)
- GEOL-G 132 Environmental Problems (3 cr.)
- GEOL-G 180 Dinosaurs (3 cr.)
- PHYS 10000 Physics in the Modern World (5 cr.)
- PHYS 15200 Mechanics (3 cr.)
- PHYS 20000 Our Physical Environment (3 cr.)
- PHYS 20100 General Physics I (5 cr.) - w/lab
- PHYS 20200 General Physics II (5 cr.) - w/lab
- PHYS 25100 Heat, Electricity, and Optics (5 cr.) - w/lab
- PHYS 21800 General Physics I (4 cr.) - w/lab
- PHYS 21900 General Physics II (4 cr.) - w/lab
- PSY-B 105 Psychology as a Biological Science (3 cr.)

Social Sciences/Humanities Course List

- AFRO-A 150 Survey of the Culture of Black Americans (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- COMM-C 180 Introduction to Interpersonal Communication (3 cr.)
- ENG-G 104 Language Awareness (3 cr.)
- FILM- C 190 Introduction to Film (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- FOLK-F 100 Introduction to Folklore (3 cr.)
- FOLK-F 101 Folklore (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- GEOG-G 130 World Geography (3 cr.)
- HER-H 100 Art Appreciation (3 cr.)
- HER-H 101 History of Art I (3 cr.)
- HER-H 102 History of Art II (3 cr.)
- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 113 History of Western Civilization I (3 cr.)
- HIST-H 117 Introduction to Historical Studies (3 cr.)
- PHST-P 105 Giving and Volunteering in America (3 cr.)
- POLS-Y 101 Principles of Political Science (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)

- PSY-B 104 Introduction to Psychology as a Social Science (3 cr.)
- PSY-B 310 Life Span Development (3 cr.)
- PSY-G 380 Abnormal Psychology (3 cr.)
- SOC-R 100 Introduction to Sociology (3 cr.)
- SOC-R 121 Social Problems (3 cr.)
- SPEA-J 101 The American Criminal Justice System (3 cr.)
- WOST-W 105 Introduction to Women's Studies (3 cr.)

Policy Studies (B.S.P.A.)

The Bachelor of Science in Public Affairs in Policy Studies requires 120 credit hours. The SPEA curriculum is divided into three categories: general education, electives, and major area. Public Affairs majors focus on how we provide for our citizen, making our communities better places to live, work and raise a family. Public Affairs students study and analyze government policies, and learn how to manage government and nonprofit organizations. A Policy Studies major prepares students to analyze and assess the usefulness of existing and proposed laws. This major emphasizes critical thinking skills. Graduates often go on to law school. or directly into positions in government or government relations.

1. Communications (3 courses; 9 cr.)

- ENG-W 131 Elementary Composition I (3 cr.)
- COMM-R 110 Fundamentals of Speech Communication (3 cr.)

Choose **one** course:

- BUS-X 204 Business Communications (3 cr.)
- ENG-W 231 Professional Writing Skills (3 cr.)

2. Quantitative Methods (5 courses; 15 cr.)

Choose **one** computer course:

- SPEA-V 261 Computers in Public Affairs (3 cr.)
- BUS-K 201 The Computer in Business (3 cr.)

Select **one** mathematics courses:

- MATH-M 118 Finite Mathematics (3 cr.)
- MATH-M 119 Survey of Calculus I (3 cr.)
- MATH 15300 Algebra and Trigonometry I (3 cr.)
- MATH 15400 Algebra and Trigonometry II (3 cr.)

Choose **one** statistics course:

- SPEA-K 300 Statistical Techniques (3 cr.)
- ECON-E 270 Intro to Stat Theory Econ & Bus (3 cr.)
- PSY-B 305 Statistics (3 cr.)
- STAT 301 Elem. Stat Method I (3 cr.)
- SOC-R 359 Sociological Statistics (3 cr.)

Select **one** accounting course:

- BUS-A 200 Foundations of Accounting (3 cr.)
- BUS-A 201 Introduction to Financial Accounting (3 cr.)

Select **one** research methods course:

- SPEA-V 370 Research Methods and Statistical Research (3 cr.)
- SPEA-J 202 Criminal Justice Data, Methods and Resources (3 cr.)

3. Social Sciences, Humanities & Natural Sciences (3 courses; 9 cr.)

- POLS-Y 103 Intro to American Politics (3 cr.)
- ECON-E 201 Intro to Microeconomics (3 cr.)
- ECON-E 202 Intro to Macroeconomics (3 cr.)

CHOOSE EITHER 3A OR 3B

3A. Option 1: Language Option - Recommended (13-15 cr.)

Complete first-year foreign language requirements:

1. Three foreign language 100-level courses OR
2. Complete a 200-level or 300-level foreign language course with a grade of C or better OR
3. Complete placement test, placing into 200-level or higher; this waives 100-level requirement but does not carry credit toward graduation

Choose **one** Natural Science course (3-5 cr.) - *select from list below*

Students only required to complete three credits, however if lab course is taken, may have up to five credits.

3B. Option 2: No Foreign Language (15-17 cr.)

Choose **one** of the following courses:

- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 114 History of Western Civilization II (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- REL-R 133 Introduction to Religions (3 cr.)
- REL-R 212 Comparative Religion (3 cr.)

Choose **two** Natural Science courses (one w/lab) - *select from list below*

Choose **two** Social Science/Humanities courses - *select from list below*

4A. Policy Studies Major (42-45 cr.)

Required course:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)

Select **one** of the following courses:

- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)
or
- SPEA-V 362 Nonprofit Management and Leadership (3 cr.)

Select **one** of the following courses:

- SPEA-V 263 Public Management (3 cr.) or
- SPEA-V 372 Government Finance and Budgets (3 cr.)

Select **one** of the following courses:

- SPEA-V 382 Political Action and Civic Engagement (3 cr.) or

- SPEA-V 408 Individual Rights, Common Goods and Public Policies (3 cr.)

Choose **four** courses from the following:

- SPEA-V 348 Management Science (3 cr.) P: SPEA K300, MATH M118 or MATH M025
- SPEA-V 369 Managing Information Technology (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)
- SPEA-V 378 Policy Processes in the United States (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)

Select **one** Capstone Courses:

- SPEA-V 473 Management, Leadership, and Policy (3 cr.)
- SPEA-V 450 Indiana Leadership Seminar (3 cr.)

Required Internship Courses:

- SPEA-V 473 Internship in Public and Environmental Affairs (0-6 cr.)
- SPEA-V 252 Career Development and Planning (2 cr.)

4B. Policy Emphasis Area (12 cr. minimum)

Criminal Justice

- SPEA-J 101 The American Criminal Justice System (3 cr.)
- SPEA-J 150 Public Safety in America (3 cr.)
- SPEA-J 222 Murder in America: Causes and Consequences (3 cr.)
- SPEA-J 272 Terrorism and Public Policy (3 cr.)
- SPEA-J 305 Juvenile Justice (3 cr.)
- SPEA-J 426 Mapping and Analysis for Public Safety (3 cr.)

Environment

- PBHL-A 162 Environment and People (3 cr.)
- PBHL-A 316 Environmental Science and Health (3 cr.)
- PBHL-A 416 Environmental Health Policy (3 cr.)
- BIOL-K 341 Principals of Ecology (3 cr.)

Health

- PBHL-A 316 Environmental Science and Health (3 cr.)
- PBHL-H 320 Health Systems Administration (3 cr.)
- PBHL-H 354 Health Economics (3 cr.)
- PBHL-H 401 Strategic Planning in Health Care Organizations (3 cr.)
- PBHL-A 416 Environmental Health Policy (3 cr.)
- PBHL-H 420 Health Policy (3 cr.)
- PBHL-H 474 Health Administration Seminar (3 cr.)
P: SPEA H320 and senior standing.

Urban

- SPEA-J 426 Mapping and Analysis for Public Safety (3 cr.)
- SPEA-J 387 Foundations of Homeland Security (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)

- SPEA-V 450 Contemporary Issues in Public Affairs (3 cr.)
- POLS-Y 308 Urban Politics (3 cr.)

Nonprofit

- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)
- SPEA-V 260 Topics in Public Affairs (3 cr.)
- SPEA-V 362 Nonprofit Management and Leadership (3 cr.)
- SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)

International Policy

- SPEA-V 272 Terrorism and Public Policy (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)
- ECON-E 303 Survey of International Economics (3 cr.)
- POLS-Y 377 Globalization (3 cr.)
- POLS-Y 360 U.S. Foreign Policy (3 cr.)
- POLS-Y 217 Introduction to Comparative Politics (3 cr.)

5. General Electives (approx. 25-32 cr.)

Complete SPEA-V 100 or UCOL-U 100 First Year Seminar.

Additional courses beyond the General Education and Major requirements to total 120 credit hours (these are not required to be SPEA courses but could be):

PLEASE NOTE, preparatory math and English courses do not count towards graduation credits. If you have questions regarding this, please ask your advisor.

Important Notes

Students may transfer to IUPUI School of Public & Environmental Affairs once they acquire 12 credit hours, have a cumulative GPA of 2.3 in SPEA major courses (listed in requirement section #4A & #4B), an overall cumulative GPA of 2.0 and a previous semester GPA of 2.0.

SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses (listed in requirement section #4A & #4B).

Please see your SPEA Academic Advisor with any questions. To make an appointment with your advisor, call SPEA Student Services at 317-274-4656.

Natural Science Course List

- ANTH-A 103 Human Origins and Prehistory (3 cr.)
- AST-A 100 The Solar System (3 cr.)
- AST-A 105 Stars and Galaxies (3 cr.)
- BIOL-K 101 Concepts of Biology I - Plants (5 cr.) - *w/lab*
- BIOL-K 103 Concepts of Biology II - Animals (5 cr.) - *w/lab*
- BIOL-N 100 Contemporary Biology (3 cr.)
- BIOL-N 107 Introduction to Zoology (4 cr.) - *w/lab*
- BIOL-N 200 The Biology of Women (3 cr.)
- BIOL-N 212/213 Human Biology I (3 cr./1 cr.) - *213 lab*
- BIOL-N 214/215 Human Biology (3 cr./1 cr.) - *215 lab*

- BIOL-N 217 Human Physiology (5 cr.) - *w/lab*
- BIOL-N 251 Introduction to Microbiology (3 cr.)
- BIOL-N 322 Introductory Principles of Genetics (3 cr.)
- CHEM-C 100 World of Chemistry (3 cr.)
- CHEM-C 101/121 Elementary Chemistry I (3 cr./2 cr.) - *121 lab*
- CHEM-C 105/125 Principles of Chemistry I (3 cr./2 cr.) - *125 lab*
- CHEM-C 106/126 Principles of Chemistry II (3 cr./2 cr.) - *126 lab*
- GEOG-G 107/108 Physical Systems of the Environment (3 cr./2 cr.) - *108 lab*
- GEOG-G 303 Weather and Climate (3 cr.)
- GEOG/GEOL-G 185 Global Environmental Change (3 cr.)
- GEOL-G 107/117 Environmental Geology (3 cr./1 cr.) - *117 lab*
- GEOL-G 109/119 Fundamentals of Earth History (3 cr./1 cr.) - *119 lab*
- GEOL-G 110/120 Physical Geology (3 cr./1 cr.) - *120 lab*
- GEOL-G 115 Introduction to Oceanography (3 cr.)
- GEOL-G 132 Environmental Problems (3 cr.)
- GEOL-G 180 Dinosaurs (3 cr.)
- PHYS 10000 Physics in the Modern World (5 cr.)
- PHYS 15200 Mechanics (3 cr.)
- PHYS 20000 Our Physical Environment (3 cr.)
- PHYS 20100 General Physics I (5 cr.) - *w/lab*
- PHYS 20200 General Physics II (5 cr.) - *w/lab*
- PHYS 25100 Heat, Electricity, and Optics (5 cr.) - *w/lab*
- PHYS 21800 General Physics I (4 cr.) - *w/lab*
- PHYS 21900 General Physics II (4 cr.) - *w/lab*
- PSY-B 105 Psychology as a Biological Science (3 cr.)

Social Sciences/Humanities Course List

- AFRO-A 150 Survey of the Culture of Black Americans (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- COMM-C 180 Introduction to Interpersonal Communication (3 cr.)
- ENG-G 104 Language Awareness (3 cr.)
- FILM-C 190 Introduction to Film (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- FOLK-F 100 Introduction to Folklore (3 cr.)
- FOLK-F 101 Folklore (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- GEOG-G 130 World Geography (3 cr.)
- HER-H 100 Art Appreciation (3 cr.)
- HER-H 101 History of Art I (3 cr.)
- HER-H 102 History of Art II (3 cr.)
- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 113 History of Western Civilization I (3 cr.)
- HIST-H 117 Introduction to Historical Studies (3 cr.)

- PHST-P 105 Giving and Volunteering in America (3 cr.)
- POLS-Y 101 Principles of Political Science (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)
- PSY-B 104 Introduction to Psychology as a Social Science (3 cr.)
- PSY-B 310 Life Span Development (3 cr.)
- PSY-G 380 Abnormal Psychology (3 cr.)
- SOC-R 100 Introduction to Sociology (3 cr.)
- SOC-R 121 Social Problems (3 cr.)
- SPEA-J 101 The American Criminal Justice System (3 cr.)
- WOST-W 105 Introduction to Women's Studies (3 cr.)

Public Safety Management (B.S.C.J.)

The Bachelor of Science in Criminal Justice in Public Safety Management requires 120 credit hours. The program includes three main areas: general education (including a foreign language and a non-foreign language component), and management and policy. Criminal Justice and Public Safety majors learn to protect communities and their citizens. Students who major in Public Safety Management focus on large-scale disaster preparedness, homeland security and delivery of lifesaving services including fire fighting, emergency medical services and disaster recovery.

1. Communications (3 courses; 9 cr.)

- ENG-W 131 Elementary Composition (3 cr.)
- COMM-R 110 Fundamentals of Speech Communication (3 cr.)

Choose **one** course:

- ENG-W 231 Professional Writing Skills (3 cr.)
- BUS-X 204 Business Communications (3 cr.)

2. Quantitative Methods (3 courses; 9 cr.)

Select **one** computer course:

- BUS-K 201 The Computer in Business (3 cr.)
- SPEA-V 261 Computer in Public Affairs (3 cr.)

Select **one** mathematics course:

- MATH-M 118 Finite Mathematics (3 cr.)
- MATH-M 119 Survey of Calculus I (3 cr.)
- or another math course approved by your advisor

Choose **one** statistics course:

- SPEA-K 300 Statistical Techniques (3 cr.)
- ECON-E 270 Into to Stat Theory Econ & Bus (3 cr.)
- PSY-B 305 Statistics (3 cr.)
- STAT 301 Elem. Stat Method I (3 cr.)

3. Social Sciences (4 courses; 12 cr.)

Required course:

- SPEA-J 275 Diversity Issues in Criminal Justice (3 cr.)

Select **three** courses from the Social Science Course List below.

CHOOSE EITHER 4A OR 4B

4A. Option 1: Language Option - Recommended (13-18 cr.)

Complete first-year foreign language requirements:

1. Complete three 100-level foreign language courses in a single language **OR**
2. Complete a 200-level or 300-level foreign language course with a grade of C or better **OR**
3. Complete a placement test, placing into the 200 level or higher; this waives the 100-level requirement but does not carry with it credit toward graduation.

Complete HIST-H 105 American History I (3 cr.)

Choose **one** Natural Science course (3-5 cr.) - *select from Natural Science Course List below*

Students are only required to complete three credits, however if lab course is taken, may have up to five credits.

4B. Option 2: No Foreign Language (15-20 cr.)

Complete both courses:

- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)

Choose **two** courses from the Humanities Course List below.

Select **two** courses (one wi/ lab) from the Natural Science Course List below.

5. Public Safety Management Major (15 courses; 45 cr.)

Required courses:

- SPEA-J 101 American Criminal Justice System (3 cr.)
- SPEA-J 150 Public Safety in America (3 cr.)
- SPEA-J 202 Criminal Justice Data, Methods, and Resources (3 cr.)
- SPEA-J 272/V 272 Terrorism and Public Policy (3 cr.)
- SPEA-V 375 Emergency Services Administration (3 cr.)*
- SPEA-J 376 Principles of Public Safety (3 cr.)*
- SPEA-J 387 Foundations of Homeland Security (3 cr.)
- SPEA J426 Mapping and Analysis for Public Safety (3 cr.)**
- SPEA J429 Public Safety Management Capstone (3 cr.)

Select **three** Public Safety elective courses totaling 9 credit hours. These courses will be counted only in the major and may not be used to satisfy the general education computer requirement. Students may select only V263 or V366, not both.

- SPEA-V 263 Public Management (3 cr.) **OR**
- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)
- SPEA-J 324 Technology, Crime, and Public Safety (3 cr.)
- SPEA V 348 Management Science (3 cr.)
- SPEA-V 368 Managing Government Operations (3 cr.)

- SPEA-V 372 Government Finance and Budgets (3 cr.)
- SPEA-V 361 Financial Management (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 380 Internship for Public and Environmental Affairs (3 cr.)*

Select **three** Management and Policy courses (9 credit hours):

- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- PBHL-A 316 Environmental Science and Health (3 cr.)
- SPEA-V 373 Human Resources in the Public Sector (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)
- SPEA-V 378 Policy Processes in the United States (3 cr.)
- SPEA-V 432 Labor Relations in the Public Sector (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)

*Students who are graduates of a number of fire academies may receive credit for V375, J376, and V380 (limited up to 3 credits) upon admission. Please see the Fire-Training area of the bulletin for more information.

Transfer Course Policy: On the Indianapolis campus, no more than 50 percent of courses taken to satisfy the requirements of the Public Safety Management Concentration may be transfer courses from other accredited institutions of higher learning; including all IU campuses.

6. General Electives (approx. 25-32 cr.)

Additional courses beyond the General Education and Major requirements to total 120 credit hours (these are not required to be SPEA courses but could be):

- SPEA-V 100 or UCOL-U 100 First Year Seminar (1 cr.)
- Other electives

PLEASE NOTE, preparatory math and English courses do not count towards graduation credits. If you have questions regarding this, please ask your advisor.

Important Notes

Students may transfer to IUPUI School of Public & Environmental Affairs once they acquire 12 credit hours, have a cumulative GPA of 2.3 in SPEA major courses (listed in requirement section #5), an overall cumulative GPA of 2.0 and a previous semester GPA of 2.0.

SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses (listed in requirement section #5 + SPEA J275).

Please see your SPEA Academic Advisor with any questions. To make an appointment with your advisor, call SPEA Student Services at 317-274-4656.

Social Science Course List

- ANTH-A 104 Culture and Society (3 cr.)
- ECON-E 201 Microeconomics (3 cr.)
- ECON-E 202 Macroeconomics (3 cr.)

- GEOG-G 110 Introduction to Human Geography (3 cr.)
- GEOG-G 130 World Geography (3 cr.)
- POLS-Y 101 Principles of Political Science (3 cr.)
- POLS-Y 103 Introduction to American Politics (3 cr.)
- POLS-Y 217 Introduction to Comparative Politics (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)
- PSY-B 104 Introduction to Psychology as a Social Science (3 cr.)
- PSY-B 310 Life Span Development (3 cr.)
- PSY-B 380 Abnormal Psychology (3 cr.)
- SOC-R 100 Introduction to Sociology (3 cr.)
- SOC-R 121 Social Problems (3 cr.)
- SOC-R 461 Race and Ethnic Relations (3 cr.)
- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- WOST-W 105 Introduction to Women's Studies (3cr.)

Humanities Course List

- AFRO-A 150 Survey of the Culture of Black Americans (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- ENG-L 105 Appreciation of Literature (3 cr.)
- ENG-L 115 Literature for Today (3 cr.)
- COMM-T 130 Introduction to Theatre (3 cr.)
- COMM-C 190 Introduction to Film (3 cr.)
- HER-H 100 Art Appreciation (3 cr.)
- HER-H 101 History of Art I (3 cr.)
- HER-H 102 History of Art II (3 cr.)
- FOLK-F 101 Folklore (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 113 History of Western Civilization I (3 cr.)
- HIST-H 217 The Nature of History (3 cr.)
- PHIL-P 110 Introduction to Philosophy (3 cr.)
- PHIL-P 120 Ethics (3 cr.)
- REL-R 133 Introduction to Religion (3 cr.)
- REL-R 173 American Religion (3 cr.)
- REL-R 180 Introduction to Christianity (3 cr.)
- REL-R 212 Comparative Religion (3 cr.)

Natural Science Course List

- ANTH-A 103 Human Origins and Prehistory (3 cr.)
- AST-A 100 The Solar System (3 cr.)
- AST-A 105 Stars and Galaxies (3 cr.)
- BIOL-K 101 Concepts of Biology I - Plants (5 cr.) - w/lab
- BIOL-K 103 Concepts of Biology II - Animals (5 cr.) - w/lab
- BIOL-N 100 Contemporary Biology (3 cr.)
- BIOL-N 107 Introduction to Zoology (4 cr.) - w/lab
- BIOL-N 200 The Biology of Women (3 cr.)
- BIOL-N 212/213 Human Biology I (3 cr./1 cr.) - 213 lab
- BIOL-N 214/215 Human Biology (3 cr./1 cr.) - 215 lab
- BIOL-N 217 Human Physiology (5 cr.) - w/lab
- BIOL-N 251 Introduction to Microbiology (3 cr.)
- BIOL-N 322 Introductory Principles of Genetics (3 cr.)

- CHEM-C 100 World of Chemistry (3 cr.)
- CHEM-C 101/121 Elementary Chemistry I (3 cr./2 cr.) - 121 lab
- CHEM-C 105/125 Principles of Chemistry I (3 cr./ 2 cr.) - 125 lab
- CHEM-C 106/126 Principles of Chemistry II (3 cr./ 2 cr.) - 126 lab
- GEOG-G 107/108 Physical Systems of the Environment (3 cr./2 cr.) - 108 lab
- GEOG-G 303 Weather and Climate (3 cr.)
- GEOG/GEOL-G 185 Global Environmental Change (3 cr.)
- GEOL-G 107/117 Environmental Geology (3 cr./1 cr.) - 117 lab
- GEOL-G 109/119 Fundamentals of Earth History (3 cr./1 cr.) - 119 lab
- GEOL-G 110/120 Physical Geology (3 cr./1 cr.) - 120 lab
- GEOL-G 115 Introduction to Oceanography (3 cr.)
- GEOL-G 132 Environmental Problems (3 cr.)
- GEOL-G 180 Dinosaurs (3 cr.)
- PHYS 10000 Physics in the Modern World (5 cr.)
- PHYS 15200 Mechanics (3 cr.)
- PHYS 20000 Our Physical Environment (3 cr.)
- PHYS 20100 General Physics I (5 cr.) - w/lab
- PHYS 20200 General Physics II (5 cr.) - w/lab
- PHYS 25100 Heat, Electricity, and Optics (5 cr.) - w/lab
- PHYS 21800 General Physics I (4 cr.) - w/lab
- PHYS 21900 General Physics II (4 cr.) - w/lab
- PSY-B 105 Psychology as a Biological Science (3 cr.)

Media and Public Affairs (B.S.P.A.)

The Bachelor of Science in Public Affairs in Media and Public Affairs requires 120 credit hours. The SPEA curriculum is divided into three categories: general education, electives, and major area. Public Affairs majors focus on how we provide for our citizen, making our communities better places to live, work and raise a family. Public Affairs students study and analyze government policies, and learn how to manage government and nonprofit organizations. Media and Public Affairs gives students an in-depth understanding of governance plus the skills needed to use today's media to communicate to customers, constituents, employees, supporters, opponents and the many other audiences involved in shaping effective public policy. Students who major in Media and Public Affairs will be prepared for careers as public information officers; government affairs personnel for private or nonprofit organizations; public administrators at the local, state, and federal level; lobbyists; representatives of trade organizations; and reporters for various media on the subjects of public affairs, public administration, public policy personnel and decisions. This major teaches anyone who intends to go in to management (public, private or nonprofit) or who will work in the policy area, when and how to deploy traditional and new media tools to achieve their goals.

1. Communications (3 courses; 9 cr.)

- ENG-W 131 Elementary Composition I (3 cr.)

- COMM-R 110 Fundamentals of Speech Communication (3 cr.)

Choose **one** course:

- BUS-X 204 Business Communications (3 cr.)
- ENG-W 231 Professional Writing Skills (3 cr.)

2. Quantitative Methods (5 courses; 15 cr.)

Choose **one** computer course:

- SPEA-V 261 Computers in Public Affairs (3 cr.)
- BUS-K 201 The Computer in Business (3 cr.)

Select **one** mathematics courses:

- MATH-M 118 Finite Mathematics (3 cr.)
- MATH-M 119 Survey of Calculus I (3 cr.)
- MATH 15300 Algebra and Trigonometry I (3 cr.)
- MATH 15400 Algebra and Trigonometry II (3 cr.)

Choose **one** statistics course:

- SPEA-K 300 Statistical Techniques (3 cr.)
- ECON-E 270 Intro to Stat Theory Econ & Bus (3 cr.)
- PSY-B 305 Statistics (3 cr.)
- STAT 301 Elem. Stat Method I (3 cr.)
- SOC-R 359 Sociological Statistics (3 cr.)

Select **one** accounting course:

- BUS-A 200 Foundations of Accounting (3 cr.)
- BUS-A 201 Introduction to Financial Accounting (3 cr.)

Select **one** research methods course:

- SPEA-V 370 Research Methods and Statistical Research (3 cr.)
- SPEA-J 202 Criminal Justice Data, Methods and Resources (3 cr.)

3. Social Sciences, Humanities & Natural Sciences (3 courses; 9 cr.)

- POLS-Y 103 Intro to American Politics (3 cr.)
- ECON-E 201 Intro to Microeconomics (3 cr.)
- ECON-E 202 Intro to Macroeconomics (3 cr.)

CHOOSE EITHER 3A OR 3B

3A. Option 1: Language Option - Recommended (13-15 cr.)

Complete first-year foreign language requirements:

1. Three foreign language 100-level courses OR
2. Complete a 200-level or 300-level foreign language course with a grade of C or better OR
3. Complete placement test, placing into 200-level or higher; this waives 100-level requirement but does not carry credit toward graduation

Choose **one** Natural Science course (3-5 cr.) - *select from list below*

Students only required to complete three credits, however if lab course is taken, may have up to five credits.

3B. Option 2: No Foreign Language (15-17 cr.)

Choose **one** of the following courses:

- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)

- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 114 History of Western Civilization II (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- REL-R 133 Introduction to Religions (3 cr.)
- REL-R 212 Comparative Religion (3 cr.)

Choose **two** Natural Science courses (one w/lab) - *select from list below*

Choose **two** Social Science/Humanities courses - *select from list below*

4. Media and Public Affairs (18 courses; 51 credits)

Required (33 credits):

- SPEA-V170 Intro to Public Affairs (3 cr.)
- SPEA-V372 Government Finance & Budgets (P: V170, ECON-E201 or ECON-E202) (3 cr.)
- SPEA-V376 Law & Public Policy (P: BUS-A200 or BUS-A201) (3 cr.)
- SPEA-V378 Policy Processes in the United States (3 cr.)
- SPEA-V382 Political Action and Civic Engagement (3 cr.)
- SPEA-V438 Mass Media and Public Affairs (3 cr.)
- INFO-N311 Digital Paradigm Shift: Effects on International Culture & Society (3 cr.)
- JOUR-C300 The Citizen and the News (3 cr.)
- JOUR-J375 Race, Gender and Media (3 cr.)
- JOUR-J410 Media as Social Institutions (P: JOUR-J300) (3 cr.)
- POLS-Y317 Voting, Elections, and Public Opinion (3 cr.)

Select **four** courses from below (12 credits):

- SPEA-V221 Nonprofit & Voluntary Sector
- SPEA-V263 Public Management
- SPEA-V412 Leadership & Ethics
- JOUR-J110 Foundations of Journalism & Mass Media
- JOUR-J210 Visual Communications
- JOUR-J321 Principles of Public Relations
- JOUR-J423 Public Opinion
- JOUR-J450 History of Journalism
- POLS-Y215 Introduction to Political Theory
- POLS-Y321 Media & Politics
- POLS-Y377 Globalization
- POLS-Y382 Modern Political Thought
- SOC-R355 Social Theory (P: SOC-R100) or SOC-R356 Foundations of Social Theory (P: SOC-R100)

Choose **one** Capstone Course:

- SPEA-V473 Management, Leadership & Policy (P: Sr. Standing)
- SPEA-V450 Indiana Leadership Seminar (application required)

Required Internship courses:

- SPEA-V380 Internship in Public & Environmental Affairs
- SPEA-V252 Career Development & Planning

5. General Electives (approx. 19-26 cr.)

Complete SPEA-V 100 or UCOL-U 100 First Year Seminar.

Additional courses beyond the General Education and Major requirements to total 120 credit hours (these are not required to be SPEA courses but could be):

PLEASE NOTE, preparatory math and English courses do not count towards graduation credits. If you have questions regarding this, please ask your advisor.

Important Notes

Students may transfer to IUPUI School of Public & Environmental Affairs once they acquire 12 credit hours, have a cumulative GPA of 2.3 in SPEA major courses (listed in requirement section #4A & #4B), an overall cumulative GPA of 2.0 and a previous semester GPA of 2.0.

SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses (listed in requirement section #4A & #4B).

Please see your SPEA Academic Advisor with any questions. To make an appointment with your advisor, call SPEA Student Services at 317-274-4656.

Natural Science Course List

- ANTH-A 103 Human Origins and Prehistory (3 cr.)
- AST-A 100 The Solar System (3 cr.)
- AST-A 105 Stars and Galaxies (3 cr.)
- BIOL-K 101 Concepts of Biology I - Plants (5 cr.) - w/lab
- BIOL-K 103 Concepts of Biology II - Animals (5 cr.) - w/lab
- BIOL-N 100 Contemporary Biology (3 cr.)
- BIOL-N 107 Introduction to Zoology (4 cr.) - w/lab
- BIOL-N 200 The Biology of Women (3 cr.)
- BIOL-N 212/213 Human Biology I (3 cr./1 cr.) - 213 lab
- BIOL-N 214/215 Human Biology (3 cr./1 cr.) - 215 lab
- BIOL-N 217 Human Physiology (5 cr.) - w/lab
- BIOL-N 251 Introduction to Microbiology (3 cr.)
- BIOL-N 322 Introductory Principles of Genetics (3 cr.)
- CHEM-C 100 World of Chemistry (3 cr.)
- CHEM-C 101/121 Elementary Chemistry I (3 cr./2 cr.) - 121 lab
- CHEM-C 105/125 Principles of Chemistry I (3 cr./2 cr.) - 125 lab
- CHEM-C 106/126 Principles of Chemistry II (3 cr./2 cr.) - 126 lab
- GEOG-G 107/108 Physical Systems of the Environment (3 cr./2 cr.) - 108 lab
- GEOG-G 303 Weather and Climate (3 cr.)
- GEOG/GEOL-G 185 Global Environmental Change (3 cr.)
- GEOL-G 107/117 Environmental Geology (3 cr./1 cr.) - 117 lab

- GEOL-G 109/119 Fundamentals of Earth History (3 cr./1 cr.) - 119 lab
- GEOL-G 110/120 Physical Geology (3 cr./1 cr.) - 120 lab
- GEOL-G 115 Introduction to Oceanography (3 cr.)
- GEOL-G 132 Environmental Problems (3 cr.)
- GEOL-G 180 Dinosaurs (3 cr.)
- PHYS 10000 Physics in the Modern World (5 cr.)
- PHYS 15200 Mechanics (3 cr.)
- PHYS 20000 Our Physical Environment (3 cr.)
- PHYS 20100 General Physics I (5 cr.) - w/lab
- PHYS 20200 General Physics II (5 cr.) - w/lab
- PHYS 25100 Heat, Electricity, and Optics (5 cr.) - w/lab
- PHYS 21800 General Physics I (4 cr.) - w/lab
- PHYS 21900 General Physics II (4 cr.) - w/lab
- PSY-B 105 Psychology as a Biological Science (3 cr.)

Social Sciences/Humanities Course List

- AFRO-A 150 Survey of the Culture of Black Americans (3 cr.)
- ANTH-A 104 Culture and Society (3 cr.)
- CLAS-C 205 Classical Mythology (3 cr.)
- COMM-C 180 Introduction to Interpersonal Communication (3 cr.)
- ENG-G 104 Language Awareness (3 cr.)
- FILM- C 190 Introduction to Film (3 cr.)
- FLAC-F 200 World Cultures through Literature (3 cr.)
- FOLK-F 100 Introduction to Folklore (3 cr.)
- FOLK-F 101 Folklore (3 cr.)
- GEOG-G 110 Introduction to Human Geography (3 cr.)
- GEOG-G 130 World Geography (3 cr.)
- HER-H 100 Art Appreciation (3 cr.)
- HER-H 101 History of Art I (3 cr.)
- HER-H 102 History of Art II (3 cr.)
- HIST-H 105 American History I (3 cr.)
- HIST-H 106 American History II (3 cr.)
- HIST-H 108 Perspectives on the World to 1800 (3 cr.)
- HIST-H 113 History of Western Civilization I (3 cr.)
- HIST-H 117 Introduction to Historical Studies (3 cr.)
- POLS-Y 101 Principles of Political Science (3 cr.)
- POLS-Y 219 Introduction to International Relations (3 cr.)
- PSY-B 104 Introduction to Psychology as a Social Science (3 cr.)
- PSY-B 310 Life Span Development (3 cr.)
- PSY-G 380 Abnormal Psychology (3 cr.)
- SOC-R 100 Introduction to Sociology (3 cr.)
- SOC-R 121 Social Problems (3 cr.)
- SOC-R 361 Race & Ethnic Relations (3 cr.)
- SPEA-J 101 The American Criminal Justice System (3 cr.)
- WOST-W 105 Introduction to Women's Studies (3 cr.)

Undergraduate Programs

General Information

The School of Public and Environmental Affairs (SPEA) on the Indianapolis campus offers a wide range of undergraduate programs. The following is a list of bachelors degrees offered through SPEA:

- Bachelor of Science in Public Affairs (B.S.P.A.) with majors in:
 - Civic Leadership
 - Management
 - Media and Public Affairs
 - Policy Studies
 - Sustainable Management and Policy
- Bachelor of Science in Criminal Justice (B.S.C.J.) with majors in:
 - Criminal Justice
 - Public Safety Management

Minors are available in the following areas:

- Civic Leadership
- Criminal Justice General
- Criminal Justice Accounting (for accounting students admitted to the Kelley School of Business)
- Human Resource Management
- Management
- Policy Studies
- Public and Nonprofit Financial Management
- Public Safety Management

In addition, SPEA offers a number of undergraduate certificates:

- Nonprofit Management
- Public Affairs
- Public Management

General information concerning these programs can be obtained by visiting our website at www.spea.iupui.edu or from the SPEA Student Services:

SPEA Student Services
 School of Public and Environmental Affairs
 Business/SPEA Building 3025
 Indiana University-Purdue University Indianapolis
 801 W. Michigan Street
 Indianapolis, IN 46202-5152
 Phone: (317) 274-4656
 Toll-free: (877) 292-9321
 E-mail: infospea@iupui.edu
 Web: www.spea.iupui.edu

SPEA Honors Program

The SPEA Honors Program offers select students across all SPEA majors an opportunity to enroll in a challenging academic program that will enhance learning opportunities. Benefits include:

- Increased opportunities to interact with faculty members.
- Greater depth of learning in your major through additional challenges.
- Enhanced relationships with other motivated, high-achieving students.
- Enriched classroom discussions.

- Access to the IUPUI [Honors College](#) facility such as dedicated study space, computer lab, group-work rooms, interaction with other honors students, and access to the honors college advisors.
- Opportunity to pursue the [Honors Minor in Leadership](#) .

Admission Requirements

1. Be admitted to SPEA.
2. Have 12 IUPUI GPA hours completed with at least a 3.5 cumulative GPA.
3. Complete SPEA Honors Program application.

Program Requirements

To successfully complete the SPEA Honors Program, a student must:

- Maintain a cumulative and term GPA or 3.3 or above.
- Maintain a 3.3 or above in honors courses.
- Complete 24 total honors credit hours (15 hours of required SPEA honors courses plus 9 hours of honors electives).

Probation

Any student who fails to maintain the GPA requirements will be put on probation status for one semester, will be required to meet with the SPEA Honors Advisor to discuss his or her standing in the program and must complete an Honors Probation Contract. If the student is unable to meet the GPA requirements in subsequent terms, he or she may be dismissed from the SPEA Honors program

Honors Courses

1. Complete 15 hours of SPEA Major courses for Honors credit.
 1. We recommend working with the SPEA Honors Advisor to plan these courses. Taking courses from full-time SPEA faculty will be preferred for Honors credit SPEA courses.
 2. b. SPEA classes being taken for Honors credit will include additional requirements beyond those in the regular course offering. Examples of additional requirements include (applicable paperwork must be submitted and approved prior to the experience in order to receive Honors credit):
 - A major paper not required in the regular course
 - Additional readings not required in the regular course
 - Additional or different questions on exams; these questions may cover additional material or require mastery of material beyond the level required in the regular course
 - Other additional assignments not required in the regular course
 - Adding an Honors component to study abroad, service learning, senior capstone, or internship experiences
3. Students in the SPEA Honors Program will be required to meet with faculty outside of regular class meetings. Such interaction could take different forms and can be arranged for individual students or groups of students.

Options include in-person meetings, online interaction, telephone conference calls, etc. We would recommend at least six hours of interaction per semester (that would be half an hour per week or one hour every other week for 12 of the 15 weeks of a semester).

4. To complete the program, we recommend completing 1 Honors course per semester.
2. Complete 9 hours of Honors elective courses.

A student must meet with the SPEA Honors Advisor each term to complete the contract required to enroll in an honors course. Students then will submit the contract to the Honors College no later than the third week of classes, though we recommend submitting paperwork prior to the start of the semester.

Off Campus Study

Education is all about new experiences, and SPEA offers several ways to gain different perspectives while remaining an IUPUI student:

Study abroad

Both SPEA and IUPUI offer opportunities to study abroad, and offer scholarships to help you do so! SPEA's Overseas Education Programs are detailed at http://www.indiana.edu/%7espea/spea_abroad/index.shtml, and IUPUI's offerings can be found at <http://abroad.iupui.edu/>. Every SPEA student who is accepted into a SPEA study abroad program will be awarded a SPEA Overseas Education Scholarship. Awards range from \$1000 to \$2000. Additional scholarships are also available. Please visit [SPEA's scholarships](#) page.

SPEA has a diverse range of locations and programs, from Beijing to Berlin, Moscow to Kenya, Paris to Pamplona. If you are considering international study, [make an appointment with your SPEA academic advisor](#) to explore the possibilities and find a fit that's right for you.

Study in Washington, DC

SPEA offers the Washington Leadership Program in Washington, DC during the spring and fall semesters. Junior and senior undergraduate students from all majors at all IU campuses are eligible to apply. This program consists of two senior-level seminars (each worth 3 credit hours) and an internship (worth 5-6 credit hours). Students complete internships by working four days per week at an assigned congressional office, trade association or federal agency, or at a health, environmental or nonprofit organization. To learn more, visit the WLP website: <http://www.iu.edu/%7espeaweb/careers/wlp.php>.

Study at other universities

IUPUI participates in National Student Exchange (NSE), a nonprofit education consortium that allows students to spend a summer, a semester or an academic year at one of the nearly 200 NSE institutions in the U.S., Canada or U.S. territories. Students pay tuition and fees at IUPUI rates even while they are on exchange, and all course credits transfer back to IUPUI. To qualify, students must:

- Have completed 24 credit hours
- Have a GPA of 2.5 or higher
- Be a full-time student at IUPUI.

For more information, contact Asha McCauley, NSE Coordinator at IUPUI, azwillia@iupui.edu or 317-274-2517. <http://www.nse.org/>

Take a course at another IU campus and transfer credits to IUPUI

Select the IU campus that you plan to attend. Make sure the courses you plan to take are being offered. Complete an intercampus transfer form with the IU campus you plan to attend. Once you have registered and completed your courses, they should appear on your IU Academic Advising Report. If you are unsure how a course will transfer to IUPUI, contact IUPUI Admissions at 317-274-4591 or Admissions website: <http://enroll.iupui.edu/admissions/>. Check with your advisor to ensure the class you want to take will fulfill a requirement in your major.

Leadership Programs

Washington Leadership Program

The School of Public and Environmental Affairs offers the Washington Leadership Program each fall and spring semester in Washington, D.C. This program consists of two senior-level seminars (each worth 3 credit hours) and an internship (worth 5 or 6 credit hours). Students complete internships by working four days per week in an assigned congressional office, public interest group, federal agency, or nonprofit organization.

Students reside and attend classes in nearby Falls Church, Virginia. Tuition is based on the regular fees for Indiana University, plus any special program charges. Students in the program remain eligible for any scholarships or financial aid they would normally receive as Indiana University students. Interested students should contact the SPEA undergraduate advisor or program director.

Indiana Leadership Seminar

The Indiana Leadership Seminar offers honors students a chance to participate in a year-long course consisting of projects and specialized experiences with a local government or agency. The focus is to develop professional skills and provide networking opportunities for future career connections as students apply classroom theory to real-world activities. The Indiana Leadership Seminar has a strong tradition of helping students become superior candidates for both public and private sector jobs.

Minors and Certificates

Minors

Any Indiana University student enrolled in a baccalaureate program may pursue one or more of the minors offered by the School of Public and Environmental Affairs. Individuals interested in one or more of these minors should inquire in the SPEA undergraduate advising office for additional details. Students who successfully complete the requirements will have the minor conferred with their degree. SPEA's multidisciplinary faculty and curricula address environmental, public policy, and management issues from a variety of perspectives. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

- Civic Leadership
- Criminal Justice and Criminal Justice Accounting
- Human Resources Management
- Management
- Policy Studies
- Public Safety Management
- Public and Nonprofit Financial Management

Certificates

General Requirements

1. Students must be in good academic standing and enrolled in a baccalaureate program to be eligible to apply for most of these certificates. Interested students must apply for a certificate before completing 15 credit hours of applicable course work.
2. SPEA students cannot earn a certificate in the same area as their major concentration.
3. A grade point average of 2.0 or higher is required in all course work credited toward the certificate.
4. Students earning a SPEA certificate and SPEA major may double-count two courses across any allowable combination of these programs.

- Public Affairs
- Nonprofit Management
- Public Management

Certificate in Public Affairs

The School of Public and Environmental Affairs offers the Certificate in Public Affairs to provide an organized approach to the study of public policy, governmental organization and public management for undergraduates in addition to the major area of their undergraduate program.

Eligibility and Application Procedure

1. Students enrolled in baccalaureate programs from nearly any department or school of Indiana University and other accredited colleges or universities who are in good academic standing are eligible
2. SPEA students cannot get an area certificate in the same area as their concentration
3. Students must declare their intent to earn this certificate prior to completing fifteen (15) semester hours creditable toward the certificate. Applications for admission may be obtained through the SPEA Student Services office, BS 3027.
4. Upon certification that the student has been awarded a baccalaureate degree and completion of all certificate requirements, the student will be awarded the certificate.

General Requirements

1. A minimum of 27 credit hours of which at least 15, but not more than 21 credit hours, must have been in SPEA courses.
2. A minimum cumulative grade point average of 2.3.
3. A maximum of six (6) hours of appropriate credit from another institution may be applied toward this Certificate.
4. Credit work for this certificate may be taken at any campus of the Indiana University system.

Certificate Requirements (nine courses):

The following courses:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- SPEA-V 378 Policy Process in the United States (3 cr.)

ONE of the following courses:

- SPEA-E 162 Environment and People (3 cr.)
- SPEA-H 316 Environmental Science and Health (3 cr.)

A total of TWO courses from groups A, B, and C, with no more than one course from any group.

A. Organizational Behavior

- BUS-Z 302 Managing and Behavior in Organizations (3 cr.)

B. Public Administration

- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)

C. Law

- SPEA-J 301 Substantive Criminal Law (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)
- BUS-L 201 Legal Environment of Business (3 cr.)
- POLS-Y 304 American Constitutional Law I (3 cr.)
- POLS-Y 305 American Constitutional Law II (3 cr.)

Choose any **four** of the following courses:

- SPEA-J 101 The American Criminal Justice System (3 cr.)
- SPEA-J 272 Terrorism and Public Policy (3 cr.)
- SPEA-J 302 Procedural Criminal Law (3 cr.)
- SPEA-J 322 Introduction to Criminalistics (3 cr.)
- SPEA-V 260 Topics in Public Affairs (approved topics) (3 cr.) (may be repeated)
- SPEA-V 346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA-V 348 Management Science (3 cr.)
- SPEA-V 361 Financial Management (3 cr.)
- SPEA-V 372 Government Finance and Budgets (3 cr.)
- SPEA-V 373 Human Resources Management in the Public Sector (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)
- SPEA-V 450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) (may be repeated)
- SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)
- POLS-Y 306 State Politics in the United States (3 cr.)

Certificate in Nonprofit Management**Eligibility and Application Procedure**

1. Students enrolled in baccalaureate programs from nearly any department or school of Indiana University and other accredited colleges or universities who are in good academic standing are eligible.

2. SPEA students cannot get an area certificate in the same area as their concentration.
3. Students must declare their intent to earn this certificate prior to completing fifteen semester hours creditable toward the certificate. Applications for admission may be obtained through the SPEA Student Services office, BS 3027.
4. Upon certification that the student has been awarded a baccalaureate degree and completion of all Certificate requirements, the student will be awarded the certificate.

General Requirements

1. A minimum cumulative grade point average of 2.3.
2. A maximum of six (6) hours of appropriate credit from another institution may be applied toward this certificate.
3. Credit work for this certificate may be taken at any campus of the Indiana University system.

Courses must be selected from the following categories. Alternate courses may be substituted with the approval of the campus undergraduate program director. Courses listed with an asterisk are included in the American Humanics program. Complete of the American Humanics program at IUB or IUPUI qualifies a student for the IU Nonprofit Management Certificate.

Nonprofit Institutions (minimum of 3 credit hours)

- *SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)

Nonprofit Management (minimum of 6 credit hours)

- *SPEA-V 362 Nonprofit Management and Leadership (3 cr.) **AND**

Choose **one** of the following courses:

- *SPEA-V 356 Introduction to Nonprofit Accounting and Reporting (3 cr.)
- *SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)
- *BUS-A 200 Foundations in Accounting (3 cr.)

Nonprofit Field (minimum of 3 credit hours)

Select **one** of the following courses:

- POLS-Y 326 American Social Welfare Policy (3 cr.) (offered on the Bloomington campus)
- *PSY-B 310 Life Span Development (3 cr.)
- *SOC-R 335 Sociological Perspectives on the Life Course (3 cr.)

Internship (minimum of 3 credit hours)

- SPEA-V 380 Internship with Nonprofit Organization (3 cr.) **OR**
SPEA-V 388 American Humanics Internship (3 cr.)

Certificate in Public Management

The School of Public and Environmental Affairs offers the Certificate in Public Management to provide a systematic program that gives students an understanding of how to work in and with public organizations.

Eligibility and Application Procedure

1. Students enrolled in baccalaureate programs from nearly any department or school of Indiana University and other accredited colleges or

universities who are in good academic standing are eligible.

2. SPEA students cannot get an area certificate in the same area as their concentration.
3. Students must declare their intent to earn this certificate prior to completing fifteen (15) semester hours creditable toward the certificate. Applications for admission may be obtained through the SPEA Student Services office, BS 3027.
4. Upon certification that the student has been awarded a baccalaureate degree and completion of all certificate requirements, the student will be awarded the certificate.

General Requirements

1. A minimum of 21 credit hours.
2. A minimum cumulative grade point average of 2.3.
3. A maximum of six (6) hours of appropriate credit from another institution may be applied toward this Certificate.

Certificate Requirements (7 courses minimum):

Complete the following course:

- SPEA-V 263 Public Management (3 cr.)

Choose **SIX** of the following courses:

- SPEA-V 346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA-V 348 Management Science (3 cr.)
- SPEA-V 361 Financial Management (3 cr.)
- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)
- SPEA-V 369 Managing Information Technology (3 cr.)
- SPEA-V 370 Research Methods and Statistical Modeling (3 cr.)
- SPEA-V 372 Government Finance and Budgets (3 cr.)
- SPEA-V 373 Human Resources Management in the Public Sector (3 cr.)
- SPEA-V 375 Emergency Services Administration (3 cr.)
- SPEA-V 376 Law and Public Policy in Nonprofit Management (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 438 Mass Media and Public Affairs (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)
- SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)

Minor in Civic Leadership

Any Indiana University students enrolled in a baccalaureate program, except those pursuing a Bachelor of Science in Public Affairs with a concentration in Civic Leadership, may pursue the minor in Civic Leadership. Students who successfully complete the requirements will have the minor conferred with their degree.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is

required in courses taken specifically for the minor. At least 9 of the 15 credit hours must be taken on the IUPUI campus.

SPEA Students earning a SPEA minor may double count two minor courses.

Curriculum (5 courses/15 credit hours)

Complete the following courses (6 credit hours):

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 412 Leadership and Ethics (3 cr.)

Select **one** of the following (3 credit hours):

- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.) **OR**
- POLS-Y 378 Civil Society and Public Policy (3 cr.)

Select **two** of the following courses (6 credit hours):

- SPEA-V 263 Public Management (3 cr.) **OR**
- SPEA-V 362 Nonprofit Management and Leadership (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)
- SPEA-V 382 Political Action and Civic Engagement (3 cr.)
- SPEA-V 408 Individual Rights, Common Goods, and Public Policies (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 436 Communication for Government and Nonprofit Organizations (3 cr.)
- SPEA-V 438 Mass Media and Public Affairs (3 cr.)
- SPEA-V 450 Contemporary Issues in Public Affairs (3 cr.) - **as approved**
- SPEA-V 458 Fund Development for Nonprofit Organizations

Minor in Criminal Justice and Criminal Justice Accounting

Criminal Justice Minor

Criminal Justice Accounting Minor

Criminal Justice Minor

Any Indiana University students enrolled in a baccalaureate program, except those pursuing a major in criminal justice, may pursue the minor in criminal justice. Students who successfully complete the requirements will have the minor conferred with their degree.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is required in courses taken specifically for the minor. At least 9 of the 18 credit hours must be taken on the IUPUI campus.

Curriculum (6 courses/18 credit hours)

Required Courses (2 courses/6 credit hours)

- SPEA-J 101 The American Criminal Justice System (3 cr.)
- SPEA-J 201 Theoretical Foundations of Criminal Justice Policies (3 cr.)

Criminal Justice Core Courses (2 courses/6 credit hours)

Choose **two** courses from the following:

- SPEA-J 202 Criminal Justice Data, Methods, and Resources (3 cr.)
- SPEA-J 301 Substantive Criminal Law (3 cr.)
- SPEA-J 305 Juvenile Justice (3 cr.)
- SPEA-J 306 The Criminal Courts (3 cr.)
- SPEA-J 321 American Policing (3 cr.)
- SPEA-J 331 Corrections (3 cr.)
- SPEA-J 439 Crime and Public Policy (3 cr.)

Electives Courses (2 courses/6 credit hours minimum)

Take two other criminal justice courses ("J" prefix). These may be drawn from the courses in the above list NOT used to fulfill that requirement. At least one of these two courses must be at the 300 or 400 level. Only one of the following courses may be used to meet this requirement: J370, J380, J470, or J480.

NOTE: At least 9 of the 18 credit hours must be taken on the IUPUI campus.

Criminal Justice Accounting Minor

Any Indiana University students enrolled in a Kelley School of Business baccalaureate program pursuing the accounting major may pursue the minor in criminal justice accounting. Students who successfully complete the requirements will have the minor conferred with their degree.

Students must declare their intention to receive a minor by completing an **application** which will be available in **SPEA Student Services, BS 3027**. This application should be completed at the same time the student completes an application for graduation for the baccalaureate degree.

A cumulative grade point average of 2.0 or above is required, in all course work, credited toward the minor.

Curriculum (5 courses/15 credits)

- SPEA J101 - The American Criminal Justice System (3 cr.)
- SPEA J301 - Substantive Criminal Law (3 cr.)
- SPEA J303 - Evidence (3 cr.)
- SPEA J320 - Criminal Investigation (3 cr.)
- SPEA J322 or FIS 20500 - Introduction to Criminalistics or Introduction to Forensic Science (3 cr.)

Minor in Human Resources Management

Any Indiana University students enrolled in a baccalaureate program may pursue the minor in Human Resources Management. Students who successfully

complete the requirements will have the minor conferred with their degree.

Students who are pursuing the BSPA Management major should consult with their academic advisor to ensure they are following the Bulletin policy on double counting courses.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is required in courses taken specifically for the minor. At least 9 of the 15 credit hours must be taken on the IUPUI campus.

SPEA Students earning a SPEA minor may double count two minor courses.

Curriculum (5 courses/15 credit hours)

Complete the following two courses:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 373 Human Resources Management in the Public Sector (3 cr.)

Choose **three** of the following courses:

- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 436 Communication for Government and Nonprofit Organizations (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)
- SPEA-V 450 Contemporary Issues in Public Affairs (3 cr.) - **Approved Topics ONLY**

Minor in Management

Any Indiana University students enrolled in a baccalaureate program, except those pursuing a Bachelor of Science in Public Affairs with a concentration in Management, may pursue the Management Minor. Students who successfully complete the requirements will have the minor conferred with their degree.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is required in courses taken specifically for the minor. At least 9 of the 15 credit hours must be taken on the IUPUI campus.

SPEA Students earning a SPEA minor may double count two minor course.

Curriculum (5 courses/15 credit hours)

Complete the following course:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)

Select **one** of the following:

- SPEA-V 263 Public Management (3 cr.)
- SPEA-V 362 Nonprofit Management and Leadership (3 cr.)

Select **one** of the following:

- SPEA-V 361 Financial Management (3 cr.)

- SPEA-V 373 Human Resources Management in the Public Sector (3 cr.)

Select **two** of the following:

- SPEA-V 346 Introduction to Government Accounting and Financial Reporting (3 cr.) **OR** SPEA-V 356 Introduction to Nonprofit Accounting and Reporting (3 cr.)
- SPEA-V 348 Management Science (3 cr.)
- SPEA-V 361 Financial Management (3 cr.) *If not taken to satisfy the requirement above.*
- SPEA-V 366 Managing Behavior in Public Organizations (3 cr.)
- SPEA-V 369 Managing Information Technology (3 cr.)
- SPEA-V 372 Government Finance and Budgets (3 cr.)
- SPEA-V 373 Human Resources Management in the Public Sector (3 cr.) *If not taken to satisfy the requirement above.*
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 412 Leadership and Ethics (3 cr.)
- SPEA-V 435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA-V 436 Communication for Government and Nonprofit Organizations (3 cr.)
- SPEA-V 443 Managing Workforce Diversity (3 cr.)
- SPEA-V 450 Contemporary Issues in Public Affairs (3 cr.) - **as approved**
- SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)

Minor in Policy Studies

Any Indiana University students enrolled in a baccalaureate program, except those pursuing a Bachelor of Science in Public Affairs with a concentration in Policy Studies, may pursue the Policy Studies minor. Students who successfully complete the requirements will have the minor conferred with their degree.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is required in courses taken specifically for the minor. At least 9 of the 15 credit hours must be taken on the IUPUI campus.

SPEA Students earning a SPEA minor may double count two minor courses.

Curriculum (5 courses/15 credit hours)

Complete the following courses:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 376 Law and Public Policy (3 cr.)

Choose **one** of the following courses:

- SPEA-V 348 Management Science (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)

Select **two** of the following courses:

- SPEA-J 272 Terrorism and Public Policy (3 cr.)
- SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.)

- SPEA-V 263 Public Management (3 cr.) **or** SPEA-V 362 Nonprofit Management and Leadership (3 cr.)
- SPEA-V 264 Urban Structure and Policy (3 cr.)
- SPEA-V 348 Management Science (3 cr.) *If not taken to satisfy the requirement above.*
- SPEA-V 369 Managing Information Technology (3 cr.)
- SPEA-V 372 Government Finance and Budgets (3 cr.)
- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.) *If not taken to satisfy the requirement above.*
- SPEA-V 450 Contemporary Issues in Public Affairs (3 cr.) - **as approved**
- POLS-Y 213 Introduction to Public Policy (3 cr.)

Minor in Public Safety Management

Any Indiana University students enrolled in a baccalaureate program, except those pursuing a major in public safety management, may pursue the minor in public safety management. Students who successfully complete the requirements will have the minor conferred with their degree.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is required in courses taken specifically for the minor. At least 9 of the 15 credit hours must be taken on the IUPUI campus.

SPEA Students earning a SPEA minor may double count two courses between their major and minor courses.

Curriculum (5 courses/15 credit hours)

Complete the following courses:

- SPEA-J 150 Public Safety in America (3 cr.)
- SPEA-J 272 Terrorism and Public Policy (3 cr.)
- SPEA-J 375 Emergency Services Administration (3 cr.)
- SPEA-J 376 Principles of Public Safety (3 cr.)
- SPEA-J 387 Foundations of Homeland Security (3 cr.)

Minor in Public and Nonprofit Financial Management

Any Indiana University students enrolled in a baccalaureate program may pursue the Public and Nonprofit Financial Management minor. Students who successfully complete the requirements will have the minor conferred with their degree.

Students who are pursuing the BSPA Management major should consult with their academic advisor to ensure they are following the Bulletin policy on double counting courses.

Students must declare their intentions to receive a minor by completing an application, which is available in SPEA Student Services, BS 3027. A minimum GPA of 2.3 is required in courses taken specifically for the minor. At least 9 of the 15 credit hours must be taken on the IUPUI campus.

SPEA Students earning a SPEA minor may double count two minor courses.

Curriculum (5 courses/15 credit hours)

Complete the following courses:

- SPEA-V 170 Introduction to Public Affairs (3 cr.)
- SPEA-V 346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA-V 361 Financial Management (3 cr.)
- SPEA-V 372 Government Finance and Budgets (3 cr.)

Choose **one** of the following courses:

- SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)
- SPEA-V 458 Fund Development for Nonprofits (3 cr.)

Student Learning Outcomes

Criminal Justice

- Bachelor of Science in Criminal Justice
 - Criminal Justice Major
 - Public Safety Management Major

Public Affairs

- Bachelor of Science in Public Affairs
 - Civic Leadership Major
 - Management Major
 - Policy Studies Major

Certificates

- Nonprofit Management
- Public Affairs
- Public Management

Bachelor of Science in Public Affairs (BSPA)

Graduates of the Bachelor of Science in Public Affairs program should have the intellectual depth, breadth, and mental agility of learning to anticipate, recognize, evaluate, and solve problems in public affairs using knowledge, skills, and tools appropriate to entry-level management, civic leadership, and policy studies positions. A student who is awarded the Bachelor of Science in Public Affairs will be able to:

- Communicate effectively important information and ideas in public affairs (especially within their major), both with individuals and in group settings, and using oral, written, visual, and electronic modes.
- Recognize, characterize and analyze issues and problems in public affairs using appropriate technology to collect, collate and assess data through statistics and other quantitative tools.
- Apply knowledge and theory of the public, nonprofit and private sectors (e.g., microeconomics) to analyze, evaluate and contribute to the development of solutions for public affairs issues and problems.
- Recognize and incorporate concerns, theories, concepts and other information rooted in the broader concepts of globalization, civic engagement, sustainability, and management in working with public affairs issues and problems.

- Work effectively in a team.
- Recognize and demonstrate sensitivity to diverse points of view.
- Develop an awareness of one's personal responsibility and service to the public, and to seek principled solutions to problems in public affairs.

Students will be able to demonstrate additional learning specific to their major.

Civic Leadership Major

The civic leadership major is intended to impart knowledge and skills needed to catalyze community actions. Students electing a civic leadership major will analyze the elements necessary to successful community solutions, and will learn to solve public problems in the context of shared power and authority. Students in civic leadership will be able to:

- Understand and communicate the nature of civil society.
- Understand and apply theoretical and applied concepts of the political process to civic engagement.
- Understand and apply the theoretical and practical foundations of leadership.
- Engage in negotiations and conflict resolution.

Management Major

The management major is concerned with the functioning of organizations, whether public, private or nonprofit. Students electing the management major will study resource allocation, organizational design, accountability, and other generally applicable principles involved in all organizational structures, with an emphasis on issues specific to public and nonprofit organizations. Students in management will be able to:

- Understand and participate in the management of public and nonprofit organizations.
- Understand the principles of finance and budgeting in the public sector, and be able to undertake basic finance and budgeting activities in that context.
- Understand the principles of finance and budgeting in the nonprofit sector, and be able to undertake basic finance and budgeting activities in that context.
- Understand the principles of human resource management, and be able to apply them in the context of a public or nonprofit organization.
- Manage diversity in a changing workforce.
- Understand the decision-making in public and nonprofit organizations, and be able to contribute to that process in those organizations.

Policy Studies Major

The policy studies major is concerned with the exercise of power and the nature and wisdom of the rules that constrain the use of power. In contrast to the management student, whose focus is on the organization, and the civic leadership student, whose focus is on the community and community networks, the policy studies student will primarily be concerned with the rules we establish to govern our communal endeavors. Students in policy studies will be able to:

- Understand, explain and apply common models of the policy process to problems in public affairs.

- Understand the options for public input into public decision-making and policy implementation.
- Read, understand and evaluate program evaluations and policy analyses reported by others, and communicate those digested findings clearly and concisely.
- Understand and apply basic methods of program evaluation using common quantitative, qualitative and mixed tools.
- Understand and apply basic methods of public policy analysis using common quantitative, qualitative and mixed tools.
- Understand a policy area in depth.

Bachelor of Science in Criminal Justice (BSCJ)

Graduates of the Bachelor of Science in Criminal Justice program should have the intellectual depth, breadth, and adaptiveness of learning to anticipate, recognize, evaluate, and solve problems in criminal justice or public safety using knowledge, skills, and tools appropriate to entry-level criminal justice and public safety positions. Bachelor of Science in Criminal Justice graduates will be able to:

- Communicate effectively important information and ideas in criminal justice or public safety management (especially within their major), both with individuals and in group settings, and using oral, written, visual, and electronic modes.
- Recognize, characterize and analyze issues and problems in criminal justice or public safety using appropriate technology to collect, collate and assess data through statistics and other quantitative tools.
- Apply extant criminal justice or public safety management knowledge and theory to analyze, evaluate and contribute to the development of solutions for criminal justice or public safety management issues and problems.
- Recognize and demonstrate sensitivity to diverse points of view.

Students will be able to demonstrate additional learning specific to their major.

Criminal Justice Major

The criminal justice major is concerned with the functioning of the major elements of the criminal justice system, policing, courts and corrections, including both public and non-governmental agencies. Students learn what crime is, why and how often it occurs, how we attempt to prevent it, and how we punish those who commit crimes. Criminal justice graduates will be able to:

- Define crime, legally and socially, discuss how it is measured, and current trends in crime.
- Describe major theories of crime and discuss corresponding public policies to reduce crime.
- Discuss the constitutional foundations of the criminal justice system, especially the tension between individual rights and public order.
- Discuss the history and evolution of policing, the role of discretion, the nature and effectiveness of police activities, and issues of police misconduct.

- Describe the structure, process, and actors in the court system, as well as current issues in processing criminal cases.
- Describe the major philosophies of punishment, the history and evolution of corrections systems, and the current issues in corrections.
- Describe current crime control strategies, and discuss the strengths and limitations of various approaches.
- Read criminal justice research and communicate findings clearly, and apply basic research methods to criminal justice research questions.

Public Safety Management Major

The public safety management major is intended to prepare students to work in agencies that ensure public safety, such as fire departments, emergency management and homeland security agencies. Public safety management graduates will be able to:

- Define public safety, and discuss the major components of the public safety system and how they operate.
- Define and describe homeland security, how federal state and local agencies work to maintain homeland security, and how it relates to public safety, in theory and in practice.
- Discuss the constitutional foundations of public safety, especially the tension between individual rights and public order.
- Discuss the history and evolution of terrorism, the motivations that lead to terrorism, and the nature and effectiveness of responses to terrorism.
- Describe emergency service agencies, and current issues and trends in emergency service in the United States and around the world.
- Discuss technology and how it relates to maintaining public safety, particularly the use of geographic information systems.
- Describe current public safety strategies, and discuss the strengths and limitations of various approaches.
- Read public safety research, communicate findings clearly, and apply basic research methods to criminal justice research questions.
- Articulate methods of recognizing and resolving crisis situations, including crisis planning, crisis management and ethical decision making processes and practices.
- Describe the dynamics and processes (individual, group, institutional bureaucratic and psychological) that can impact decision making during crises, and articulate methods of learning from past approaches/ experience to build future strategies for managing disasters or crises.

Undergraduate Certificates

Nonprofit Management Certificate

Upon completion of this certificate program, students should:

- Demonstrate their grasp of the distinctive attributes of the three sectors: private, nonprofit and public.

- Be able to describe the mechanisms through which nonprofit organizations interact with and influence the public and private sectors.

Public Affairs Certificate

Upon completion of this certificate program, students should:

- Demonstrate an understanding of the legal and political context within which American policy formation occurs.
- Demonstrate understanding of the policy process, including the interplay between constitutional norms and majority opinion.

Public Management Certificate

Upon completion of this certificate program, students should:

- Demonstrate understanding of the differences between the public, private and nonprofit sectors, and be able to identify the responsibilities unique to the public sector.
- Be able to identify the basic principles of management that are applicable to the public sector.

Test page for training

Information....

Admissions

For most programs, applicants with bachelor's degrees in any field from an accredited institution are eligible to apply for admission to the graduate programs of the School of Public and Environmental Affairs.

Application Submission

Applicants should apply to a degree or certificate program and request financial assistance as early as possible before the desired semester of enrollment.

All application forms must be completed and received by the SPEA Graduate Admissions Office at IUPUI **before May 15** to attend the fall semester, **before September 15** to attend the spring semester, and **by March 15** to attend the summer sessions. SPEA accepts late applications.

International application deadlines for the Master of Public Affairs are **February 1** to attend the fall semester and **September 15** to attend the spring semester.

To receive **priority attention for financial aid** for the fall semester, send all Free Application for Federal Student Aid (FASFA) and renewal forms to the Office of Student Financial Aid Services by **February 1**.

Graduate Assistantship

SPEA application priority date is **February 1**.

Admission

Each application for admission is carefully evaluated by the admissions committee for the appropriate degree. Applicants to all SPEA degree programs must do the following:

- Submit applications to the graduate program office.
- Pay a nonrefundable application fee to Indiana University.

- Read carefully the applicable sections in this bulletin for any specific program or campus admission requirements.
- Submit proof of bachelor's degree certification from an accredited institution. Students who have not completed undergraduate course work at the time of application may be admitted based on the strength of previous work, but a final transcript attesting to the award of a bachelor's degree must be submitted before the student can enroll.
- When applying to degree programs, Master of Public Affairs (M.P.A.) required documentation includes:
 - Online application, all sections completed.
 - Official transcripts from all colleges and universities attended. Students who have taken course work on any Indiana University campus do not need to submit an Indiana University transcript.
 - Three Application Reference Forms completed by faculty and professionals familiar with applicant's activities and potential to succeed in graduate work. References are required for the M.P.A. programs.
 - Official test scores for the GRE, GMAT or LSAT.
 - Resumes are required for all programs.
 - Complete personal statement and departmental question sections on application.
 - Supplemental questions in the application under departmental questions section.
- When applying to certificate programs the following documentation is required:
 - Online application (GRE scores and references are not required).
 - Official transcripts from all colleges and universities attended. Students who have taken course work on any Indiana University campus do not need to submit an Indiana University transcript.
 - Complete personal statement and departmental question sections on application.
 - Supplemental questions in the application under departmental questions section.
 - Resumes are required for all certificate programs.
- International Students must apply to SPEA using the online application, completing the international section, and paying the nonrefundable international application fee (subject to change). SPEA will accept the same paper application that you have submitted to the Office of International Affairs (OIA), along with additional required SPEA documents, but the online application is preferable. You are required to provide TOEFL scores. International application priority deadlines: for fall semester apply by February 1; for spring semester apply by September 15. Visit the [SPEA Web site](#) or the [OIA Web site](#) for more information.

GRE and LSAT Requirements

Applicants may submit LSAT (Law School Admission Test) scores in lieu of GRE (Graduate Record

Examination) scores. Applicants must mail a copy of their LSAT score report to SPEA Graduate Admissions.

Information concerning the GRE is available from [Graduate Record Examination, Educational Testing Service](#), P.O. Box 6000, Princeton, NJ 08541, (609) 771-7670 or (866) 473-4373.

Information concerning the LSAT is available from Law School Admission Services, P.O. Box 2000, Newtown, PA 18940, (215) 968-1001.

Master of Public Affairs

Applications for SPEA's graduate programs are processed on a year-round basis for admission in any academic semester. Each application to SPEA's graduate programs is carefully evaluated by the admissions committee for the appropriate degree. Admission to SPEA's graduate programs is competitive. Each program has its own admissions criteria and meeting these criteria does not guarantee admission to that program.

Admission Deadlines

Fall: May 15

Spring: September 15

Summer: March 15

SPEA accepts late applications.

IUPUI Graduate Fellowships: January 15*

Graduate Assistantships: February 1*

*SPEA degree program application must be submitted and an admission decision made to be eligible for the upcoming fall/spring term assistantships and fellowships.

Admission Requirements

Minimum preferred requirements for admission include:

- 1 A baccalaureate degree from an accredited college or university with a grade point average of B (3.0) or higher
- 1 [Apply online](#)
- 1 All transcripts for work that was done outside of the Indiana University system*
- 1 A resume*
- 1 A personal statement*
- 1 Three (3) letters of recommendation*
- 1 Official test scores for the GRE, GMAT or LSAT. We recommend the following scores
 - 1 A combined score of 300 or more (verbal and quantitative) on the Graduate Record Examination (GRE) or
 - 1 A total score of 500 or higher on the GMAT or
 - 1 A total score of 150 or higher on the LSAT.

SPEA considers results from the GRE, GMAT or LSAT, but the GRE (<http://www.ets.org/gre>) is the most common among our applicants. Preparing to take the test and getting official test scores can be a lengthy process, so plan accordingly.

You can request a waiver of the GRE/GMAT/LSAT if you have already earned a Master's degree from an accredited college or university in the United States or if you have completed a SPEA graduate certificate with a 3.5 GPA or higher. To discuss options regarding

the standardized test requirement, contact Luke Bickel, 317-278-0308 or lbickel@iupui.edu.

Although not required for admission, students applying for the MPA are strongly encouraged to complete MATH-M 110 or higher (algebra), ECON-E 201 (microeconomics) and SPEA-K 300 (statistics).

*These documents will be kept on file until we receive your online application. Send them to:

Luke Bickel
BS 3025
801 West Michigan Street
Indianapolis, IN 46202

M.S. in Criminal Justice and Public Safety

Applications for SPEA's graduate programs are processed on a year-round basis for admission in any academic semester. Each application to SPEA's graduate programs is carefully evaluated by the admissions committee for the appropriate degree. Admission to SPEA's graduate programs is competitive. Each program has its own admissions criteria and meeting these criteria does not guarantee admission to that program.

Admission Deadlines

Fall: May 15

Spring: September 15

Summer: March 15

SPEA accepts late applications.

Admission Requirements

Minimum preferred requirements for admission include:

- 1 A baccalaureate degree from an accredited college or university with a grade point average of B (3.0) or higher
- 1 [Apply online](#)
- 1 All transcripts for work that was done outside of the Indiana University system*
- 1 A resume*
- 1 A personal statement*
- 1 Three (3) letters of recommendation*
- 1 Official test scores for the GRE, GMAT or LSAT. We recommend the following scores
 - 1 A combined score of 300 or more (verbal and quantitative) on the Graduate Record Examination (GRE) or
 - 1 A total score of 500 or higher on the GMAT or
 - 1 A total score of 150 or higher on the LSAT.

SPEA considers results from the GRE, GMAT or LSAT, but the GRE (<http://www.ets.org/gre>) is the most common among our applicants. Preparing to take the test and getting official test scores can be a lengthy process, so plan accordingly.

You can request a waiver of the GRE/GMAT/LSAT if you have already earned a Master's degree from an accredited college or university in the United States or if you have completed a SPEA graduate certificate with a 3.5 GPA or higher. To discuss options regarding the standardized test requirement, contact Luke Bickel, 317-278-0308 or lbickel@iupui.edu.

Although not required for admission, students applying for the MPA are strongly encouraged to complete MATH-M 110 or higher (algebra), ECON-E 201 (microeconomics) and SPEA-K 300 (statistics).

*These documents will be kept on file until we receive your online application. Send them to:

Luke Bickel
BS 3025
801 West Michigan Street
Indianapolis, IN 46202

Awards & Scholarships

SPEA offers many scholarships to SPEA graduate students.

SPEA Alumni Association Scholarships

The School of Public and Environmental Affairs is proud to sponsor \$1,000 scholarships for current SPEA students. The scholarships will be awarded to undergraduate and graduate students, from any IU campus, who meet the qualifications. Applications are due January 27. For more information, contact Jenna Morrison Civitello at 812-856-0597 or jm98@indiana.edu.

Lawrence M. Borst Fellowship

This unique fellowship provides financial support for a talented SPEA graduate student to gain experience with the Indiana Senate, specifically in finance and budgetary analysis and programs. This one-year experience requires a commitment of 20 hours per week during the fall semester, with the student typically enrolled as a full-time graduate student. The approximate award for the fall semester is \$5,000. The spring semester requires a full-time commitment, so the student may register in a practicum course but take no other classes. During the spring semester, the Borst Intern will be paid at the rate earned by other interns, approximately \$350 per week. Deadline is March 1. For more information, contact Kathy Hursh at 317-278-3651 or hurshk@iupui.edu.
[Download the application](#)

Johnson Community Service Fellowship Approximately \$8,000 awarded to a first- or second-year graduate student in SPEA. Any previous graduate GPA must be a 3.0 or above. Students must demonstrate their record of community service and complete an internship (approved by a SPEA faculty member) with a community nonprofit organization or governmental agency. The deadline is April 1. For more information, contact Luke Bickel at 317-278-0308 or lbickel@iupui.edu.
[Download the application](#)

C. Michael Pitts Scholarship This award was established in memory of C. Michael Pitts, who served as an associate professor for SPEA in labor relations and mediation for many years before his death in 2002. It awards two scholarships of \$1,000 each to a first- or second-year graduate student in SPEA. It is for IUPUI SPEA students seeking an MPA and who have an interest in pursuing a career in public service or the nonprofit sector. Applicants must have a 3.0 grade point average, be a resident of the state of Indiana and demonstrate financial need. Deadline is April 1. For more information, contact Luke Bickel 317-278-0308 or lbickel@iupui.edu.
[Download the application](#)

Tom and Pat DeCoster Scholarship An award of \$2,000 to support a first- or second-year graduate student in SPEA for one year. To be eligible, a student must be a single parent, attend full-time or part-time and have a cumulative GPA of 3.0. Recipient(s) will be chosen by members of the SPEA Scholarship Committee based on academic achievement and quality of the application. The deadline is April 1. For more information, contact Luke Bickel at 317-278-0308 or lbickel@iupui.edu.
[Download the application](#)

Robert E. Martin Scholarship Two \$1,350 scholarships will be awarded to a first- or second-year graduate student in SPEA. This award is for an IUPUI SPEA student seeking an MPA who has an interest in public management and/or financial management. Applicants must have a 3.0 grade point average, be a resident of the state of Indiana and demonstrate financial need. Deadline is April 1. For more information, contact Luke Bickel at 317-278-0308 or lbickel@iupui.edu.
[Download the application](#)

Lindsey Scholarship for Civic Engagement A \$2,500 scholarship will be awarded to a student majoring in one of SPEA's academic programs (graduate or undergraduate), with preference given to students who focus on environmental issues. Essay and transcript must be submitted with application to SPEA Student Services. Deadline is April 1.
[Download the application](#)

Carl and Lisa Schodel Scholarship Two \$2,500 scholarships will be awarded to an MPA student in good academic standing. Essay must be submitted with application to SPEA Student Services. Deadline is April 1.
[Download the application](#)

SPEA International Experience Scholar Application

This scholarship supports graduate students who are participating in an overseas study opportunity. Award amounts range from \$500 to \$2000 per year, per scholarship. Essay must be submitted with application to SPEA Student Services. Deadline is April 1.
[Download the application](#)

SPEA Overseas Education Scholarship SPEA students who study abroad may be eligible for scholarships of \$1,000 to \$2,000. For more information, contact Casey Windhorst, cwindhor@iupui.edu or 317-274-4656.

Graduate Student Assistantships SPEA IUPUI offers graduate assistantships and University Fellowships through a competitive application process. The graduate assistants work 20 hours per week during the academic year. These are research assistantships and not teaching assistantships. In exchange for the 20 hours per week, GAs receive full tuition, most fees, student health insurance and a stipend of \$9,000 that is paid out monthly over the academic year. Graduate Assistantships are awarded in March for students who will attend full time. Applications are accepted year-round, but priority deadline is February 1. For more information, contact Luke Bickel at 317-278-0308 or lbickel@iupui.edu.
[Download the application](#)

Please mail the Graduate Student Assistantship application and a current resume to:

SPEA Graduate Admissions

801 West Michigan Street
Business/SPEA Building Room 3025
Indianapolis, IN 46202

Or send by email to lbickel@iupui.edu.

Nonprofit Management

The Certificate in Nonprofit Management is a 15 credit-hour program of study. The certificate is designed to serve the needs of individuals who would like exposure to nonprofit sector and nonprofit management issues but who do not wish or need to pursue a degree in nonprofit management. The certificate complements other courses of study or career experience in such areas as social work, library science, and parks and recreation. Students pursuing a nonprofit management certificate gain and understanding of how to work in and with nonprofit organizations.

Eligibility and Application Procedure

1. Any holder of a baccalaureate of higher degree from an accredited college or university is eligible for admission
2. An online application and information may be obtained from the www.spea.iupui.edu. Students should apply to the SPEA admissions online only. Application deadlines for the certificate programs are before May 15 for the fall semester, before September 15 for the spring semester, and before March 15 for summer sessions. Students must pay a nonrefundable application fee.
3. Admission requires only the approval of the respective graduate program director or SPEA campus director.

Program Restrictions

1. Students enrolled in a certificate program must complete it within 15 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0(B). Failure to do so results in automatic dismissal from the certificate program.
2. Students who have completed more than three SPEA Graduate courses are not eligible for admission to certificate program.
3. Transfer credit, course substitutions, or course waivers are not allowed.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible to be awarded the certificate.
5. Admission to or successful completion of the Nonprofit Management Certificate program does not guarantee subsequent admission to the M.P.A. program or other graduate programs in the School of Public and Environmental Affairs.
6. Students enrolled in the certificate program who apply to SPEA's graduate programs must meet all existing admission requirements. If a student has a cumulative GPA of 3.5 or better at the completion of the certificate, the student can request a waiver of the GRE requirement if applying to the MPA program.

Certificate Requirements (15 credit hours)

Required Courses (9 credit hours)

EACH of the following courses:

- SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)
- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)
- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)

Electives (6 credit hours)

TWO additional SPEA graduate public affairs courses that cannot include independent research studies, readings, or internship classes.

Students interested in continuing for the Master of Public Affairs (M.P.A.) should consider selecting from the nonprofit management concentration, particularly V521 Nonprofit and Voluntary Sector.

For degree requirements prior to May 2003, please contact SPEA Student Services at 317-274- 4656.

Nonprofit Management (Online)

The Certificate in Nonprofit Management program is a 15-credit-hour program of study in nonprofit management. The certificate program is flexible enough to be adapted to the needs of pre-career and in-service individuals. Graduate students in other disciplines can use the program to supplement their primary fields with course work in nonprofit management, possibly using the certificate courses as part or all of a doctoral or master's degree minor.

Admission Eligibility

The student must have a bachelor's degree from an accredited college or university to apply.

Application

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to the SPEA admissions office on the IUPUI campus. Application deadlines for the certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Program Restrictions

1. Students enrolled in a certificate program must complete it within 15 credit hours of approved SPEA course work with minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program.
2. Students who have completed more than three SPEA graduate courses are not eligible for admission to a certificate program.
3. Transfer credit, course substitutions, or course waivers are not accepted for meeting the Public Management certificate requirements.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible for the awarding of a certificate.
5. Admission to or successful completion of a certificate program does not guarantee subsequent admission to a SPEA graduate degree program.
6. Students enrolled in the certificate program who apply to SPEA's graduate degree programs must meet all existing admission requirements. If a

student has a cumulative GPA of 3.5 or better at the completion of the certificate, the student can request a waiver of the GRE requirement in applying to the M.P.A.

Proposed Course Schedule Rotation (subject to change)

Fall 2011

- V525 Management for Nonprofit Sector
- V558 Fund Development for Nonprofits
- V598 Governing and Leading in a Global Society

Spring 2012

- V521 Nonprofit and Voluntary Sector
- V522 Human Resource Management in Nonprofit Organizations
- V562 Public Program Evaluation
- V557 Proposal Development and Grant Administration

Summer 2012

- V526 Financial Management for Nonprofit Organizations
- V557 Proposal Development and Grant Administration

Fall 2012

- V521 Nonprofit and Voluntary Sector
- V522 Human Resource Management in Nonprofit Organizations
- V525 Management for Nonprofit Sector
- V558 Fund Development for Nonprofits
- V598 Governing and Leading in a Global Society

Spring 2013

- V525 Management for Nonprofit Sector
- V526 Financial Management for Nonprofit Organizations
- V562 Public Program Evaluation

Summer 2013

- V522 Human Resource Management in Nonprofit Organizations
- V526 Financial Management for Nonprofit Organizations
- V557 Proposal Development and Grant Administration
- V558 Fund Development for Nonprofits

Courses

The fifteen-hour certificate consists of three required courses and two electives.

Required Courses (9 credit hours)

- **SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)** Effective resource management is vital for the long-term success of nonprofit organizations. This course provides an overview of human resource management strategies and practices necessary for the productive functioning of nonprofit organizations. Theories of motivation applicable to the management of staff and volunteers, and personnel topics of recruitment,

selection, board-staff relations, compensation, training, and development are covered.

- **SPEA-V 525 Management in the Nonprofit Sector (3 cr.)** The course provides a survey of topics important for non-profit management. Internal dynamics, environmental relationships, and public policy are considered. Topics include the legal environment, governance, strategic planning, staff and volunteers, marketing, ethics, evaluation, and change.
- **SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)** This course emphasizes a thorough understanding of the language and key concepts of nonprofit financial management. The course covers applications of budgeting, and financial and managerial accounting principles and procedures to nonprofit organizations. The emphasis throughout the course is on the practical application of the fundamental requirements of accounting and financial decision making in the nonprofit organization.

Electives (6 credit hours)

- **SPEA-V 521 Nonprofit and Voluntary Sector (3 cr.)** The theory, size, scope, and functions of the nonprofit and voluntary sector are covered from multiple disciplinary perspectives including historical, political, economic, and social.
- **SPEA-V 557 Proposal Development and Grant Administration (3 cr.)** This course provides the opportunity for each student to develop a complete proposal through participation in the entire grant application process. The integration of case studies, visual media, printed materials, and class discussions provides students with practical knowledge for writing successful proposal.
- **SPEA-V 558 Fund Development for Nonprofit Organizations (3 cr.)** Important aspects of the fund raising process in nonprofit organizations are covered, including techniques and strategies for assessing potential sources of support; effective use of human resources; process management; theory to underlay practice; analysis of current practice; practice standards; and discussion of ethical problems.
- **SPEA-V 559 Principles and Practices of Social Entrepreneurship (3 cr.)** This course will survey issues in social entrepreneurship and engage students in completing class projects applying principles and practices of social entrepreneurship to problems of nonprofit organizations, government agencies, and social-purpose business.
- **SPEA-V 562 Public Program Evaluation (3 cr.)** Examination of how the programs of public agencies are proposed, established, operated, and evaluated. Discussion of the role and conduct of research in the program evaluation process. In addition, techniques of effective evaluation and analysis are discussed.
- **SPEA-V 598 Governing and Leading in a Global Society (3 cr.)** This gateway course will increase student appreciation of the role of public affairs professionals in governance across multiple sectors of society within the global context. Students will learn norms associated with effective practice in public affairs and frame a professional development

plan to acquire leadership skills to support these norms.

Public Management

The Certificate in Public Management program is a 15-credit-hour program of study in public management. The certificate program is flexible enough to be adapted to the needs of precareer and in-service individuals. Graduate students in other disciplines can use the program to supplement their primary fields with course work in public management, possibly using the certificate courses as part or all of a doctoral or master's degree minor. Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, find the certificate program beneficial.

Admission Eligibility

The student must have a bachelor's degree from an accredited college or university to apply.

Application

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to the SPEA admissions office on the IUPUI campus. Application deadlines for the certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Program Restrictions

1. Students enrolled in a certificate program must complete it within 15 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program.
2. Students who have completed more than three SPEA Graduate courses are not eligible for admission to a certificate program.
3. Transfer credit, course substitutions, or course waivers are not accepted for meeting the Public Management certificate requirements.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible for the awarding of a certificate.
5. Admission to or successful completion of a certificate program does not guarantee subsequent admission to a SPEA graduate degree program.
6. Students enrolled in the certificate program who apply to SPEA's graduate programs must meet all existing admission requirements. If a student has a cumulative GPA of 3.5 or better at the completion of the certificate, the student can request a waiver of the GRE requirement in applying to the M.P.A.

Certificate Requirements (15 credit hours)

Required Courses (9 credit hours)

EACH of the following courses:

- SPEA-V 502 Public Management
- SPEA-V 560 Public Finance and Budgeting
- SPEA-V 561 Public Human Resource Management

Electives (6 credit hours)

TWO additional SPEA graduate public affairs courses that cannot include independent research studies, readings, or internship classes.

Students interested in continuing on for the Master of Public Affairs degree should select two courses for the M.P.A. core.

Public Management (Online)

The Certificate in Public Management program is a 15-credit-hour program of study in public management. The certificate program is flexible enough to be adapted to the needs of precareer and in-service individuals. Graduate students in other disciplines can use the program to supplement their primary fields with course work in public management, possibly using the certificate courses as part or all of a doctoral or master's degree minor. Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, find the certificate program beneficial.

Admission Eligibility

The student must have a bachelor's degree from an accredited college or university to apply.

Application

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to the SPEA admissions office on the IUPUI campus. Application deadlines for the certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Program Restrictions

1. Students enrolled in a certificate program must complete it within 15 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program.
2. Students who have completed more than three SPEA courses are not eligible for admission to a certificate program.
3. Transfer credit, course substitutions, or course waivers are not accepted for meeting the Public Management certificate requirements.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible for the awarding of a certificate.
5. Admission to or successful completion of a certificate program does not guarantee subsequent admission to a SPEA graduate degree program.
6. Students enrolled in the certificate program who apply to SPEA's graduate degree programs must meet all existing admission requirements. If a student has a cumulative GPA of 3.5 or better at the completion of the certificate, the student can request a waiver of the GRE requirement in applying to the MPA.

Proposed Course Schedule Rotation (subject to change)

Semester Online Course Offered

Spring 2012

- V 502 Public Management
- V562 Public Program Evaluation
- V654 Public Program Management and Contracting

Summer 2012

- V561 Public Human Resources Management

Fall 2012

- V516 Public Management Information Systems
- V560 Public Finance and Budgeting
- V598 Governing and Leading in a Global Society

Spring 2013

- V502 Public Management
- V562 Public Program Evaluation Summer 2013
- V561 Public Human Resources Management

Courses

The fifteen-hour certificate consists of three required courses and two electives.

Required Courses (9 credit hours)

- **SPEA-V 502 Public Management (3 cr.)** Analysis of concepts, methods, and procedures involved in managing public organizations. Problems of organization, planning, decision making, performance, evaluation, and management of human resources are considered. Cases are drawn from a variety of public services found at federal, state, and local levels of government.
- **SPEA-V 560 Public Finance and Budgeting (3 cr.)** The fiscal role of government in a mixed economy; sources of public revenue and credit; administrative, political, and institutional aspects of the budget and budgetary process; problems and trends in intergovernmental fiscal relations.
- **SPEA-V 561 Public Human Resource Management (3 cr.)** Analysis of the structure, operations, and design of public personnel systems, including government agencies and public enterprise. Relationships between public policy and personnel concepts, values, and operations considered.

Electives (6 credit hours)

- **SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.)** Ethical conduct in the public sector is examined. Topics covered could include personal ethical responsibility, deception, corruption, codes of ethics, policy-making, morality, politics, and whistle blowing. Case studies and media material will be used to illustrate these and other such issues affecting the workplace.
- **SPEA-V 516 Public Management Information Systems (3 cr.)** This course focuses on the application of information systems concepts and tools to challenges and opportunities in the public sector. Topics covered will include current trends in information systems; managerial use of information systems; hardware software,

and telecommunications; systems development processes and practices; and strategic and policy issues in IS.

- **SPEA-V 562 Public Program Evaluation (3cr.)** Examination of how the programs of public agencies are proposed, established, operated, and evaluated. Discussion of the role and conduct of research in the program evaluation process. In addition, techniques of effective evaluation and analysis are discussed.
- **SPEA-V 598 Governing and Leading in a Global Society (3 cr.)** This gateway course will increase student appreciation of the role of public affairs professionals in governance across multiple sectors of society within the global context. Students will learn norms associated with effective practice in public affairs and frame a professional development plan to acquire leadership skills to support these norms.
- **SPEA-V 559 Principles and Practices of Social Entrepreneurship (3 cr.)** This course will survey issues in social entrepreneurship and engage students in completing class projects applying principles and practices of social entrepreneurship to problems of nonprofit organizations, government agencies, and social-purpose business.
- **SPEA-V 654 Public Program Management and Contracting (3 cr.)** An examination of theories, concepts, and processes concerning multi-actor program implementation and alternative forms of service delivery. Focus will be on the problems and challenges public managers face in designing and managing contractual relationships, networks, and other complex implementation structures.

Other electives may be chosen with approval from the faculty advisor.

Master of Library Science - Public Management

The Dual-MLS/SPEA PMC is designed for students who are enrolled in the MLS program and wish to obtain organizational management skills through the SPEA certificate. The Dual-MLS/SPEA Public Management Certificate program is flexible enough to be adapted to the needs of pre-career and in-service individuals. Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, find the certificate program beneficial.

Admission Eligibility

General criteria for all SLIS dual programs:

- Apply and meet admission requirements for both degrees; prefer within the same academic year.
- Meet requirements of SLIS L401 Computer-Based Information Tools.
- Complete a minimum of 30 graduate SLIS credits, including courses to meet the MLS core areas, and special SLIS electives as noted.
- May complete up to six credits in internship if a dual master's degree.
- The two degrees (or certificate) are awarded simultaneously.
- Dual programs are campus-based for advising and award. Up to 12 SLIS graduate credits may be taken

outside the Indianapolis campus which may include courses from the Bloomington campus and up to six graduate credits from another ALA-accredited program leading to the MLS.

- The second degree or certificate granted with the MLS is subject to the individual unit requirements and specific electives as approved by that unit.

Application

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to both programs, preferably within the same academic year. Application deadlines for the SPEA certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Certificate Requirements (42 credit hours)

SLIS (30 credit hours)

- SLIS-S 505 Organization and Representation of Knowledge (3 cr.) **OR** SLIS-L 520 Bibliographic Access and Control (3 cr.)
- SLIS-L 524 Introduction to Information Sources and Services (3 cr.)
- SLIS-L 527 Management of Libraries and Information Centers (3 cr.)
- SLIS-L 528 Collection Development and Management (3 cr.)
- SLIS-L 550 Management of Specific Library Institutions: Public, Academic, or Special (3 cr.)
- SLIS-L 563 Information Policies, Economics and the Law (3 cr.) **OR** SLIS-L 608 Intellectual Freedom (3 cr.)
- SLIS-L 570 Online Information Retrieval (3 cr.)
- SLIS-L 628 Government Information (3 cr.) **OR** SLIS-L 629 Business Information (3 cr.)
- SLIS-L 651 Evaluation of Library Sources and Services (3 cr.) **OR** SLIS-L 509 Research Methods and Statistics (3 cr.)
- SLIS-L 596 Internship in Library and Information Science: Community Leadership and Management (3 cr.)

SPEA (12 credit hours)

- SPEA-V 502 Public Management (3 cr.)
- SPEA-V 560 Public Finance and Budgeting (3 cr.)
- SPEA-V 561 Public Human Resource Management (3 cr.)

Electives (3 credit hours)

ONE additional SPEA-V course approved by the SPEA Graduate Program Director.

Master of Library Science - Nonprofit Management

The Dual-MLS/SPEA NPMC is designed for students who are enrolled in the MLS program and wish to obtain organizational management skills through the SPEA certificate. The Dual-MLS/SPEA Nonprofit Management Certificate program is designed to serve the needs of individuals who would like exposure to nonprofit sector and nonprofit management issues but who do not wish or need to pursue a degree in nonprofit management.

Admission Eligibility

General criteria for all SLIS dual programs:

- Apply and meet admission requirements for both degrees; prefer within the same academic year
- Meet requirements of SLIS L401 Computer-Based Information Tools.
- Complete a minimum of 30 graduate SLIS credits, including courses to meet the MLS core areas, and special SLIS electives as noted.
- May complete up to six credits in internship if a dual master's degree.
- The two degrees (or certificate) are awarded simultaneously.
- Dual programs are campus-based for advising and award. Up to 12 SLIS graduate credits may be taken outside the Indianapolis campus which may include courses from the Bloomington campus and up to six graduate credits from another ALA-accredited program leading to the MLS.
- The second degree or certificate granted with the MLS is subject to the individual unit requirements and specific electives as approved by that unit.

Application

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to both programs, preferably within the same academic year. Application deadlines for the SPEA certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Certificate Requirements (42 credit hours)

SLIS (30 credit hours)

- SLIS-S 505 Organization and Representation of Knowledge (3 cr.) **OR** SLIS-L 520 Bibliographic Access and Control (3 cr.)
- SLIS-L 524 Introduction to Information Sources and Services (3 cr.)
- SLIS-L 527 Management of Libraries and Information Centers (3 cr.)
- SLIS-L 528 Collection Development and Management (3 cr.)
- SLIS-L 550 Management of Specific Library Institutions: Public, Academic, or Special (3 cr.)
- SLIS-L 563 Information Policies, Economics and the Law (3 cr.) **OR** SLIS-L 608 Intellectual Freedom (3 cr.)
- SLIS-L 570 Online Information Retrieval (3 cr.)
- SLIS-L 628 Government Information (3 cr.) **OR** SLIS-L 629 Business Information (3 cr.)
- SLIS-L 651 Evaluation of Library Sources and Services (3 cr.) **OR** SLIS-L 509 Research Methods and Statistics (3 cr.)
- SLIS-L 596 Internship in Library and Information Science: Community Leadership and Management (3 cr.)

SPEA (12 credit hours)

- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)
- SPEA-V 526 Financial Management for Nonprofit Organizations(3 cr.)

- SPEA-V 522 Human Resources Management in Nonprofit Organizations(3 cr.)

Electives (3 credit hours)

ONE additional SPEA-V course approved by the SPEA Graduate Program Director.

Executive Graduate Certificate in Library Management

The Executive Graduate Certificate in Library Management is designed for students who have completed a Master's degree in Library or Information Science and wish to obtain organizational management skills through the SPEA certificate.

Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, will find this certificate program beneficial.

All SPEA courses are offered both online as well as in residence.

Admission Eligibility

- All applicants must have completed a Masters Degree in Library and Information Sciences.
- Complete the online application. Information on the application may be obtained from the SPEA website at www.spea.iupui.edu. Application deadlines are before May 15 for the fall semester, before September 15 for the spring semester, and before March 15 for summer sessions. Students must pay a nonrefundable application fee.
- Admission requires only the approval of the respective graduate program director or SPEA campus director.

Application

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Application deadlines for the SPEA certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Public Management Track Requirements (15 credit hours)

- SPEA-V 502 Public Management (3 cr.)
- SPEA-V 560 Public Finance and Budgeting (3 cr.)
- SPEA-V 561 Public Human Resource Management (3 cr.)
- SLIS-S 505 Evaluation of Library Sources and Services [Formerly SLIS-L 651] OR SLIS-S 602 Directed Research [Formerly SLIS-L 594]
- SLIS-S 605 Internship in Library and Information Science: Community Leadership and Management [Formerly SLIS-L 596]

Nonprofit Management Track Requirements 915 credit hours)

- SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)
- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)

- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)
- SLIS-S 505 Evaluation of Library Sources and Services [Formerly SLIS-L 651] OR SLIS-S 602 Directed Research [Formerly SLIS-L 594]
- SLIS-S 605 Internship in Library and Information Science: Community Leadership and Management [Formerly SLIS-L 596]

Effective Fall 2007

Social Entrepreneurship

In 2006, Indiana University inaugurated the first formal university-based Social Entrepreneurship program in Indiana. The Certificate in Social Entrepreneurship: Nonprofit and Public Benefit Organizations is a cooperative program between the School of Public and Environmental Affairs (SPEA) and the Kelley School of Business. The Social Entrepreneurship certificate prepares students for innovatively approaching public needs with a combination of entrepreneurial practices and social purposes – through the for-profit, nonprofit, and governmental sectors.

Admission Eligibility

Students must be admitted to the Master of Public Affairs program or the Master of Business Administration program at IUPUI to participate in this certificate program.

Application

An online application and information may be obtained from the SPEA Web site, www.spea.iupui.edu. Please contact Dr. Bielefeld, wbielefe@iupui.edu, 317-278-0306, early in your graduate program if you are interested in the certificate program. The certificate program requires a special internship and permission for some courses.

Certificate Requirements (18 credit hours)

Required Courses (9 credit hours)

EACH of the following courses:

- SPEA-V 521 The Nonprofit and Voluntary Sector (3 cr.)
- BUS-W 511 Venture Strategy (3 cr.)
- SPEA-V 559 Principles and Practices of Social Entrepreneurship (3 cr.)

Electives (9 credit hours)*

Kelly Electives

- BUS-F 509 Advanced Capital Budgeting (1.5 cr.)
- BUS-F 517 Venture Capital and Entrepreneurial Finance (1.5 cr.)
- BUS-M 503 Applied Marketing Research (3 cr.)
- BUS-M 513 Marketing Strategy Simulation
- BUS-P 510 Service Operations (1.5 cr.)
- BUS-P 552 Project Management (1.5 cr.)
- BUS-P 527 Operations Processes I (1.5 cr.)
- BUS-P 528 Operations Processes II (1.5 cr.)
- BUS-J 522 Strategic Management of Technology and Innovation (1.5 cr.)
- BUS-W 525 New Ventures and the Venture Community of Indianapolis (1.5 cr.)

SPEA Electives

- SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)

- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)
- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)
- SPEA-V 539 Management Science for Public Affairs (3 cr.)
- SPEA-V 541 Benefit and Cost Analysis for Public and Environmental Affairs (3 cr.)
- SPEA-V 558 Fund Development for Nonprofits (3 cr.)
- SPEA-V 562 Public Program Evaluation
- SPEA-V 602 Strategic Management of Public and Nonprofit Organizations (3 cr.)

*At least 3 credit hours must be taken in school other than one offering degree. Alternative courses may be included as electives, depending upon faculty and course availability.

Social Entrepreneurship Internship Program

Internships for the Certificate in Social Entrepreneurship need to satisfy certain criteria to qualify and must be approved by the Director of the Social Entrepreneurship program. All internships must receive prior approval unless it can be shown that a student has had prior experience in social entrepreneurship and the student applies for experiential credit instead of an internship.

STUDENTS ARE REQUIRED TO TAKE V559 BEFORE THEY CAN QUALIFY FOR AN INTERNSHIP IN SOCIAL ENTREPRENEURSHIP.

A Social Entrepreneurship Internship should meet three criteria:

- The development of the project the semester before the internship starts
- A 480 hour internship on site at the host organization, agency, or business to execute the project (may be extended over a longer period than 3 months, with less than 40 hours per week)
- A final evaluation of the project, related to social entrepreneurial approaches

In addition, a Social Entrepreneurship Internship project must have social goals as well as quantifiable financial goals – and both of these goals should increase the financial profitability of the overall organization while also improving its social mission and outcomes. These objectives need to be identified before the internship and used to evaluate effectiveness at the completion of the internship project.

The final project evaluation should include an analysis of how the doublebottom line was used in the planning and operation process and how it was or is expected to be achieved. If the anticipated financial and social goals were not attained, the analysis should include a critique of what prevented their achievement and suggestions on how the obstacles to successful completion might have been overcome.

The internship may be satisfied by an Internship Practicum through V585 Practicum in Public Affairs (3 - 6 credits), X523 and X524 Enterprise Experience I and II (1.5 credits each), or approved experiential credit.

Certificate Programs

Nine graduate certificates are offered by the School of Public and Environmental Affairs at IUPUI:

- Nonprofit Management (on campus)
- Nonprofit Management (online)
- Public Management (on campus)
- Public Management (online)
- Master of Library Science - Public Management Certificate (MLS - PMC)
- Master of Library Science - Nonprofit Management Certificate
- Master of Library Science - Executive Graduate Certificate in Library Management
- Social Entrepreneurship: Nonprofit and Public Benefit Organizations
- Homeland Security and Emergency Management

Admissions

Admission Eligibility The student must have a bachelor's degree from an accredited college or university to apply. For the Certificate in Social Entrepreneurship, students must be enrolled in the M.P.A.

Application Application and program information may be obtained from SPEA Student Services in the Business/SPEA building 3027. Students should apply to a SPEA graduate program using the online application on the campus where they plan to enroll.

Application Deadlines Application deadlines for the certificate programs are May 15 for the fall semester, Sept. 15 for the spring semester, and March 15 for the summer sessions.

Application Fee Students must pay a nonrefundable application fee.

Program Restrictions

1. Students enrolled in a certificate program must complete it with no more than 18 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program. A student will be dismissed if, after 9 credit hours of coursework, the GPA is below a 3.0.
2. Students who have completed more than three SPEA graduate courses are not eligible for admission to a certificate program.
3. Transfer credit, course substitutions, or course waivers are not accepted for fulfilling the certificate requirements.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible for the awarding of a certificate.
5. Admission to or successful completion of a certificate program does not guarantee subsequent admission to a SPEA graduate degree program.
6. Students enrolled in a certificate program who apply to SPEA's graduate degree programs must meet all existing admission requirements.
7. Students planning to request admission to a SPEA graduate degree program after successfully completing a certificate program should refer to

the application procedure presented earlier in this bulletin.

Homeland Security and Emergency Management

The Certificate in Homeland Security and Emergency Management is a 15-credit-hour program of study. The certificate program is flexible enough to be adapted to the needs of pre-career and in-service individuals. Graduate students in other disciplines can use the program to supplement their primary fields with course work in homeland security and emergency management, possibly using the certificate courses as part of a doctoral or master's degree minor. Career employees of public and private sector agencies seeking courses in homeland security and emergency management, especially those changing from professional or technical roles to managerial roles, should find the certificate program beneficial.

Admission Eligibility

The student must have a bachelor's degree from an accredited college or university to apply.

Application

An online application and information may be obtained from the Web site, www.spea.iupui.edu/graduate; materials are also available from the Graduate Program Office. Students should apply to the SPEA admissions office on the IUPUI campus. Students must pay a nonrefundable application fee.

Program Restrictions

1. Students enrolled in a certificate program must complete 15 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program.
2. Students enrolled in a certificate program must complete 15 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program.
3. Transfer credit, course substitutions, or course waivers are not accepted for meeting the Public Management certificate requirements.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible for the awarding of a certificate.
5. Admission to or successful completion of a certificate program does not guarantee subsequent admission to a SPEA graduate degree program.
6. Students enrolled in the certificate program who apply to SPEA's graduate programs must meet all existing admission requirements. If a student has a cumulative GPA of 3.5 or better at the completion of the certificate, the student can request a waiver of the GRE requirement in applying to the MPA or the MSCJPS.

Certificate Requirements (15 credit hours)

Required Courses (9 credit hours)

- SPEA-J 524 Crisis Management for Public Safety (3 cr.)
- SPEA-J 528 Risk Analysis for Public Safety (3 cr.)

- SPEA-J 531 Homeland Security (3 cr.)

Electives (6 credit hours)

Two additional SPEA graduate courses that cannot include independent research studies, readings, or internship classes.

- SPEA-J 520 Mapping and Analysis for Public Safety (3 cr.)
- SPEA-J 682 Planning and Management for Criminal Justice and Public Safety (3 cr.)
- SPEA-V 540 Law and Public Affairs (3 cr.)
- SPEA-V 581 Public Safety Law (3 cr.)
- SPEA-V 654 Public Program Management and Contracting (3 cr.)

Degree Programs

The School of Public and Environmental Affairs offers degree programs that range from the bachelors degree to the Ph.D. The IUPUI campus offers two professional master's degrees for individuals interested in leadership positions in public, private, and nonprofit organizations:

- Master of Public Affairs (M.P.A.)
- Master of Science in Criminal Justice and Public Safety (M.S.C.J.P.S.)

The M.P.A. is a professional program that prepares students for leadership positions in government agencies and nonprofit organizations, and for positions addressing public affairs in the private sector. The M.S.C.J.P.S. provides a balanced foundation of practical and theoretical knowledge and technical skills needed to succeed in criminal justice and public safety. Additionally, master's degrees may be pursued in combination with degrees in law and philanthropy.

The School of Public and Environmental Affairs offers a variety of graduate degrees and certificate programs.

Master's Degrees

- Master of Public Affairs
 - Criminal Justice
 - Nonprofit Management
 - Policy Analysis
 - Public Management
- Master of Science in Criminal Justice and Public Safety

Dual Degrees

- Master of Public Affairs-Doctor of Jurisprudence
- Master of Public Affairs-Master of Arts in Philanthropic Studies

Contact Us:

Graduate Programs

School of Public and Environmental Affairs
Indiana University-Purdue University Indianapolis
Business/SPEA Building 3027
801 W. Michigan Street
Indianapolis, IN 46202-5152

Phone: (317) 274-4656

Toll free: (877) 292-9321

Fax: (317) 274-5153

E-mail: speaga@iupui.edu

Master of Public Affairs

- Criminal Justice
- Nonprofit Management
- Policy Analysis
- Public Management

Criminal Justice

The M.P.A. is a course of study that requires the completion of (1) the M.P.A. core, (2) the concentration requirement, (3) the experiential requirement, and (4) sufficient electives and/or mid-career option credit to total **48 credit hours**.

EXPERIENTIAL COMPONENT: In order to be awarded the M.P.A. degree, students must obtain professionally relevant experience through an internship in **SPEA-V 585**. This requirements is automatically satisfied if a student is granted **Mid-Career Option** credit.

M.P.A. Core (21 credit hours) - Effective Fall 2005

Required of all students:

- SPEA V502 Public Management (3 cr.)
- SPEA V506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA V517 Public Management Economics (3 cr.)
- SPEA V540 Law and Public Affairs (3 cr.)
- SPEA V560 Public Finance and Budgeting (3 cr.)
- SPEA V598 Governing and Leading in a Global Society (3 cr.)
- SPEA V600 Capstone in Public and Environmental Affairs (3 cr.)

NOTE: V600 cannot be taken until all M.P.A. core courses are completed. V600 is only offered as an in-person class and cannot be substituted or transferred in from another university. Plan your schedule accordingly!

- SPEA-V 585 Internship or Mid Career Option Credit (3 cr.)
- Elective #1 (3 cr.)
- Elective #2 (3 cr.)

Criminal Justice Concentration (18 credit hours)

A minimum of nine credit hours of SPEA graduate courses with a "J" prefix is required (Effective January 2000).

Each of the following:

- SPEA-J 501 Evolution of Criminological Thought and Policy (3 cr.)
- SPEA-J 502 Research Methods in Criminal Justice and Public Affairs (3 cr.)
- SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.)

One of the following:

- SPEA-J 666 Criminal Justice Policy and Evaluation (3 cr.)
- SPEA-J 682 Criminal Justice Planning and Management (3 cr.)

Two courses from one of the following groups:

Group A:

- SPEA-J 550 Topics in Criminal Justice (3 cr.)
- SPEA-J 582 Criminal Justice Systems (3 cr.) [Formerly V582]

- SPEA-J 587 Criminal Violation: Problems and Characteristics (3 cr.) [Formerly V587]
- SPEA-J 588 Law and Control in Society (3 cr.) [Formerly V588]
- SPEA-V 550 Topics in Public Affairs (criminal justice topics only) (3 cr.)
- SPEA-V 580 Readings in Public Affairs (criminal justice topics only) (3 cr.)
- SPEA-V 585 Practicum in Public Affairs (criminal justice topics only) (3 cr.)
- SPEA-V 685 Research Seminar in Public Affairs (criminal justice topics only) (3 cr.)

Group B:

- SPEA-J 550 Topics in Criminal Justice (3 cr.)

Management, Organizations, and Policy

- SPEA-V 504 Public Organizations (3 cr.)
- SPEA-V 512 Public Policy Process (3 cr.)
- SPEA-V 539 Management Science for Public Affairs (3 cr.)
- SPEA-V 547 Negotiation and Dispute Resolution for Public Affairs (3 cr.)
- SPEA-V 561 Public Human Resources Management (3 cr.)
- SPEA-V 562 Public Program Evaluation (3 cr.)
- SPEA-V 564 Urban Management (3 cr.)
- SPEA-V 566 Executive Leadership (3 cr.)
- SPEA-V 569 Managing Interpersonal Relations (3 cr.)
- SPEA-V 570 Public Sector Labor Relations (3 cr.)

Nonprofit Management

- SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)
- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)

Finance

- SPEA-V 541 Benefit-Cost Analysis of Public and Environmental Policies (3 cr.)
- SPEA-V 542 Governmental Financial Accounting and Reporting (3 cr.)

Information Systems

- SPEA-V 516 Public Management Information Systems (3 cr.)
- SPEA-V 518 Intergovernmental Systems Management (3 cr.)
- SPEA-V 519 Database Management Systems (3 cr.)
- SPEA-V 550 Topics in Public Affairs (non-criminal justice topics) (3 cr.)

Other courses must approved by a faculty advisor.

PLUS A SUFFICIENT NUMBER OF ADDITIONAL COURSES TO MEET THE MINIMUM DEGREE REQUIREMENT OF 48 CREDIT HOURS WITH A 3.0 CUMULATIVE GRADE AVERAGE.

NOTE: Please note that the course rotation is subject to change. Please see your faculty advisor.

Nonprofit Management

The M.P.A. is a course of study that requires the completion of (1) the M.P.A. core, (2) the concentration requirement, (3) the experiential requirement, and (4) sufficient electives and/or mid-career option credit to total **48 credit hours**.

EXPERIENTIAL COMPONENT: In order to be awarded the M.P.A. degree, students must obtain professionally relevant experience through an internship in **SPEA-V 585**. This requirement is automatically satisfied if a student is granted **Mid-Career Option** credit.

M.P.A. Core (21 credit hours) - Effective Fall 2005

Required of all students:

- SPEA-V 506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA V 517 Public Management Economics (3 cr.)
- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)
- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)
- SPEA-V 540 Law and Public Affairs (3 cr.)
- SPEA-V 598 Governing and Leading in a Global Society (3 cr.)
- SPEA-V 600 Capstone in Public and Environmental Affairs (3 cr.)

NOTE: V600 cannot be taken until all M.P.A. core courses are completed. V600 is only offered as an in-person class and cannot be substituted or transferred in from another university. Plan your schedule accordingly!

Nonprofit Management Concentration (18 credit hours)

- SPEA-V 521 The Nonprofit and Voluntary Sector (3 cr.)
- SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)

Group A:

Nonprofit Theoretical Course - *Select ONE of the following:*

- SPEA-V 523 Civil Society and Public Policy (3 cr.)
- SPEA-V 524 Civil Society in Comparative Perspective (3 cr.)
- ECON-E 514 The Nonprofit Economy and Public Policy (3 cr.)
- HIST-H 509 History of Philanthropy in the West (3 cr.)
- HIST-H 516 History of American Philanthropy (3 cr.)
- PHIL-P 542 Ethics and Values of Philanthropy (3 cr.)

Other courses must be approved by the faculty advisor.

Group B:

Nonprofit Application Courses - *Select THREE of the following:*

- SPEA-V 550 Topics in Public Affairs: Leadership and Board Development (3 cr.)
- SPEA-V 544 Marketing for Nonprofit Organizations (3 cr.)
- SPEA-V 557 Development and Grant Administration (3 cr.)

- SPEA-V 558 Fund Development for Nonprofit Organizations (3 cr.)
- SPEA-V 559 Principles and Practices of Social Entrepreneurship (3 cr.)
- SPEA-V 602 Strategic Management for Public and Nonprofit Organizations (3 cr.)
- PHST-P 535 Law of Nonprofit Organizations (3 cr.)

Other courses must be approved by the faculty advisor.

- SPEA-V 585 Internship or Mid Career Option Credit (3 cr.)
- Elective #1 (3 cr.)
- Elective #2 (3 cr.)

Recommended electives:

- SPEA-V 504 Public Organizations (3 cr.)
- SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.)
- SPEA-V 516 Public Management Information Systems (3 cr.)
- SPEA-V 539 Management Science of Public Affairs (3 cr.)
- SPEA-V 541 Benefit-Cost Analysis of Public and Environmental Policies (3 cr.)
- SPEA-V 547 Negotiation and Dispute Resolution for Public Affairs (3 cr.)
- SPEA-V 562 Public Program Evaluation (3 cr.)
- SPEA-V 566 Executive Leadership (3 cr.)

PLUS A SUFFICIENT NUMBER OF ADDITIONAL COURSES TO MEET THE MINIMUM DEGREE REQUIREMENT OF 48 CREDIT HOURS WITH A 3.0 CUMULATIVE GRADE AVERAGE.

NOTE: Please note that the course rotation is subject to change.

Policy Analysis

The M.P.A. is a course of study that requires the completion of (1) the M.P.A. core, (2) the concentration requirement, (3) the experiential requirement, and (4) sufficient electives and/or mid-career option credit to total **48 credit hours**.

EXPERIENTIAL COMPONENT: In order to be awarded the M.P.A. degree, students must obtain professionally relevant experience through an internship in **SPEA-V 585**. This requirement is automatically satisfied if a student is granted **Mid-Career Option** credit.

M.P.A. Core (21 credit hours) - Effective Fall 2005

Required of all students:

- SPEA V506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA V517 Public Management Economics (3 cr.)
- SPEA V540 Law and Public Affairs (3 cr.)
- SPEA V598 Governing and Leading in a Global Society (3 cr.)
- SPEA V600 Capstone in Public and Environmental Affairs (3 cr.)
- SPEA V502 Public Management (3 cr.)
- SPEA V560 Public Finance and Budgeting (3 cr.)

NOTE: V600 cannot be taken until all M.P.A. core courses are completed. V600 is only offered as an in-person class

and cannot be substituted or transferred in from another university. Plan your schedule accordingly!

- SPEA V-585 Internship or Mid Career Option Credit (3 cr.)
- Elective #1 (3 cr.)
- Elective #2 (3 cr.)

Policy Analysis Concentration (18 credit hours)
Required Policy Process Course (3 credit hours)

- SPEA-V 512 Public Policy Process (3 cr.)

Required Policy Skills Courses (9 credit hours)

Choose **THREE** of the following:

- SPEA-V 507 Data Analysis and Modeling for Public Affairs (3 cr.)
- SPEA-V 539 Management Science for Public Affairs (3 cr.)
- SPEA-V 541 Benefit-Cost Analysis of Public and Environmental Policies (3 cr.)
- SPEA-V 562 Public Program Evaluation (3 cr.) **OR** SPEA-J 502 Research Methods in Criminal Justice and Public Affairs (3 cr.)
- SPEA-V 654 Public Program Management and Contracting (3 cr.)

Required Policy Field Courses (6 credit hours)

Select **TWO** courses with the permission of a faculty advisor. Courses include, but are not limited to, the following:

- SPHA-H 501 U.S. Health Care: Systems, Policies, and Ethical Challenges (3 cr.)
- SPHA-H 515 Seminar in Health Policy Process Special Topics (3 cr.)
- SPHA-H 640 Topics in Health Services Administration: Health Care Policy Planning (3 cr.)
- SPEA-J 501 Evolution of Criminological Thought and Policy (3 cr.)
- SPEA-J 550 Topics in Criminal Justice (topics approved by faculty advisor) (3 cr.)
- SPEA-J 582 Criminal Justice Systems (3 cr.)
- SPEA-J 587 Criminal Violation: Problems and Characteristics (3 cr.)
- SPEA-J 588 Law and Control in Society (3 cr.)
- SPEA-J 666 Criminal Justice Policy and Evaluation (3 cr.)
- SPEA-V 520 Environmental Policy Analysis (3 cr.)
- SPEA-V 523 Civil Society and Public Policy (3 cr.)
- SPEA-V 550 Topics in Public Affairs (3 cr.) (public policy topics approved by advisor)
- SPEA-V 580 Readings in Public Affairs (3 cr.)
- SPEA-V 590 Research in Public Affairs (3 cr.)

PLUS A SUFFICIENT NUMBER OF ADDITIONAL COURSES TO MEET THE MINIMUM DEGREE REQUIREMENT OF 48 CREDIT HOURS WITH A 3.0 CUMULATIVE GRADE AVERAGE.

NOTE: Please note that the course rotation is subject to change. Please see your faculty advisor.

Public Management

The M.P.A. is a course of study that requires the completion of (1) the M.P.A. core, (2) the concentration requirement, (3) the experiential requirement, and (4)

sufficient electives and/or mid-career option credit to total 48 credit hours.

EXPERIENTIAL COMPONENT: In order to be awarded the M.P.A. degree, students must obtain professionally relevant experience through an internship in SPEA-V 585. This requirement is automatically satisfied if a student is granted Mid-Career Option credit.

M.P.A. Core (21 credit hours) - Effective Fall 2005

Required of all students:

- SPEA V506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA V517 Public Management Economics (3 cr.)
- SPEA V540 Law and Public Affairs (3 cr.)
- SPEA V598 Governing and Leading in a Global Society (3 cr.)
- SPEA V600 Capstone in Public and Environmental Affairs (3 cr.)
- SPEA V502 Public Management (3 cr.)
- SPEA V560 Public Finance and Budgeting (3 cr.)

NOTE: V600 cannot be taken until all M.P.A. core courses are completed. V600 is only offered as an in-person class and cannot be substituted or transferred in from another university. Plan your schedule accordingly!

- SPEA-V 585 Internship or Mid Career Option (3 cr.)
- Elective #1 (3 cr.)
- Elective #2 (3 cr.)

Public Management Concentration (18 credit hours)

Group A:

Managing People - *Select TWO of the following:*

- SPEA-V 504 Public Organizations (3 cr.)
- SPEA-V 561 Public Human Resource Management in the Public Sector (3 cr.)
- SPEA-V 566 Executive Leadership (3 cr.)
- SPEA-V 569 Managing Interpersonal Relations (3 cr.)
- SPEA-V 652 Managing Workforce Diversity in Public Organizations (3 cr.)

Group B:

Managing Processes and Programs - *Select TWO of the following:*

- SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.)
- SPEA-V 539 Management Science for Public Affairs (3 cr.)
- SPEA-V 547 Negotiation and Dispute Resolution for Public Affairs (3 cr.)
- SPEA-V 602 Strategic Management of Public and Nonprofit Organizations (3 cr.)
- SPEA-V 639 Managing Government Operations (3 cr.)
- SPEA-V 654 Public Program Management & Consulting (3 cr.)

Group C:

Managing Information and Evaluating Effectiveness - *Select TWO of the following:*

- SPEA-V 516 Public Management Information Systems (3 cr.)

- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)
- SPEA-V 541 Benefit-Cost Analysis for Public and Environmental Policies (3 cr.)
- SPEA-V 542 Governmental Financial Accounting and Reporting (3 cr.)
- SPEA-V 562 Public Program Evaluation (3 cr.)

PLUS A SUFFICIENT NUMBER OF ADDITIONAL COURSES TO MEET THE MINIMUM DEGREE REQUIREMENT OF 48 CREDIT HOURS WITH A 3.0 CUMULATIVE GRADE AVERAGE.

NOTE: Please note that the course rotation is subject to change. Please see your faculty advisor.

Master of Public Affairs-Doctor of Jurisprudence

The combined M.P.A.-J.D. program enables the student to take a sequence of courses leading to the attainment of both degrees.

Requirements for Graduation:

- 84 credit hours of law courses and satisfy all requirements for the degree of Doctor of Jurisprudence.
- 34 credit hours of SPEA courses.
- Complete of a research paper in the last year of the combined program.

M.P.A. Course Requirements (18 credit hours):

- SPEA-V 502 Public Management (3 cr.) **OR**
- SPEA-V 525 Management in the Nonprofit Sector (3 cr.)
- SPEA-V 506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA-V 517 Public Management Economics (3 cr.)
- SPEA-V 560 Public Finance and Budgeting (3 cr.) **OR**
- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)
- SPEA-V 598 Governing and Leading in a Global Society (3 cr.)
- SPEA-V 600 Capstone in Public and Environmental Affairs (3 cr.)

M.P.A. Concentration Requirements (14 credit hours):

Will consist of the required courses for a concentration to be chosen by the student

Joint Research Paper (2 credit hours):

To be completed in the last year of the combined program and jointly supervised by advisors from both schools. Credit for this supervised research will be arranged and will count toward degree requirements in both schools. Two hours of V590, Research in Public Affairs, will toward the M.P.A. degree program.

The topic must be selected no later than the end of the third year of the combined program, must include elements of both disciplines, and must be approved by the student's co-advisors.

From degree requirements prior to May 2003, please contact SPEA Student Services at 317-274-4656.

Effective Fall 2005

Master Public Affairs-M.A. in Philanthropic Studies

Recommended Undergraduate Preparation: Algebra, Micro-Economics, and Basic Statistics

M.P.A. Core Requirements (21 credit hours)

- SPEA-V 506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA-V 517 Public Management Economics (3 cr.)
- SPEA-V 525 Public Management (3 cr.)
- SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.)
- SPEA-V 540 Law and Public Affairs (3 cr.)
- SPEA-V 598 Governing and Leading in a Global Society (3 cr.)
- SPEA-V 600 Capstone in Public and Environmental Affairs (3 cr.)**

NOTE: V600 cannot be taken until all M.P.A. core courses are completed. V600 is only offered as an in-person class and cannot be substituted or transferred in from another university. Plan your schedule accordingly!

Required Nonprofit Management Courses (6 credit hours)

- SPEA-V 521 The Nonprofit and Voluntary Sector (3 cr.) **OR**
PHST-P 521 The Nonprofit and Voluntary Sector (3 cr.)
- SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.)

Required courses in Philanthropic Studies (12 credit hours)

- PHST-P 523 Civil Society and Philanthropy
- HIST-H 509 History of Philanthropy in the West **OR**
- HIST- H 516 History of American Philanthropy
- PHIL-P 542 Ethics and Values of Philanthropy
- ECON-E 514 Nonprofit Economy and Public Policy **OR**
- PHST-P 535 Law of Nonprofit Organizations

Nonprofit Application Courses (9 credit hours)

THREE of the following courses:

- SPEA-V 544 Marketing for Nonprofit Organizations (3 cr.)
- SPEA-V 550 Topics in Public Affairs: Leadership and Board Development (3 cr.)
- SPEA-V 557 Proposal Development and Grant Administration (3 cr.)
- SPEA-V 558 Fund Development for Nonprofit Organizations (3 cr.)
- SPEA-V 559 Principles and Practices of Social Entrepreneurship (3 cr.)
- SPEA-V 602 Strategic Management of Public and Nonprofit Organizations (3 cr.)
- PHST-P 535 Law of Nonprofit Organizations

Or other appropriate course approved by faculty advisor

- ONE comparative elective in Philanthropic Studies (3 credit hours):
 - REL-R 590 Religion and Philanthropy/ Comparative Religious Ethics

- PHST-P 530 Civil Society in Comparative Perspective
- AHT-A 509 Cross-Cultural Dimensions of Philanthropy
- ONE additional elective course approved by the faculty advisor (3 credit hours)
- Internship in Philanthropic Studies (3 credit hours): PHST-P 590
- Thesis (3 credit hours): PHST-P 600 or an elective with a significant research component as approved by advisor.

M.A. students can use SPEA-V 600 in place of the thesis. This will allow for an extra elective, which must be a Liberal Arts course.

MUST MAINTAIN A 3.0 CUMULATIVE GRADE POINT AVERAGE.

NOTE: The Dual M.A. in Philanthropic Studies/M.P.A. Nonprofit Management concentration require a minimum of 60 credit hours.

A minimum of 21 credit hours must be in courses in Liberal Arts departments.

Master of Science in Criminal Justice and Public Safety

The M.S.C.J.P.S. is a course of study that requires the completion of (1) the core, (2) the electives, (3) the experiential requirement or mid-career option credit to total 36 credit hours.

EXPERIENTIAL COMPONENT: In order to be awarded the M.S.C.J.P.S. degree, students must obtain professionally relevant experience through an internship in SPEA-V 585. This requirement is automatically satisfied if a student is granted Mid-Career Option credit.

Core Requirements (24 credit hours)

- FOR CRIMINAL JUSTICE TRACK - SPEA-J 501 Evolution of Criminological Thought and Policy (3 cr.) **OR**
- FOR PUBLIC SAFETY TRACK - SPEA-J 528 Risk Analysis for Public Safety (3 cr.)
- SPEA-J 502 Research Methods in Criminal Justice and Public Affairs (3 cr.)
- SPEA-J 582 Criminal Justice Systems (3 cr.)
- SPEA-J 682 Planning and Management for Criminal Justice and Public Safety (3 cr.)
- SPEA-V 506 Statistical Analysis for Effective Decision Making (3 cr.)
- SPEA-V 581 Public Safety Law (3 cr.)
- SPEA-V 586 Public Safety in the United States (3 cr.)
- SPEA-V 600 Capstone in Public and Environmental Affairs (3 cr.)

*NOTE: V600 cannot be taken until all M.S.C.J.P.S. core courses are completed. V600 is only offered as an in-person class and cannot be substituted or transferred in from another university. Plan your schedule accordingly!

- SPEA-V 585 Internship or Mid Career Option Credit (1-6 cr.)

Those with mid-career credit should consult with their faculty advisor to determine how this alters their course plans.

Electives (12 credit hours)

4 courses (12 credits) from one of the following groups:

Criminal Justice

- SPEA-J 520 Mapping and Analysis for Public Safety (3 cr.)
- SPEA-J 524 Crisis Management for Public Safety (3 cr.)
- SPEA-J 528 Risk Analysis for Public Safety (3 cr.)
- SPEA-J 550 Topics in Criminal Justice and Public Safety (3 cr.)
- SPEA-J 587 Criminal Violation: Problems and Characteristics (3 cr.)
- SPEA-J 588 Law and Control in Society (3 cr.)
- SPEA-J 666 Criminal Justice Policy and Evaluation (3 cr.)
- SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.)
- SPEA-V 539 Management Science (3 cr.)
- SPEA-V 560 Public Finance and Budgeting (3 cr.)
- SPEA-V 561 Public Human Resource Management (3 cr.)
- SPEA-V 562 Public Program Evaluation (3 cr.)
- SPEA-V 585 Practicum in Public Affairs (1-6 cr.)
- SPEA-V 639 Managing Government Operations (3 cr.)

Public Safety

- SPEA-E 520 Environmental Toxicology (3 cr.)
- SPEA-E 542 Hazardous Materials (3 cr.)
- SPEA-E 560 Environmental Risk Analysis (3 cr.)
- SPEA-J 501 Evolution of Criminological Thought and Policy (3 cr.)
- SPEA-J 520 Mapping and Analysis for Public Safety (3 cr.)
- SPEA-J 524 Crisis Management for Public Safety (3 cr.)
- SPEA-J 550 Topics in Criminal Justice and Public Safety (3 cr.)
- SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.)
- SPEA-V 539 Management Science (3 cr.)
- SPEA-V 560 Public Finance and Budgeting (3 cr.)
- SPEA-V 561 Public Human Resource Management (3 cr.)
- SPEA-V 562 Public Program Evaluation (3 cr.)
- SPEA-V 585 Practicum in Public Affairs (1-6 cr.)
- SPEA-V 639 Managing Government Operations (3 cr.)

Up to 3 credit hours of the concentration coursework may be taken in SPEA-V 585 Practicum in Public Affairs if approved in advance by the faculty advisor.

TO GRADUATE STUDENTS MUST MEET THE MINIMUM DEGREE REQUIREMENT OF 36 CREDIT HOURS WITH A 3.0 CUMULATIVE GRADE AVERAGE.

NOTE: Please note that the course rotation is subject to change. Please see your faculty advisor.

Sample Plan of Study Criminal Justice Track

Fall 1	Spring 1	Fall 2	Spring 2
J582	J502	J501	V600
V586	J682	V506	V585
elective	V581	elective	elective

Public Safety Track

Fall 1	Spring 1	Fall 2	Spring 2
J582	J502	J528	V600
V586	J682	V506	V585
elective	V581	elective	elective

Student Learning Outcomes

Criminal Justice

- Master of Science in Criminal Justice and Public Safety (M.S.C.J.P.S.)

Public Affairs

- Master of Public Affairs (M.P.A.)

Certificates

- Executive Graduate Certificate in Library Management
- Homeland Security and Emergency Management (HSEM) Certificate
- Nonprofit Management Certificate
- Public Management Certificate
- Social Entrepreneurship Certificate

Master of Public Affairs (MPA)

General Learning Outcomes

Upon completion of the MPA degree program, students shall:

- Demonstrate the ability to lead and manage public and nonprofit organizations.
- Demonstrate the ability to participate in and contribute to the policy process.
- Demonstrate the ability to analyze, synthesize, think critically, solve problems and make decisions.
- Demonstrate the ability to articulate and apply a public service perspective.
- Demonstrate the ability to communicate and interact productively with a diverse and changing workforce and citizenry.

Concentrations will have the above general outcomes plus the additional ones listed below.

Criminal Justice Concentration

Upon completion of this concentration, students will:

- Identify and critically analyze current criminal justice policies, using available research, and discuss the strengths and limitations of various approaches.
- Communicate effectively within a complex and diverse criminal justice or public safety environment.
- Rigorously analyze criminal justice and public safety policies using a variety of tools, including quantitative research methods and statistical techniques.

- Define crime, discuss and evaluate major theories of crime, and critically discuss criminal justice system and non-criminal justice programs and policies that respond to crime.

Policy Analysis Concentration

Upon completion of thl concentration, students shall:

- Demonstrate the ability to rigorously analyze public policies using a variety of tools, including microeconomics, institutional analysis, and other common public affairs models of policy development, implementation and evaluation using quantitative, qualitative and mixed approaches.
- Demonstrate experience in the practical conduct and communication of results of policy analysis.

Public Management Concentration

Upon completion of this concentration, students should:

- Demonstrate the ability to evaluate management practices, using a variety of outcome measurements to assess efficacy, efficiency and economic costs and benefits.
- Demonstrate experience in the conduct of management tasks, and the ability to communicate effectively with the appropriate constituencies.

Nonprofit Management Concentration

Upon completion of this concentration, students will:

- Demonstrate the managerial and policy skills to effectively undertake leadership roles in the nonprofit sector.
- Demonstrate the managerial and policy skills to effectively undertake leadership roles in the public or private sectors as they apply to working with organizations in the nonprofit sector.
- Demonstrate an understanding of the philanthropic tradition in the broadest sense (voluntary action for the public good).

Graduate Certificates

Executive Graduate Certificate in Library Management

Upon completion of this certificate program, students shall:

- Demonstrate the ability to lead and manage public and nonprofit organizations.
- Demonstrate the ability to analyze, synthesize, think critically, solve problems and make decisions.
- Demonstrate the ability to communicate and interact productively with a diverse and changing workforce and citizenry.
- Demonstrate the ability to evaluate the credibility of library resources and services.

Homeland Security and Emergency Management (HSEM) Certificate

Upon completion of this certificate program, students will:

- Manage and lead individuals and organizations with an understanding of the ethical underpinnings and professional standards of criminal justice and public safety agencies.
- Communicate effectively and interact productively within a complex and diverse criminal justice or public safety environment.

- Identify public safety risks using various risk analysis tools, and describe ways to plan, prepare, manage, and mitigate natural and human made risks.
- Critically discuss criminal justice and public safety system actors, agencies, and processes, describe the underlying operations of police, emergency management, courts, and corrections agencies, and identify the major policy issues in criminal justice and public safety systems.
- Define and describe homeland security, how federal state and local agencies work to maintain homeland security, and how it relates to public safety, in theory and in practice.
- Describe the elements of effective leadership before, during, and after major public safety events.

Nonprofit Management Certificate

Upon completion of this certificate program, students shall:

- Students shall demonstrate the ability to lead and manage public and nonprofit organizations.
- Students shall demonstrate the ability to analyze, synthesize, think critically, solve problems and make decisions.
- Students shall demonstrate the ability to communicate and interact productively with a diverse and changing workforce and citizenry.

Public Management Certificate

Upon completion of this certificate program, students shall:

- Demonstrate the ability to lead and manage public and nonprofit organizations.
- Demonstrate the ability to analyze, synthesize, think critically, solve problems and make decisions.
- Demonstrate the ability to communicate and interact productively with a diverse and changing workforce and citizenry.

Social Entrepreneurship Certificate

Upon completion of this certificate program, students shall:

- Demonstrate the ability to lead and manage public and nonprofit organizations.
- Demonstrate the ability to analyze, synthesize, think critically, solve problems and make decisions.
- Demonstrate the ability to communicate and interact productively with a diverse and changing workforce and citizenry.
- Demonstrate an understanding of social entrepreneurship in public and private sectors.
- Demonstrate the managerial and policy skills to effectively undertake leadership roles in social entrepreneurship.

Master of Science in Criminal Justice and Public Safety (MSCJPS)

MSCJPS graduates will be able to:

- Manage and lead individuals and organizations with an understanding of the ethical underpinnings and professional standards of criminal justice and public safety agencies.
- Communicate effectively within a complex and diverse criminal justice or public safety environment.

- Rigorously analyze criminal justice and public safety policies using a variety of tools, including quantitative research methods and statistical techniques.
- Identify public safety risks using various risk analysis tools, and describe ways to plan, prepare, manage, and mitigate natural and human made risks.
- Discuss the philosophical underpinnings and development of law, and critically evaluate how public safety policies balance individual rights and public order.
- Discuss the nature and extent of crime, discuss and critically evaluate major theories of crime, and critically discuss criminal justice system and non-criminal justice programs and policies that respond to crime.
- Critically discuss criminal justice and public safety system actors, agencies, and processes; describe the underlying operations of police, emergency management, courts, and corrections agencies, and identify the major policy issues in criminal justice and public safety systems.
- Identify and critically analyze current criminal justice and public safety policies, using available research, and discuss the strengths and limitations of various approaches.

Graduate Programs

The School of Public and Environmental Affairs offers degree programs that range from the bachelors degree to the Ph.D. The IUPUI campus offers two professional master's degrees for individuals interested in leadership positions in public, private, and nonprofit organizations:

- Master of Public Affairs (M.P.A.)
- Master of Science in Criminal Justice and Public Safety (M.S.C.J.P.S.)

The M.P.A. is a professional program that prepares students for leadership positions in government agencies and nonprofit organizations, and for positions addressing public affairs in the private sector. The M.S.C.J.P.S. provides a balanced foundation of practical and theoretical knowledge and technical skills needed to succeed in criminal justice and public safety. Additionally, master's degrees may be pursued in combination with degrees in law and philanthropy.

The School of Public and Environmental Affairs offers a variety of graduate degrees and certificate programs.

Master's Degrees

- Master of Public Affairs
 - Criminal Justice
 - Nonprofit Management
 - Policy Analysis
 - Public Management
- Master of Science in Criminal Justice and Public Safety

Dual Degrees

- Master of Public Affairs-Doctor of Jurisprudence
- Master of Public Affairs-Master of Arts in Philanthropic Studies

Certificates

- Nonprofit Management (on campus)

- Nonprofit Management (online)
- Public Management (on campus)
- Public Management (online)
- Master of Library Science - Public Management Certificate (MLS - PMC)
- Master of Library Science - Nonprofit Management Certificate
- Master of Library Science - Executive Graduate Certificate in Library Management
- Certificate in Social Entrepreneurship: Nonprofit and Public Benefit Organizations

Contact Us:

[Graduate Programs](#)

School of Public and Environmental Affairs
Indiana University-Purdue University Indianapolis
Business/SPEA Building 3027
801 W. Michigan Street
Indianapolis, IN 46202-5152

Phone: (317) 274-4656
Toll free: (877) 292-9321
Fax: (317) 274-5153
E-mail: speaga@iupui.edu

Contact Information

[School of Public and Environmental Affairs](#)
Indiana University-Purdue University Indianapolis
801 West Michigan Street, BS 3025
Indianapolis, IN 46202

Phone 317.274.4656
Fax 317.278.9668

Graduate program information speaga@iupui.edu

Centers

The research institute, research centers and Executive Education program at Indiana University's School of Public and Environmental Affairs (SPEA) at IUPUI deliver public service along with innovative academic programs.

- IU Public Policy Institute
- Center for Urban Policy and the Environment
- Center for Criminal Justice Research
- Executive Education Program

The IU Public Policy Institute is a collaborative, multidisciplinary research institute within SPEA. The Institute serves as an umbrella organization for two research centers: the Center for Urban Policy and the Environment, and the Center for Criminal Justice Research. The Institute also supports the Office of International Community Development and the Indiana Advisory Commission on Intergovernmental Relations.

Today, IU Public Policy Institute researchers—who also serve as faculty for SPEA—conduct studies critical to the vitality of Indiana and its communities. Historically, its main topics of research have included:

- Land use, smart growth and environmental issues
- Housing issues
- Criminal justice and public safety
- Nonprofit organizations
- Economic development and fiscal policy

- Intergovernmental cooperation.

The Center for Urban Policy and the Environment

is devoted to supporting economic success for Indiana and a high quality of life for all Hoosiers. An applied research organization, CUPE was created by SPEA in 1992. The Center works in partnership with community leaders, business and civic organizations, nonprofits and government. CUPE's work is focused on urban policy, intergovernmental cooperation, community and economic development, housing, environmental issues and fiscal affairs research essential to developing strategies to strengthen Indiana's economy and quality of life.

Center for Urban Policy and the Environment
334 North Senate Avenue, Suite 300
Indianapolis, IN 46204-1708

Contact: John L. Krauss, Director, phone: (317) 261-3000; fax: (317) 261-3050; e-mail: jkrauss@iupui.edu
Web: <http://policyinstitute.iu.edu/urban/>

The Center for Criminal Justice Research works with public safety and social services agencies to provide impartial applied research and education on criminal justice and public safety issues. Created in 2008 by SPEA, CCJR delivers analysis, evaluation and assistance to address issues such as crime prevention, criminal justice systems, policing, traffic safety and youth.

Center for Criminal Justice Research
334 North Senate Avenue, Suite 300
Indianapolis, IN 46204-1708

Contact: Samuel Nunn, Director, phone: (317) 261-3000; fax: (317) 261-3050; e-mail: snunn@iupui.edu
Web: <http://policyinstitute.iu.edu/criminal/>

SPEA's Executive Education Program is one of the most prestigious leadership programs in the nation. The Executive Education Program works with government entities, nonprofit agencies and the private sector to prepare leaders and managers to meet today's challenges and prepare for tomorrow's opportunities.

The Executive Education Program offers graduate-level programs at four sites nationally: Washington, D.C.; Seattle, Washington; and Indianapolis, Indiana. Graduate programs include the Master of Public Affairs and the Public Management Certificate.

The Executive Education Program has long offered courses to the American Association of State Highway and Transportation Officials (AASHTO). Executive Education and AASHTO have also partnered to create two institutes to challenge and educate transportation managers and leaders: the National Transportation Leadership Institute and the Advanced Leadership Institute.

In partnership with the Indiana Hospital Association (IHA), Executive Education created a 10-course management institute for health care officials in Indiana to prepare them to lead their organizations through the changes affecting the health care industry. Executive Education has also partnered with Indiana Association of Cities and Towns (IACT) to offer workshops for Mayors of cities throughout Indiana. The IU Center on Philanthropy's Fund Raising School and SPEA's Executive Education offers the Nonprofit Executive Leadership Certificate. The

four course program, designed for the nation's nonprofit executive leaders, is offered over a twelve month period.

SPEA's Executive Education Program also offers customized leadership and management programs for local and national clients including the United States Navy and the United States Army.

Academic Policies and Procedures

The links to the left showcase SPEA undergraduate and graduate policies.

Graduate and Professional Policies

- **Confidentiality of Student Records**
- **Student Rights and Responsibility**
- **Applicability of Degree and Certificate Requirements**
- **Residency Requirements-Master's and Certificate Programs**
- **Academic Standing**
- **Academic Probation**
- **Grading System**
- **Incomplete**
- **Withdrawals**
- **Intercampus Transfer**
- **Transfer of Credit**
- **Credit Earned in Nondegree Status**
- **Course Waivers**
- **Program Deviations**
- **Minimum Credit Hours**
- **Academic Integrity**
- **Academic Appeals**

The following academic regulations of the School of Public and Environmental Affairs are applicable to all graduate programs.

Confidentiality of Student Records In accordance with Indiana University regulations, student records are confidential and are available to other persons only under specific conditions as outlined in university regulations.

Student Rights and Responsibility Students are responsible for planning their own academic programs and for meeting the requirements for their degree or certificate programs. Faculty and academic advisors may assist students in meeting their responsibilities. Due process is followed in the event of disciplinary or other actions. Students should read the *IUPUI Code of Student Rights, Responsibilities, and Conduct*, which can be accessed at <http://life.iupui.edu/help/code.asp>, to ensure they are aware of these rights and responsibilities.

Applicability of Degree and Certificate Requirements

Students may choose to complete either the specific degree and certificate requirements published in the appropriate bulletin at the time of entry into the university or those in the bulletin current at the time of graduation.

Residency Requirements-Master's and Certificate Programs The campus at which a student completes the majority of required course work will certify and award the degree or certificate, provided the campus is authorized to grant that degree or certificate. The student must have

been admitted by the SPEA campus awarding the degree or certificate.

Academic Standing Students are considered to be in good standing during any semester in which their academic grade point average is at least 3.0 (B) both for their last semester's course work and for the cumulative average of all course work completed. Only courses with grades of C (2.0) or above may be counted toward degree requirements. However, grades below C are used in computing the cumulative grade point average, even if a course is repeated and a higher grade is earned. Certificate students who do not have a 3.0 cumulative grade point average within their first 9 credit hours will be dismissed.

Academic Probation Students are placed on probation following a semester in which their cumulative or semester grade point average falls below 3.0. Students on probation or admitted provisionally are required to attain an average of at least 3.0 for all work completed by the end of the next semester. Failure to do so is cause for dismissal. Certificate students who do not have a 3.0 cumulative grade point average within their first 9 credit hours will be dismissed.

Grading System SPEA follows the official grading system of Indiana University described in the introductory section of the bulletin.

Incomplete A grade of Incomplete must be removed within the time specified by the instructor of the course; if not, the grade automatically changes to an F one calendar year after the Incomplete was given.

Withdrawals Students must formally withdraw from courses in the timeframe allowed by the Registrar's office. This information can be found at the Web site www.registrar.iupui.edu.

Intercampus Transfer Students enrolled in the School of Public and Environmental Affairs at any campus of Indiana University may transfer to SPEA on another campus, provided they are in good standing. Communication with the appropriate campus is appropriate.

Transfer of Credit A maximum of 9 credit hours of appropriate graduate course work with grades of B (3.0) or better may be transferred from degree programs of other academic units within Indiana University or other accredited colleges and universities and applied to SPEA master's-level degree programs. The transfer must be approved by the appropriate graduate program director.

Credit Earned in Nondegree Status Not more than 12 hours of graduate credit completed as a nondegree student may be credited toward a SPEA graduate degree. Not more than 9 hours of SPEA graduate credit earned as a nondegree student may be credited toward SPEA certificate programs.

Course Waivers Requests for waiver of specific courses or requirements on the basis of previous course work are to be submitted in writing to the appropriate faculty member or program director.

Program Deviations Requests for deviation from SPEA programs or school requirements are granted only with written approval from an academic advisor and a campus

or program director. Disposition by the SPEA program or campus director is final.

Minimum Credit Hours To qualify for the M.P.A. degree, students must complete a minimum of 24 of the required 48 credit hours of graduate SPEA courses at Indiana University. Credit granted to transfer students and those exercising the mid-career option does not reduce the number of courses taken in SPEA below this 24 credit hour minimum.

Academic Integrity Academic integrity requires that students take credit only for their own ideas and efforts. Misconduct, including cheating, fabrication, plagiarism, interference, or facilitating academic dishonesty, is prohibited because it undermines the bonds of trust and cooperation among members of this community and between us and those who may depend on our knowledge and integrity. Complete details are contained in the Indiana University *Code of Student Rights, Responsibilities, and Conduct* at <http://life.iupui.edu/help/code.asp>.

Academic Appeals Students may appeal academic decisions made by SPEA faculty members. Attempts to resolve such issues should be made first at the class/instructor level. If necessary, written appeals should be submitted to relevant program directors. Appeals must be submitted before the last day of classes in the semester following the point at which the events in question occurred.

Undergraduate Policies

Undergraduate Policies & Procedures

The following policies are specific to SPEA-Indianapolis, though some may also be consistent with SPEA school policy. For a list of all SPEA school policies, please visit the [SPEA School Bulletin](#).

- Academic Standing
 - Good Standing
 - Probation
 - Critical Probation
 - Dismissal
 - Freshman Dismissal
 - Reinstatement/Readmission
- Academic Integrity
- Acceptance of Grade Replacement
- Application for Degree
- Bulletin Policy
- Degrees awarded with Distinction
- Double Counting
- Forgiveness Policy
- Grade Appeals
- Grade Point Average Requirement
- Grading Policies
- Hours Requirements
- Independent Study Credits
- Internship Credits
- Other academic programs
- Pass/Fail Credit
- Repeat Rule
- Requirements for a second bachelor's degree
- Sex Offenders Screening Policy for Students/Applicants
- Statement on Civility
- Student Rights and Responsibilities
- Transfer Course Policy

Academic Standing

Good Standing Students are in good academic standing when their semester and cumulative grade point averages are 2.0 or above, and their GPA in all courses included in the SPEA major requirements is at least 2.3. Students must be in good academic standing to graduate.

Probation

1. Students will be placed on academic probation if any of the following occur:
 1. IU cumulative grade point average (GPA) falls below 2.0,
 2. Semester GPA falls below 2.0, or
 3. With at least 12 credits in the major, the SPEA GPA falls below 2.3.
2. Student will be informed of their probationary status by letter.
3. SPEA students on academic probation are required to participate in an approved intervention provided by SPEA during their first semester on academic probation.
4. SPEA students will be continued on probation when their semester GPA is a 2.0 or above but their cumulative IU GPA is below 2.0.

Critical Probation

1. SPEA Students will be placed on critical probation during the second term (consecutive or nonconsecutive) that their SPEA major GPA is below 2.3.
 1. The SPEA major GPA is considered when a student completes 12 or more credits in the major.
2. If a student is making positive progress in their SPEA courses, but their SPEA GPA continues below 2.3, at the discretion of SPEA undergraduate student services, a student could continue on Critical Probation.
3. Critical probation students must participate in intrusive advising and will create a strategic academic plan to return to good standing in consultation with their academic advisor.
4. After the third semester in which a student's SPEA GPA is below 2.3, the student could be dismissed if not making positive progress.
5. Regardless of SPEA GPA, a student could be dismissed if his/her CGPA or semester GPA is below 2.0 for the second consecutive semester.

Dismissal

1. SPEA students on probation who have completed a minimum of 12 IUPUI GPA

hours are subject to dismissal if any of the following occur:

1. They fail to attain a semester GPA of at least 2.0 for two consecutive semesters,
 2. Their Indiana University cumulative GPA is below 2.0 for two consecutive semesters, or
 3. They fail to attain a SPEA major GPA of at least 2.3 after any three semesters (consecutive or non-consecutive).
2. Any SPEA student not making satisfactory progress could be dismissed at the discretion of SPEA Student Services and the appropriate program directors. This includes situations in which graduation is mathematically impossible.
 3. Students who are dismissed for the first time must sit out for a minimum of one regular (fall or spring) semester and must petition by the established deadlines to be eligible for reinstatement. Reinstatement is not automatic.
 4. Students dismissed two or more times must remain out of school for the next two consecutive regular (fall and spring) semesters and petition by the established deadlines to be eligible for reinstatement. Reinstatement after a second dismissal is extremely rare.

Freshman Dismissal

1. SPEA students with less than 26 credits are subject to dismissal if they have attempted at least 12 credits (including Ws) and do not obtain a semester GPA of at least 1.0.
2. Students with less than 26 credits who withdrew from all courses in a term are exempt from dismissal.
3. Students who are dismissed for the first time must sit out for a minimum of one regular (fall or spring) semester and must petition by the established deadlines to be eligible for reinstatement. Reinstatement is not automatic.
4. Students dismissed two or more times must remain out of school for the next two consecutive regular (fall and spring) semesters and petition by the established deadlines to be reinstated.

Reinstatement

1. Reinstatement will be the decision of the academic unit to which the students are petitioning.
2. Students who are reinstated will be classified as probationary students until the IU CGPA is at least a 2.0. During the first regularly enrolled term on probation, the student must achieve a semester GPA and SPEA GPA of at least 2.3. In some cases students may be required to attain a higher semester or SPEA GPA as determined

by the reinstatement committee. In each subsequent semester on probation, the student must achieve a semester GPA of at least 2.0 and SPEA GPA of 2.3. Failure to meet the semester GPA and SPEA GPA requirements while on probation could result in dismissal.

3. Reinstatement after a second dismissal is extremely rare.
4. Student's chances of reinstatement will be enhanced by taking workshops, removing grades of incomplete, undertaking assessment of their academic problems, and providing evidence of their ability to complete successful academic work upon their reinstatement to IUPUI.

Academic Integrity This is a basic principle of intellectual life that holds students responsible for taking credit only for ideas and efforts that are their own. Academic dishonesty violates that principle and undermines the bonds of trust and cooperation among members of the university community, and it is not tolerated. Academic misconduct includes cheating, fabrication, plagiarism, interference, violation of course rules, and facilitating academic dishonesty. Students are responsible for knowing what behaviors and activities constitute these different forms of academic misconduct. Penalties and procedures that are applicable when academic misconduct or dishonesty occurs are described in the IUPUI *Code of Student Rights, Responsibilities, and Conduct*.

Acceptance of Grade Replacement SPEA students may replace any grade in a course by retaking it a second time. Students may replace a total of 15 credit hours. Additional information about the IUPUI Grade Replacement Policy can be found on the [Registrar's page](#). Students interested in using this option should talk to their academic advisor to complete the necessary paperwork.

Application for Degree All students must fill out an application for degree on their campus. This application should be completed by September 10 for December graduation, or January 10 for May or August graduation. The SPEA graduation application is found online or by visiting SPEA Student Services.

Bulletin Policy Students are expected to complete the requirements for their undergraduate degree within 10 years of admission to the School of Public and Environmental Affairs. Students are allowed to continue beyond this time period only at the discretion of the undergraduate program director or campus director. If a student has not taken classes for three years or more, that student must satisfy program requirements of the School of Public and Environmental Affairs in effect at the time of reactivation. Requests for deviation from requirements listed in the bulletin must be approved in writing by the program director, whose decision is final.

Degrees Awarded with Distinction SPEA recognizes outstanding performance by awarding bachelor's and associate degrees with three levels of distinction to students who rank in the upper 10 percent of their SPEA graduating class and have completed a minimum of 60 hours at Indiana University for a B.S. (30 hours for an A.S.). The levels of distinction are as follows: highest

distinction, 3.90 and above; high distinction, 3.70 through 3.89; distinction, 3.50 through 3.69.

Double Counting Generally, courses taken to meet a specific degree requirement cannot be double-counted (i.e., used to satisfy any other degree requirement). Students earning a SPEA major, minor, or certificate may double-count two courses across any allowable combination of these programs. The following restrictions apply: 1) students are limited to two minors and 2) SPEA students may not earn a certificate or minor in the same area as their major.

Forgiveness Policy This policy applies to former IU students pursuing a first undergraduate degree who have been away from the IU system and have not attended any other college or university, including any campus of IU, for the last five years. This policy first became available to students returning to SPEA in the fall of 1996. Students may apply for forgiveness upon application for admission to a degree-granting unit. If the student has not yet been admitted to a degree-granting unit, the student should submit a notification of intent to petition for academic forgiveness as part of the academic advising process. If the petition is approved, the student starts with a fresh cumulative grade point index, after which all the rules of academic probation and dismissal (for SPEA) will apply. The school will evaluate the student's transcript, and all courses taken previously will remain on the permanent record. Only credit hours for courses with grades C or above, P, or S may be counted toward degree completion. After approval, the student must complete a minimum of 32 credit hours on the IUPUI campus in order to meet the graduation residency requirement.

Grade Appeals Students have 90 days after the conclusion of a course to appeal a grade. Resolution of the issue with the class instructor must be attempted before submitting a written appeal to the appropriate program director. In the event the instructor for the **Indianapolis** campus cannot be contacted, the student must give a notice of intent to appeal at 90 days.

Grade Point Average Requirement A minimum cumulative GPA of 2.0 is required for the B.S. degrees. In addition, a SPEA major GPA of 2.3 must be maintained in order to graduate. For students seeking certificates from SPEA, the minimum cumulative GPA requirement is a 2.0 or higher, and for students pursuing a minor the minimum cumulative GPA is a 2.3 or higher in all applicable course work.

Grading Policies SPEA follows the official grading system of Indiana University, described in the introductory section of the bulletin.

Hours Requirements Students must successfully complete a minimum of 120 credit hours. The campus at which a student completes the plurality of course work will award the degree, provided that campus is authorized to grant the degree/major/concentration and that the student has been admitted to that campus. Students may transfer no more than 90 credit hours (60 credits from a junior college) toward a Bachelor of Science degree or 30 credit hours toward an Associate of Science degree. Class standing, based on total credit hours that count toward minimum degree requirements, is as follows: senior, 86 or

more; junior, 56-85; sophomore, 26-55; freshman, fewer than 26.

Independent Study credits With prior approval, a student may take three courses totaling no more than 10 credit hours by **correspondence** through the IU Division of Extended Studies, Independent Study Program. Under no circumstances may a student satisfy a core/major/concentration requirement by correspondence.

Internship credits With SPEA faculty approval, a student in good standing may earn a maximum of 9 credit hours of elective credit through the SPEA **internship** program. The SPEA internship program is described here.

Other academic programs SPEA students may choose to pursue a **minor** or **certificate** from another school or department or within SPEA in an area other than their degree or major/concentration. Students interested in a minor should contact that department for additional information.

Pass/Fail credit A student in good academic standing may choose to take a maximum of eight elective courses (two per academic year) Pass/Fail for a B.S. degree or two courses for an A.S. degree. Deadlines for exercising this option are published on the Registrar's [website](#).

Repeat Rule SPEA students who repeat a course and do not exercise their right to grade replacement will have both courses averaged in their program GPA, though only one of the repeated courses will count toward graduation. There are some courses that are an exception to this policy such as SPEA J380/V380.

Requirements for a second bachelor's degree Students must petition for approval to work toward a second bachelor's degree. If permission is granted, students are required to take 30 credit hours beyond the credits used for the first bachelor's degree and to satisfy all the requirements for the second degree. Generally, SPEA encourages students to work toward a graduate degree or graduate certificate rather than a second bachelor's degree.

Sex Offenders Screening Policy for Students/Applicants Indianapolis applicants should be aware that criminal convictions may result in ineligibility for participation in certain courses/activities within the School of Public and Environmental Affairs. Questions regarding school policy on such matters should be addressed to the appropriate program director.

Statement on Civility SPEA, which is a professional school, expects students to conduct themselves in a courteous and civil manner in interactions with professors, staff and fellow students. Examples of discourteous behavior during class include reading the newspaper, working crossword puzzles, listening to headphones, using computers to surf the Web or for other non-class activities, talking or laughing with others, arriving late, and so forth. These behaviors are distracting to the instructor and to classmates, and SPEA faculty and staff will address these problems as they arise either in class or on an individual basis. Disorderly conduct that interferes with teaching, research, administration, or other university or university-authorized activity will not be tolerated, and it may result in disciplinary action, including possible suspension and/or expulsion from the university.

Student Rights and Responsibilities SPEA IUPUI fully supports the rights and responsibilities of students as defined in the IUPUI *Code of Student Rights, Responsibilities, and Conduct*. The *Student Codespell* out the expectations for faculty and students, and it provides the framework for SPEA's judicial process.

A student is entitled to rights in the pursuit of his or her education; freedom from discrimination and harassment; and freedom of association, expression, advocacy, and publication. A student also has the right to contribute to university governance, to receive accommodations for disabilities, and to access records and facilities. In accordance with federal law, student records are confidential and are available to other persons only under specific conditions as outlined in university regulations.

A student is responsible for upholding and following all applicable codes of conduct, including the IUPUI *Student Code* and SPEA's policy on classroom etiquette and disorderly conduct, and for obeying all applicable policies and procedures and all local, state, and federal laws. A student is responsible for facilitating the learning process, attending class regularly, completing class assignments, and coming to class prepared. In addition, a student is responsible for planning his or her own academic program, planning class schedules, and for meeting the requirements for his or her degree or certificate programs. Faculty and academic advisors are available to assist students in meeting this responsibility. A student is responsible for maintaining and regularly monitoring his or her university accounts, including e-mail and bursar accounts. A student is responsible for using university property and facilities in the pursuit of his or her education, while being mindful of the rights of others to do the same. A student is responsible for upholding and maintaining academic and professional honesty and integrity.

Transfer Course Policy (also stated in Hours Requirement) Students may transfer no more than 90 credit hours (60 credits from a junior college) toward a Bachelor of Science degree or 30 credit hours toward an Associate of Science degree.

Student Organizations & Services

SPEA Student Organizations

- Alpha Phi Sigma
- Pi Alpha Alpha
- SPEA Student Council
- American Criminal Justice Association
- SPEA Ambassadors
- Public Affairs Student Association (PASA)

Alpha Phi Sigma

Alpha Phi Sigma is the national criminal justice honor society, with chapters established on the Northwest, Fort Wayne, South Bend, Kokomo, and Indianapolis campuses of Indiana University. The society recognizes scholastic excellence by students in the field of criminal justice. It was founded in 1942 and was admitted to the Association of College Honor Societies in 1980. To be eligible, undergraduate students must have earned an overall grade point average of at least 3.2 for at least 40 credit hours of course work, including at least four

criminal justice courses with a minimum 3.2 grade point average. To remain in good standing, students must maintain an overall grade point average of at least 3.2 and a grade point average of at least 3.2 in all criminal justice courses completed. Membership of graduate students is limited to those who have a bachelor's degree in criminal justice or who are currently doing graduate work in this field. A minimum grade point average of 3.4 is required of graduate students seeking membership in Alpha Phi Sigma.

Pi Alpha Alpha

Pi Alpha Alpha is the national honorary society for schools of public affairs and administration. The society acknowledges outstanding scholarship and contributions to these fields. It was founded in 1972 by the National Association of Schools of Public Affairs and Administration (NASPAA) to honor those whose performance in public affairs has been distinguished. The Indiana chapter of Pi Alpha Alpha is a charter chapter. Membership in Pi Alpha Alpha may be compared to membership in Phi Beta Kappa for liberal arts graduates. A person evaluating credentials in the various fields of public service should recognize the professional quality such a membership represents.

Undergraduate students are eligible for Pi Alpha Alpha membership when they are in the top 10 percent of their graduating class with a minimum grade point average of 3.5 in at least 15 credit hours of SPEA courses, when they are in the last semester of the junior year or in the senior year, and when they have earned a grade point average of at least 3.0 in all course work.

Graduate students can qualify for membership by being in the top 20 percent of their M.H.A. or M.P.A. class, with a minimum overall grade point average of 3.5, a 3.7 in at least 50 percent of all required courses, and by having completed 50 percent of the required course work (i.e., 24-30 credit hours).

Alumni are eligible for membership if they meet all the requirements of student membership, even if they graduated before induction by the Indiana chapter.

Honorary membership is available to any person who has achieved distinction in public administration and who has the distinguished qualities that Pi Alpha Alpha fosters.

SPEA Student Council

SPEA Student Council is a great way for students to get involved and effect positive change in the school. The purposes of the SPEA Student Council are to: assist students in the resolution of issues relating to the School of Public and Environmental Affairs (SPEA), assist and promote SPEA student organizations, allocate undergraduate Student Activity Fees (SAF) according to university and state guidelines, represent SPEA students' interests at faculty committee meetings, represent SPEA students' interests to the IUPUI Undergraduate Student Government (USG), and represent SPEA students' interests to the associate dean.

American Criminal Justice Association

Join the IUPUI chapter (Alpha Eta Omega) of the American Criminal Justice Association. Open to all criminal justice and public safety management majors,

take part in hands-on activities (such as demonstrations and tours) related to all aspects of the criminal justice system, attend informational sessions designed to prepare you for entrance into various criminal justice and public safety careers, and participate in meaningful service projects that allow you to make a difference while you are still in college.

SPEA Ambassadors

The SPEA Ambassadors serve as representatives for SPEA during recruitment events with SPEA faculty and staff. Ambassadors speak about their experiences in SPEA both academically and socially.

Public Affairs Student Association (PASA)

Public Affairs Student Association is a social organization that will provide networking and volunteer opportunities for all public affairs undergraduate and graduate students.

Internships and Experiential Learning

The SPEA internship program provides students with work experience that complements your classroom preparation. Internships allow you to

- Apply what you've learned in the classroom to real-world situations
- Gain valuable work experience relevant to your academic program
- Spot career opportunities
- Connect with professionals who can mentor you, write letters of recommendations and help you find jobs

SPEA students take advantage of a wide range of internship opportunities. Internship programs are designed for maximum flexibility so that many valid learning experiences can qualify as internships. The internship can be full or part time, and paid or unpaid; however, prior approval by the student's faculty mentor is always required. After obtaining approval for an internship, a student may register for 1-6 credit hours, earning 1 credit for every 80 hours of work. All credit for an internship is awarded on an S/F (Satisfactory/Fail) basis. **Credit is not granted for work experience obtained prior to approval of an internship and enrollment in the appropriate internship class.**

Eligibility

You are eligible for an internship if you meet the following requirements:

BSCJ undergraduate students

- are at least a sophomore (26 or more hours)
- have a cumulative GPA of 2.5 or more
- have completed at least one semester at IUPUI
- have been admitted to a SPEA program.

BSPA undergraduate students

- are at least a sophomore (26 or more hours)
- meet SPEA good standing requirements (2.0 current GPA, 2.0 prior term GPA, 2.3 SPEA GPA)
- have completed at least one semester at IUPUI
- have been admitted to a SPEA program.

Graduate students

- have a cumulative GPA of 3.0 or more
- have completed at least one semester at IUPUI
- have been admitted to a SPEA program.

The SPEA internship process is lead by the student. While required for BSPA majors, all students are encouraged to take advantage of relevant internship opportunities. Instructions for obtaining credit for your internship is available on the SPEA website - www.spea.iupui.edu.

SPEA Alumni Association

Mission: To inspire and cultivate dynamic interactions among alumni, SPEA, and students, for the betterment of SPEA and the professions that it serves. SPEA has a strong commitment to its alumni and considers them among our most valued resources. Contact with the alumni community is maintained through the SPEA Alumni Association, a constituent society within the parent Indiana University Alumni Association. The IUAA SPEA supports many educational, social, and networking events for alumni across the country. In addition the association supports the School's alumni e-newsletter, Connect@SPEA, e-mailed quarterly to nearly 28,000 SPEA alumni located across the country and world. The SPEA Alumni Association awards annual student scholarships to undergraduate and graduate SPEA students from either of SPEA's core campuses (Bloomington and Indianapolis) as well as from other IU campuses which are SPEA program affiliates. The SPEA Alumni Association is governed by an elected board of directors comprised of SPEA Alumni who represent diverse academic and geographic backgrounds.

Faculty

SPEA Administrative Officers

- JOHN D. GRAHAM, Ph.D., *Dean*
- TERRY L. BAUMER, Ph.D. *Executive Associate Dean*, Indianapolis Programs
- CRAIG E. HARTZER, Ph.D., *Director, Executive Education*, Indianapolis
- SHEILA KENNEDY, J.D., *Director, Programs in Public Affairs*, Indianapolis
- THOMAS STUCKY, Ph.D., *Director, Criminal Justice, Law and Public Safety Programs*, Indianapolis
- JOHN KRAUSS, J.D., *Director, IU Public Policy Institute; Director, Center for Urban Policy and the Environment*, Indianapolis
- SAMUEL NUNN, Ph.D., *Director, Center for Criminal Justice Research*, Indianapolis
- DEBRA J. MESCH, Ph.D., *Director, Women's Philanthropy Institute*, Indianapolis
- LUKE BICKEL, M.A., *Director, Graduate Programs*, Indianapolis
- KYLE DIANE McCOOL, M.S., *Director, Undergraduate Programs and Student Services*, Indianapolis
- KIM FRANCIS ENGEL, M.B.A., *Director, Development*, Indianapolis
- DIANA JONES, M.B.A., *Director, Fiscal and Administrative Services*, Indianapolis

Courses

The notations list prerequisites, recommended prerequisites and corequisites. The abbreviation P refers to course prerequisites and recommended refers to courses listed as recommended prerequisites. Prerequisites can be waived by the instructor of the course. The number of hours of credits is indicated in parentheses following the course title. Courses are listed in four groups: criminal justice and public safety (J), environmental (E) and public affairs (V and K).

Graduate Courses

Criminal Justice Courses

SPEA-J 501 Evolution of Criminological Thought and Policy (3 cr.) This course provides an intensive introduction to the theoretical literature on crime and delinquency. Its purpose is to develop students' ability to critically evaluate and compare theories of crime as they apply to public policy and the criminal justice system.

SPEA-J 502 Research Methods in Criminal Justice and Public Affairs (3 cr.) This course examines research techniques necessary for systematic analysis of the criminal justice system, offenders' behavior, crime trends, and program effectiveness. The course requires that students actively pursue such techniques as conducting interviews, coding data, and designing studies. Criminological research will be critically examined.

SPEA-J 520 Mapping and Analysis for Public Safety (3 cr.) The use of geographic information systems to map locations of events and analyze patterns for decision making and facility location in areas of public safety including criminal justice, fire services, emergency management and homeland security; and the management and application of those systems.

SPEA-J 524 Crisis Management in Public Safety (3 cr.) The identification and management of criminal justice and public safety crisis. Issues of psychological and behavioral responses to crisis, mitigation, contingency and response plans, coordination with governmental, nonprofit agencies and private corporations, crisis decision making, communication, infrastructure and proactive planning. Practical crisis management techniques for use in public safety.

SPEA-J 528 Risk Analysis for Public Safety (3 cr.) An examination of theoretical foundations of risk analysis including the history of risk analysis, risk assessment, perception and communications; models for decision making, techniques for generating alternative courses of action and definitions of risk and opportunity within a context of local, state and federal regulatory guidelines, media and social context.

SPEA-J 531 Homeland Security in the United States (3 cr.) This course addresses federal policy and management issues related to preventing, mitigating, preparing for, responding to, and recovering from major catastrophic events; both natural and man-made, including acts of terrorism. Topics include emergency management, resource and response infrastructures, public health issues, best practices, crisis communications, and business and governmental continuity.

SPEA-J 550 Topics in Criminal Justice (1-3 cr.)

Selected research and special topics in criminal justice and public safety. Yes

SPEA-J 582 Criminal Justice Systems (3 cr.)

Detailed examination of operations of police, courts, and correctional agencies. Study of management problems in system response to criminal activity. Development of understanding of relationships among system components. Examination of major policy issues in criminal justice, with emphasis on decision-making techniques.

SPEA-J 587 Criminal Violation: Problems and Characteristics (3 cr.)

Commonalities in criminal behavior. Circumstances leading to the commission of the criminal act, subsequent perceptions of them. Family, community, and other environments affecting criminal behavior. Behavioral consequences of processes of crime control.

SPEA-J 588 Law and Control in Society (3 cr.)

The role of law versus other forms of social control. How social change and social institutions shape the law. Social factors influencing the administration of law.

SPEA-J 666 Criminal Justice Policy and Evaluation (3 cr.)

An empirical assessment of the foundations of contemporary and historical attempts to control or prevent crime. Major policies, programs, and strategies are reviewed and critically analyzed. Specific topics and policies will vary in this capstone seminar.

SPEA-J 682 Planning and Management for Criminal Justice and Public Safety (3 cr.)

Methods and procedures involved in criminal justice and public safety planning and management. Administration and implementation of public policies in policing, courts, corrections, emergency management and homeland security. Organization, decision making, evaluation and human resource issues of public policy.

Environmental Science Courses

SPEA-E 510 Environmental Regulation and Compliance (3 cr.)

The course provides an in-depth study of federal, state, and local regulations and requirements pertaining to the management of hazardous materials.

SPEA-E 511 Sustainability Assessment (3 cr.)

P: SPEA-E 538, SPEA-V 506 or equivalent. There has been a proliferation of various metrics that measure the sustainability of products, services, buildings, and institutions. Three are developed: life cycle analysis (ISO14040), the USGBC's LEED certification, and the AASHE's STARS metric. Various uses of these metrics to design products, certify performances, and improve outcomes will be evaluated.

SPEA-E 515 Fundamentals of Air Pollution (3 cr.)

The purpose of the course is to provide the student with an understanding of the field of air pollution, including the behavior of the atmosphere and pollutants in the atmosphere, effects of air pollution, regulatory programs, engineering controls, and air quality management programs.

SPEA-E 520 Environmental Toxicology (3 cr.)

An examination of the principles of toxicology and the toxicity

resulting from environmental exposure to chemical substances.

SPEA-E 526 Applied Mathematics for Environmental Science (3 cr.) P: differential and integral calculus.

Applications of mathematics to modeling environmental processes. Applied calculus, numerical analysis, differential equations.

SPEA-E 527 Applied Ecology (3 cr.) P: one introductory-level ecology course. Ecosystem concepts in natural resource management. Techniques of ecosystem analysis. Principles and practices of ecological natural resource management.

SPEA-E 529 Application of Geographic Information Systems (3 cr.) Conceptual and technical overview of geographic information systems (GIS). Applications in various fields of public affairs and environmental science.

SPEA-E 533 Environmental Management Systems: ISO 14001 Based (3 cr.) This course provides students with the knowledge and skills to establish or improve an environmental management system that is compatible with ISO (International Organizations for Standardization) 14001, an international, voluntary standard that is emerging as a best-management practice for environment.

SPEA-E 535 International Environmental Policy (3 cr.) This course examines the forces in society alternately promoting and impeding cooperation in the environmental realm. Our inquiry is guided by four interrelated course units: (1) international environmental law, (2) international political order, (3) the environment and global markets, and (4) sustainable development.

SPEA-E 536 Environmental Chemistry (3 cr.) P: one course in chemistry with lab. Gas law calculations, stoichiometry, steady and nonsteady state box models, stratospheric ozone, chemical kinetics, photochemical smog, greenhouse effect, CO₂ equilibria, chemodynamics, pesticides, and toxic metals.

SPEA-E 537 Environmental Chemistry Laboratory (3 cr.) P or C: E536 or consent of instructor. Experimental work in environmental chemical analysis to demonstrate analytical methods and instrumentation used in environmental laboratories, having reference to air, water, and soil quality.

SPEA-E 541 Controversies in Environmental Health (3 cr.) Research, presentation, writing, and argumentation skills will be developed using a debate format. The course focuses on topics related to environmental health and the health of the environment.

SPEA-E 542 Hazardous Materials (3 cr.) Topics of discussion include properties and chemistry of hazardous materials; recognition of potential hazards associated with the use, storage, and transport of these materials; emergency and spill response; health effects of hazardous materials; hazard communication and personal protection; and case studies related to the management of hazardous materials.

SPEA-E 546 Stream Ecology (3 cr.) P: E455. Advanced limnology course that explores patterns and processes characterizing stream ecosystems. Takes a holistic approach that includes: physical, chemical, and biological stream characteristics; watershed patterns; and stream

processes (trophic dynamics, colonization and dispersal, community dynamics, and responses to change). A four-hour weekly lab and group project develop necessary analytical skills.

SPEA-E 547 Applied Earth Science (3 cr.) Principles of the earth sciences and their applications to environmental analysis and management. Identification, quantification, and analysis of critical components of watershed systems. Interaction of human activities with the physical environment.

SPEA-E 548 Applied Earth Science Laboratory (3 cr.) Principles and methods of sampling, collection, measurement, analysis, and interpretation of data concerning processes and features of the physical environment. Students will become familiar with field and laboratory equipment within the context of research projects. Emphasis is placed on practical application of basic techniques to real problems.

SPEA-E 549 Environmental Planning (3 cr.) Concepts and methodologies in environmental planning. The planning process. Topics may include environmental impact assessment, economic approaches to environmental decision-making, use of computer models in environmental planning, geographic information systems in environmental planning, environmental perception, and construction of environmental indices. Team projects with planning agencies.

SPEA-E 552 Environmental Engineering (3 cr.) Concerned with biological, chemical, physical, and engineering knowledge essential to the achievement of environmental quality objectives. Theory and design of unit operations and processes for air, water, and land pollution abatement. Emphasis on water quality control, industrial wastewater treatment, and solid waste management.

SPEA-E 555 Topics in Environmental Science (2-3 cr.) Selected research and discussion topics in environmental science. Usually organized in a seminar format.

SPEA-E 560 Environmental Risk Analysis (3 cr.) P: SPEA-E 538, V 506 or consent of instructor. Methods of probabilistic risk analysis applied to environmental situations. Event trees, fault trees, toxicological estimation, ecological risk analysis. Social and psychological aspects of risk. Individual and group projects assessing some real environmental risk are an important part of the course.

SPEA-E 562 Solid and Hazardous Waste Management (3 cr.) The purpose is to provide students with a technical foundation in areas of solid and hazardous waste management that can be applied to the examination of policy options. Topics include characterization of the waste stream, regulations, health and environmental risks, liability issues, management technologies, and treatment and disposal options.

SPEA-E 579 Readings in Environmental Science (1-6 cr.) Readings on selected topics in environmental science to be arranged with the individual instructor. Yes

SPEA-E 620 Environmental Analysis Workshop (3 cr.) Projects in environmental analysis.

SPEA-E 625 Research in Environmental Science (1-12 cr.) Research on selected topics in environmental science to be arranged with the individual instructor. Yes

Public Affairs Courses

SPEA-V 502 Public Management (1-3 cr.) Analysis of concepts, methods, and procedures involved in managing public organizations. Problems of organization, planning, decision making, performance evaluation, and management of human resources are considered. Cases are drawn from a variety of public services found at federal, state, and local levels of government.

SPEA-V 504 Public Organizations (1-3 cr.) This course focuses on the behavior and theory of public organizations in four areas: (1) individuals and groups in public organizations, (2) the design of public organizations, (3) organization-environment relations, and (4) interorganizational relations.

SPEA-V 506 Statistical Analysis for Effective Decision Making (3 cr.) Noncalculus survey of concepts in probability, estimation, and hypothesis testing. Applications of contingency table analysis and analysis of variance, regression, and other statistical techniques. Computer processing of data emphasized.

SPEA-V 507 Data Analysis and Modeling for Public Affairs (3 cr.) P: E538 or V506. Focus on analytical models and their use in solving problems and making decisions in the public sector. Discussion of standard approaches to modeling and estimation of parameters.

SPEA-V 508 Topics in Quantitative Analysis (1-3 cr.) P: consent of instructor. Study and application of selected quantitative methods of analysis. Additional topics that are not included in V506 and V507 may be presented, or more advanced examination of topics that are introduced in V506 or V507 may be presented.

SPEA-V 509 Administrative Ethics in the Public Sector (3 cr.) Ethical conduct in the public sector is examined. Topics covered could include personal ethical responsibility, deception, corruption, codes of ethics, policymaking, morality, politics, and whistle blowing. Case studies and media material will be used to illustrate these and other such issues affecting the workplace.

SPEA-V 512 Public Policy Process (1-3 cr.) An examination of the role of public affairs professionals in policy processes. Focuses on relationships with political actors in various policy areas.

SPEA-V 515 Sustainable Communities (3 cr.) Course explores proactive strategies for moving communities toward economic, social and environmental sustainability. Through case studies, projects, tours, and visiting professionals the new thinking in community design, from individual green buildings to regional scales of transportation, land use, commerce, natural systems restoration, waste, food, water, and energy is developed.

SPEA-V 516 Public Management Information Systems (3 cr.) This course focuses on the application of information systems concepts and tools to challenges and opportunities in the public sector. Topics covered will include current trends in information systems; managerial use of information systems; hardware, software, and telecommunications; systems development processes and

practices; and strategic and policy issues in information systems.

SPEA-V 517 Public Management Economics (3 cr.) This course focuses on applications of the principles and concepts of intermediate microeconomic theory and managerial economics to public sector management decisions and policy analysis. The course utilizes case studies to give students opportunities to recognize the economic dimensions inherent in the public policy problems and to develop an analytical problem-solving orientation.

SPEA-V 520 Environmental Policy Analysis (3 cr.) The interrelationships among social, technical, and natural systems. Theories of growth. Causes and implications of environmental problems. Alternative policies and mechanisms for environmental control and bases for choice.

SPEA-V 521 The Nonprofit and Voluntary Sector (3 cr.) Same as PHST P521. The theory, size, scope, and functions of the nonprofit and voluntary sector are covered from multiple disciplinary perspectives including historical, political, economic, and social.

SPEA-V 522 Human Resource Management in Nonprofit Organizations (3 cr.) This course provides an overview of the human resource management areas necessary for the productive functioning of nonprofit organizations. Theories of motivation applicable to the management of staff and volunteers and personnel topics of recruitment, selection, board-staff relations, compensation, training, and development are covered.

SPEA-V 523 Civil Society and Public Policy (3 cr.) Exploration of interaction of public policy and nonprofit organizations, drawing on history, political theory, and social science. Includes examination of regulations and taxation. Depending on instructor's interests, course covers nonprofit role in selected policy arenas (such as environment and poverty) and industries (such as international development and health care).

SPEA-V 524 Civil Society in Comparative Perspective (3 cr.) An exploration of state-society relationships in a variety of regimes and time periods. Focuses on ways regimes' policies affect the existence and contribution of those nongovernmental and nonprofit organizations that stand between the individual and the state and how nonprofit organizations shape the policy agenda of a regime.

SPEA-V 525 Management in the Nonprofit Sector (3 cr.) P: V521 or PHST P521. An examination of nonprofit organizations and their role in society. Management issues and public policy affecting these organizations are discussed. Primary emphasis is on U.S. organizations, but attention is given to the global nature of the sector.

SPEA-V 526 Financial Management for Nonprofit Organizations (3 cr.) This course emphasizes a thorough understanding of the language and key concepts of nonprofit financial management. A working knowledge of the basic analytical tools used in financial decision making for nonprofit organizations will be examined through the use of computer software.

SPEA-V 529 Seminar in Career and Professional Development (1 cr.) Introduction to career development in public and environmental affairs. Orientation to career development approaches and resources. Discussion and practice of professional skills and techniques. Orientation to career development opportunities. Grading is on an S/F basis.

SPEA-V 539 Management Science for Public Affairs (3 cr.) P: SPEA-V 506 Focuses on management science methods as applied to public affairs. Includes treatment of decision theory, constrained optimization, and probability simulation.

SPEA-V 540 Law and Public Affairs (1-3 cr.) Explanation of law in society and its influence on public sector operations. Examination of some of the central substantive areas of the study of law, including regulatory processes, administrative adjudication, the Administrative Procedures Act, ombudsmen, and citizen rights, among others.

SPEA-V 541 Benefit-Cost Analysis of Public and Environmental Policies (3 cr.) P: SPEA-V 517 or consent of instructor A course applying benefit-cost analysis to public and environmental policies. The first part of the course develops the foundation of benefit-cost analysis. The second part of the course consists of case studies applying benefit-cost analysis to actual policy decisions.

SPEA-V 542 Governmental Financial Accounting and Reporting (3 cr.) P: SPEA-V 560 or corequisite C: SPEA-V 560 An introduction to the fundamentals of accounting in business, nonprofit, and public sectors. Intended only for students without previous accounting courses. Primary emphasis is on municipal entity fund accounting, including the development and use of financial statements.

SPEA-V 543 Health Services Management (3 cr.) A course that integrates theory and application with respect to management of health service organizations. Emphasis on the role of managers and management within formal health service organizations. Current management and organization theories are applied to an understanding of health care delivery settings.

SPEA-V 544 Marketing for Nonprofit Organizations (3 cr.) This course examines the concepts of marketing and the extent to which they apply to the nonprofit sector, as well as how marketing can assist organizations both in resource acquisition and program development/implementation. Contexts such as social marketing, arts marketing, fundraising, education, and health care marketing will be considered.

SPEA-V 545 The U.S. Health Care System (3 cr.) An analysis of the delivery of health care in the United States from 1900 to the present. Major system components are defined and studied with emphasis on current health care policy. Topics include the organization of health care delivery on federal, state, and local levels, in both public and private sectors.

SPEA-V 546 Health Services Utilization (3 cr.) An examination of problems of access to health care and the utilization of health services. The social, political, and individual factors associated with utilization are studied, along with social change and control strategies. Special

emphasis is given to power and the definition of power in the system.

SPEA-V 547 Negotiation and Dispute Resolution for Public Affairs (3 cr.) Students will learn the skill of interest-based negotiation through role play and simulation. Students will learn about dispute resolution techniques such as mediation, arbitration, fact finding, early neutral evaluation, ombudsmanship, and facilitation. The course covers dispute resolution in federal government and in the context of public, environmental, labor, and business disputes.

SPEA-V 550 Topics in Public Affairs (1-4 cr.) Selected research and discussion topics organized on a semester-by-semester basis, usually with significant student input in the course design. This course may be repeated for credit.

SPEA-V 557 Proposal Development and Grant Administration (3 cr.) This course provides the opportunity for each student to develop a complete proposal through participation in the entire grant application process. The integration of case studies, visual media, printed materials, and class discussions provides students with practical knowledge for writing successful proposals.

SPEA-V 558 Fund Development for Nonprofits (3 cr.) Important aspects of the fundraising process in nonprofit organizations are covered, including techniques and strategies for assessing potential sources of support, effective use of human resources, process management, theory to underlay practice, analysis of current practice, practice standards, and discussion of ethical problems.

SPEA-V 559 Principles and Practices of Social Entrepreneurship (3 cr.) This course will survey issues in social entrepreneurship and engage students in completing class projects applying principles and practices of social entrepreneurship to problems of nonprofit organizations, government agencies, and social-purpose business.

SPEA-V 560 Public Finance and Budgeting (1-3 cr.) The fiscal role of government in a mixed economy; sources of public revenue and credit; administrative, political, and institutional aspects of the budget and the budgetary process; problems and trends in intergovernmental fiscal relations.

SPEA-V 561 Public Human Resources Management (3 cr.) Analysis of the structure, operations, and design of public personnel systems, including government agencies and public enterprise. Relationships between public policy and personnel concepts, values, and operations are considered.

SPEA-V 562 Public Program Evaluation (1-3 cr.) Examination of how the programs of public agencies are proposed, established, operated, and evaluated. Discussion of the role and conduct of research in the program evaluation process. In addition, techniques of effective evaluation and analysis are discussed.

SPEA-V 564 Urban Management (3 cr.) This course deals with the management of public policy in American urban government, with special attention to the relationships between structure, process, and policy. Readings and case studies will focus on urban

management problems relating to leadership, planning, and operations.

SPEA-V 566 Executive Leadership (3 cr.) The course offers an in-depth examination of factors that contribute to successful executive leadership practice in a wide variety of organizational settings. Topics include what leadership is, what impact leadership has, and how leaders use various approaches and powers to achieve their goals.

SPEA-V 569 Managing Interpersonal Relations (3 cr.)
P: SPEA-V 502 This course will teach students the theory and application of individual and group human behavior. Key interpersonal skills will be modeled expertly on videotape. Students will be expected to practice these key skills and receive feedback on their performance.

SPEA-V 570 Public Sector Labor Relations (1-3 cr.) An introductory overview of labor relations concepts within the framework of the public sector. The development, practice, and extent of the collective bargaining process, as well as the administration of the labor agreement, will be examined for state agencies, local municipalities, and school districts.

SPEA-V 572 Urban Topics (3 cr.) Selected topics in urban policy and administration. The course is sometimes restricted to a special group of students in order to focus on a particular research interest.

SPEA-V 580 Readings in Public Affairs (1-3 cr.)
P: Consent of instructor Readings on selected topics in public affairs. This course may be repeated for credit.

SPEA-V 581 Public Safety Law (1-3 cr.) Survey of historical development of Anglo-American law of public safety, including criminal law, civil remedies, administrative regulation of risk, and recent developments in employee and consumer safety. Emphasis on understanding legal theory and practice as basis for management decisions. Comparison of jurisprudential viewpoints and other disciplinary approaches to causation, prevention, and correction of public safety problems.

SPEA-V 585 Practicum in Public Affairs (1-6 cr.)
Students hold work assignments with public agencies. Grading is on an S/F basis. This course may be repeated for credit.

SPEA-V 586 Public Safety in the U.S. (2-3 cr.) Overview of criminal justice and public safety. Definitions of public safety and identification of major components. Functional description of major public safety agencies. Discussion of basic issues in public safety. Management in public safety system.

SPEA-V 590 Research in Public Affairs (1-6 cr.)
P: Consent of instructor Research on selected topics in public affairs. This course may be repeated for credit.

SPEA-V 595 Managerial Decision Making (1-3 cr.)
P: SPEA-V 504 and V 539 Applications of decision-making tools to substantive public management problems. A variety of managerial cases and issues are selected for intensive discussion and analysis.

SPEA-V 597 Land Use Planning (3 cr.) The course examines the theoretical basis and practical need for land use planning. Emphasis is placed on the institutional context in which land use planning occurs. The course

provides an in-depth analysis and exercise in plan preparations.

SPEA-V 598 Governing and Leading in a Global Society (3 cr.) This gateway course will increase the student's appreciation of the role of the profession in governance across multiple sectors of society within the global context. Students will learn norms associated with effective practice and frame a professional development plan to acquire the leadership skills to support these norms.

SPEA-V 600 Capstone in Public and Environmental Affairs (3 cr.) Interdisciplinary course designed to expose students to the realities of the policy process through detailed analyses of case studies and projects. Course integrates science, technology, policy, and management.

SPEA-V 601 Workshop in Public Affairs (1-6 cr.)
Projects in public affairs. The students work on a research and resource team to complete a project for a public-sector client. Faculty act as project managers and resource personnel.

SPEA-V 602 Strategic Management of Public and Nonprofit Organizations (3 cr.) P: V502. Concepts, cases, and problem solving associated with the structure and process of strategic management in the public sector, broadly defined to include governmental and nongovernmental organizations.

SPEA-V 639 Managing Government Operations (3 cr.)
P: V502. This is an introductory survey of operations management. Emphasis is placed on the analysis, design, and management of operation systems using models from operations management. Readings, lectures, and structured exercises are used to present the models and demonstrate their application.

SPEA-V 645 Environmental Law (3 cr.) An overview of U.S. environmental law. Key environmental statutes are examined, as are court decisions interpreting those statutes. Topics include water and air pollution, hazardous waste, toxins, pesticides, and environmental impact statements.

SPEA-V 650 Topics in Public Personnel Management (1-3 cr.) P: V561. Readings and research on selected topics in the public personnel field. Topics may include such subjects as affirmative action, occupational health and safety, workforce forecasting and planning, and personnel approaches to position classification.

SPEA-V 652 Managing Work Force Diversity in Public Organizations (3 cr.) P: SPEA-V 502 Explores and applies theoretical and empirical research from a management perspective on workforce diversity. Topics include theories and constructs pertaining to diversity in work organizations, organizational postures toward workplace diversity, the interface between heterogeneity, work processes, and management practices; and the effects of heterogeneity on work-related outcomes.

SPEA-V 662 Public Program Management and Contracting (3 cr.) An examination of theories, concepts, and processes concerning multi-actor program implementation and alternative forms of service delivery. Focus will be on the problems and challenges public managers face in designing and managing

contractual relationships, networks, and other complex implementation structures.

SPEA-V 662 Seminar in Productivity and Program Evaluation (3 cr.) Examines the problem of rigorously determining the productivity of governmental services, including problems of defining and measuring public products, specifying public service inputs, and statistically estimating public service production functions.

Concepts are given concrete application through careful investigation of attempts to measure productivity of governmental services.

Undergraduate Courses

Criminal Justice Courses

SPEA-J 101 The American Criminal Justice System (3 cr.) Introduction to the criminal justice system of the United States and its function in contemporary society.

SPEA-J 150 Public Safety in America (3 cr.) The protection of persons and property involves a number of public and private organizations. This course examines the roles that agencies working within the fire services, emergency management, criminal justice, and the private security sector play in securing public safety in the United States.

SPEA-J 201 Theoretical Foundations of Criminal Justice Policies (3 cr.) P: SPEA-J 101 This course examines the impact of sociological, biological, and economic theories of crime and the practice of criminal justice. Focus is on the nature and importance of theory, context of theoretical developments, methods for the critical analysis of theoretical developments, and policy implications of the varying perspectives considered.

SPEA-J 202 Criminal Justice Data, Methods, and Resources (3 cr.) P: SPEA-J 101 Course examines basic concepts of criminal justice. Students become familiar with research techniques necessary for systematic analysis of the criminal justice system, offender behavior, crime trends, and program effectiveness. Students will learn to critically evaluate existing research. Students will become familiar with existing sources of criminal justice data and will learn to assess the quality of that data.

SPEA-J 215 Concepts of Forensic Science (3 cr.) Forensic science and the criminal justice system. Evidence collection and analysis. Forensic chemistry including drugs and trace evidence; biology including blood spatter and DNA; pathology; entomology; anthropology; and forensic science and the law. Please note that students taking this course cannot also receive credit for J322.

SPEA-J 222 Murder in America: Causes and Consequences (3 cr.) An investigation of homicide in the United States. Focus on the level and nature of homicides as well as domestic homicides; serial and mass murder; race, ethnicity, and gender; drugs and alcohol; school and workplace homicides; investigation; profiling and the death penalty; and homicide prevention and intervention programs.

SPEA-J 260 Topics in Criminal Justice (1-3 cr.) Study of selected issues in criminal justice. Topics vary from semester to semester. This course may be repeated for credit.

SPEA-J 272 Terrorism and Public Policy (3 cr.) This course surveys terrorism in democratic societies, with an emphasis on public policy responses designed to combat terrorism. Overviews of terrorist organizations in various countries are interspersed with analyses of significant terrorist events and public policies, and legal and public safety responses the events create.

SPEA-J 275 Diversity Issues in Criminal Justice (3 cr.) This course will examine the influence of diversity issues such as race, ethnicity, class, and gender on crime and the treatment of underrepresented groups throughout the American criminal justice system.

SPEA-J 301 Substantive Criminal Law (3 cr.) P: SPEA-J 101 Recommended: SPEA-J 201, SPEA-J 202 The development, limitations, and application of substantive criminal law utilizing the case-study method.

SPEA-J 302 Procedural Criminal Law (3 cr.) P: SPEA-J 101 Criminal law application and procedure from the initiation of police activity through the correctional process, utilizing the case-study method.

SPEA-J 303 Evidence (3 cr.) P: SPEA-J 101 The rules of law governing proof at trial of disputed issues of fact; burden of proof; presumptions and judicial notice; examination, impeachment, competency, and privileges of witnesses; hearsay rule and exceptions—all related as nearly as possible to criminal, as opposed to civil, process.

SPEA-J 304 Correctional Law (3 cr.) P: SPEA-J 101 Legal problems from conviction to release: pre-sentence investigations, sentencing, probation and parole, incarceration, loss and restoration of civil rights.

SPEA-J 305 Juvenile Justice (3 cr.) P: SPEA-J 101 This course is designed to provide an overview of the justice system's response to abused, neglected, and dependent children; juvenile misconduct; and delinquent behavior. An extensive review of the development of recent legal changes to the court, options for prevention, treatment of juvenile offenders, and possible system reforms.

SPEA-J 306 The Criminal Courts (3 cr.) P: SPEA-J 101 Recommended: SPEA-J 201, SPEA-J 202 An analysis of the criminal justice process from prosecution through appeal. The organization and operation of felony and misdemeanor courts are examined. Topics include prosecutorial decision-making, plea bargaining, judicial selection, and the conduct of trials, sentencing, and appeal.

SPEA-J 310 Introduction to Administrative Processes (3 cr.) P: SPEA-J 101 Introduction to principles of management and systems theory for the administration of criminal justice agencies. Credit not given for both J310 and V270.

SPEA-J 312 White Collar Crime (3 cr.) P: SPEA-J 101 White collar crime is an examination of the definitions, theories, laws, and policy responses that shape crimes by corporations, government agencies, professionals, and others engaged in legitimate occupations.

SPEA-J 320 Criminal Investigation (3 cr.) P: SPEA-J 101 Theory of investigation, crime scene procedures, interviews, interrogations, surveillances, and sources of information; collection and preservation of physical evidence; investigative techniques in specific crimes.

SPEA-J 321 American Policing (3 cr.) P: SPEA-J 101 Recommended: SPEA-J 201, J 202 This course will examine the history, evolution, and organization of policing in the United States. Emphasis is placed on such major contemporary issues as the police role, discretion, use of force, corruption, accountability, and community policing.

SPEA-J 322 Introduction to Criminalistics (3 cr.) P: SPEA-J 101 Recommended: SPEA-J 301 The broad range of physical evidence developed through the investigative process, and methods of identifying and establishing validity and relevance through forensic laboratory techniques.

SPEA-J 324 Technology, Crime, and Public Safety (3 cr.) P: SPEA-J 101 Focuses on role of technological systems in criminal justice, system types available, evolving applications, usages by public safety organizations, technology use by criminals and terrorists, the management and organizational effects of technologies, training, cost issues, anticipated impacts of technologies, and the political and legal implications for citizens and the public.

SPEA-J 331 Corrections (3 cr.) P: SPEA-J 101 Recommended: SPEA-J 201, J 202 This course examines the historical development of the American correctional system and the study of administration of local, state, and federal corrections programs, including jails, probation, community corrections, and prisons. Includes the study of punishment rationales, current correctional policies, and possibilities for reform.

SPEA-J 355 Global Criminal Justice Perspectives (3 cr.) P: SPEA-J 101 An international review of select criminal justice perspectives and systems within the primary legal traditions of common, civil, Islamic, and socialist systems, as well as those that do not fit into established categories, such as Native American and African tribal justice.

SPEA-J 369 Private Justice: Police, Courts, and Corrections (3 cr.) P: SPEA-J 101 This course examines the role of private policing and security, courts and adjudication, and corrections. Includes legislative and ethical issues and the economics of criminal and juvenile justice privatization. Principles of loss prevention, protection of assets, relationship between public and private services, current issues in privatization.

SPEA-J 370 Seminar in Criminal Justice (3 cr.) P: SPEA-J 101 Selected contemporary topics in criminal justice. This course may be repeated for credit.

SPEA-J 376 Principles of Public Safety (3 cr.) P: SPEA-J 101 Examination of threats to public safety and of governmental response at various levels to those threats. Treatment of such areas as transportation and highway threats, occupational safety and health, criminal threats, emergency and disaster planning, consumer protection, and fire control and suppression. Discussion of techniques to identify and measure risk, the acceptability of risk, and governmental attempts to control risk.

SPEA-J 380 Internship in Criminal Justice (1-6 cr.) P: Permission of instructor Open to interested students who qualify upon approval of the faculty. Students may be placed with various criminal justice agencies for assignment to a defined task relevant to their educational

interests. Tasks may involve staff work or research. Full-time participants may earn up to 6 credit hours. Course is graded S/F (Satisfactory/Fail). This course may be repeated for credit.

SPEA-J 387 Foundations of Homeland Security (3 cr.) Examination of the theory and research driving homeland security and emergency management measures and an analytical look at the practices and principles of homeland security from an empirical perspective.

SPEA-J 426 Mapping & Analysis-Public Safety (3 cr.) P: SPEA-J 101 or SPEA-J 150 The use of the geographic information systems to map locations of events and analyze patterns for decision making in areas of public safety including criminal justice, fire services, emergency management, and homeland security.

SPEA-J 429 Public Safety Management and Leadership (3 cr.) This capstone course is designed to examine the major public management principles, policy concerns, and leadership theories learned in an undergraduate management curriculum as they relate to how public safety is achieved in the field and in the policy making arena.

SPEA-J 433 Institutional Corrections (3 cr.) P: SPEA-J 101 The history and development of the jail, penitentiary, prison, and reformatory. Analysis and evaluation of contemporary imprisonment.

SPEA-J 439 Crime and Public Policy (3 cr.) P: SPEA-J 201, J 202 and K 300 A detailed examination of the major efforts designed to control or reduce crime. A review of existing knowledge is followed by an investigation of current crime-control theories, proposals, and programs.

SPEA-J 440 Corrections in the Community (3 cr.) P: SPEA-J 101 A detailed analysis of correctional alternatives to incarceration that focus on the reintegration of the offender while remaining in the community. Because of their extensive use, considerable attention is given to probation and parole. Other topics include diversion, community residential programs, restitution, halfway houses, and home detention.

SPEA-J 445 Trends in Corrections (3 cr.) P: SPEA-J 101 Analysis and evaluation of contemporary correctional systems. Discussion of recent research concerning the correctional institution and the various field services.

SPEA-J 460 Police in the Community (3 cr.) P: SPEA-J 101 In-depth examination of crime as an urban policy problem, focusing on the role of police and victims in defining crime as a policy problem and their role in seeking to reduce the incidence of crime.

SPEA-J 470 Seminar in Criminal Justice (1-3 cr.) P: Senior Standing Emphasizes current developments in legal, administrative, and operational aspects of the criminal justice system.

SPEA-J 480 Research in Criminal Justice (1-6 cr.) P: Junior standing and consent of instructor Individual research under guidance of faculty member. This course may be repeated for credit.

SPEA-E 100 Environmental Topics (1-3 cr.) Study of selected issues in environmental affairs. Topics vary from semester to semester. This course is repeatable.

SPEA-E 162 Environment and People (3 cr.) An interdisciplinary examination of the problems of population, pollution, and natural resources and their implications for society. Credit not given for both SPEA-E 162 and E 262.

SPEA-E 272 Introduction to Environmental Sciences (3 cr.) P: statistics Application of principles from life and physical sciences to the understanding and management of the environment. Emphasis will be placed on (1) the physical and biological restraints on resource availability and use, and (2) the technological and scientific options to solving environmental problems.

SPEA-E 400 Topics in Environmental Studies (1-3 cr.) An interdisciplinary consideration of specific environmental topics. This course is repeatable.

SPEA-E 412 Risk Communication (3 cr.) Risk communication is the means by which technical information is communicated to others (the public included), especially in the context of making decisions about environmentally related policy (such as siting of a landfill). The course emphasizes both theory (in lectures) and practical experience through developing and acting in role-play scenarios.

SPEA-E 431 Water Supply and Wastewater Treatment (3 cr.) P: SPEA-E 272, CHEM-C 101 or equivalent, and MATH-M 119 or equivalent Health and ecological premises for water and wastewater treatment; principles of water supply; treatment, distribution, and construction; basis for water standards and laboratory examinations; wastewater disposal methods and construction for private installations, institutions, municipalities, and industries; water quality control with respect to wastewater pollution.

SPEA-E 451 Air Pollution and Control (3 cr.) P: SPEA-E 272, CHEM-C 101 or equivalent, and MATH-M 118 or equivalent A survey course covering the chemistry, transport, and fate of air pollutants related to current issues of air quality, such as photochemical smog, ozone depletion, particulate matter, and indoor air quality. Topics include the types, sources, health and environmental effects, measurement, evaluation, control, regulation, and modeling of air pollution concentrations.

SPEA-E 452 Solid and Hazardous Waste Management (3 cr.) P: SPEA-E 272 Types and sources of solid waste; collection methods; disposal techniques: sanitary landfill, incineration, composting, reclaiming, or recycling; advantages and disadvantages of each; special and hazardous waste handling; operation and management of solid and hazardous waste programs.

SPEA-E 476 Environmental Law and Regulation (3 cr.) Introductory course in environmental law and regulation. Subjects covered include command and control regulation, air quality, water quality, toxics, waste management, energy, natural resources, international environmental law, and alternative dispute resolution.

SPEA-E 490 Directed Field Research in Environmental Science (1-4 cr.) Individualized laboratory or field-based research in any field of environmental science, under the direction of an advising professor. Students are expected to write a report on their research at the end of each semester. May be used to fulfill laboratory course

requirement with the permission of the appropriate science department.

SPEA-E 491 Honors Research in Environmental Science (1-4 cr.) Individualized laboratory or field-based honors research in any field of environmental science, under direction of an advising professor. Students are expected to write a report on their research at the end of each semester. May be used to fulfill laboratory course requirement with permission of the appropriate science department.

Public Affairs Courses

SPEA-K 300 Statistical Techniques (3 cr.) P: MATH M 014 or equivalent Recommended: MATH-M 118 Nature of statistical data. Ordering and manipulation of data. Measures of central tendency and dispersion. Elementary probability. Concepts of statistical inference decision: estimation and hypothesis testing. Special topics discussed may include regression and correlation, analysis of variance, nonparametric methods. Credit not given for both K300 and either ECON E270/E370, SOC S250, or PSY/MATH K310.

SPEA-K 301 Statistics Laboratory (1 cr.) C: SPEA-K 300 This course is an optional 1 credit hour module to accompany K300 and must be taken concurrently with K300. The course focuses on application of techniques being taught in K300. The course will allow students to obtain tutoring with specific problems. K301 sessions will be linked with K300 lectures.

SPEA-V 100 Current Topics in Public Affairs (1-3 cr.) Readings and discussion of current public issues and problems. This course may be repeated for credit.

SPEA-V 170 Introduction to Public Affairs (3 cr.) Broad coverage of public affairs through critical and analytical inquiry into policy making at all levels of government. Particular emphasis on intergovernmental relations as they affect policy in the federal system. Credit not given for both V160 and V170.

SPEA-V 221 Nonprofit and Voluntary Sector (3 cr.) This course provides a broad overview of the United States nonprofit sector. Topics include the sector's size and scope and its religious, historical, and theoretical underpinnings. It also examines perspectives on why people organize, donate to, and volunteer for nonprofit organizations and looks at current challenges that the sector faces.

SPEA-V 241 Management Foundations and Approaches (3 cr.) This course examines core functions of management and the political socioeconomic context within which organizations operate in different sectors of employment. It is organized into five main parts: what management entails, approaches to the study of management, contextual factors, core issues, and management functions. Course concludes with a capstone exercise.

SPEA-V 246 Elements of Governmental and Nonprofit Financial Accounting Cycle (3 cr.) This is a course designed to prepare students for next-level courses in governmental accounting and reporting, nonprofit accounting and reporting, and health accounting and finance.

SPEA-V 252 Career Development (3 cr.) Career planning and placement strategies, assessment of labor market information, market surveys, and development of customized portfolios. Emphasis given to projects, papers, and independent research.

SPEA-V 260 Topics in Public Affairs (1-3 cr.) Study of selected issues in public affairs. Topics vary from semester to semester. This course may be repeated for credit.

SPEA-V 261 Computers in Public Affairs (3 cr.) An introduction to computer applications in public affairs. Topics include basic terminology, core concepts, and issues associated with managing operating systems, designing networks, and applying user information technology to public affairs problems. Issues of security and ethics in computing are also considered.

SPEA-V 263 Public Management (3 cr.) This course is an examination of the management process in public organizations in the United States. Special attention will be given to external influences on public managers, the effect of the intergovernmental environment and, in particular, problems of management in a democratic, limited government system.

SPEA-V 264 Urban Structure and Policy (3 cr.) An introduction to urban government and policy issues. Topics include urban government structure and policy making, the economic foundations and development of cities, demography of cities and suburbs, land-use planning, and other selected urban policy problems. Credit not given for both SPEA V161 and SPEA V264.

SPEA-V 270 Survey of Administrative Techniques (3 cr.) Introduction to principles of management and systems theory for the administration of public agencies. Credit not given for both V270 and J310.

SPEA-V 272 Terrorism and Public Policy (3 cr.) A survey of the incidence of terrorism in democratic societies, with particular emphasis on public policy responses designed to combat terrorism in cities. Overviews of ongoing conflicts with terrorist organizations in various countries are interspersed with analyses of significant terrorist events and the public policies and responses such events create.

SPEA-V 340 Urban Government Administration (3 cr.) Structure of local government in the United States, federalism and intergovernmental relations, policy problems faced by local officials, and the implications of these problems for local government administrators.

SPEA-V 346 Introduction to Government Accounting and Financial Reporting (3 cr.) P: BUS-A 200 or A 201 or consent of instructor An introduction to government accounting, including comparison with accounting for the private sector, intended as background for the use of financial administrators. The course deals primarily with municipal accounting. Not open to students with more than 7 credit hours of accounting.

SPEA-V 348 Management Science (3 cr.) P: SPEA-K 300, MATH M025 or MATH-M 118 Introduction to management science models and methods for policy analysis and public management. Methods include decision analysis, linear programming, queuing analysis, and simulation. Computer-based applications are

included. Prior familiarity with computers is recommended, though not required.

SPEA-V 350 Introduction to Development Administration (3 cr.) Introduction to the administration of development activities in poor countries. Examines key problems, including the complexity of development, the interplay of external donors and domestic administration, and the difficulties of organizing and managing development efforts. Combines cases and textual readings, allowing the student to analyze actual programs, policies, and projects.

SPEA-V 352 Personal Career Planning (1 cr.) Investigation of careers, the world of work, and the career planning process. The focal point is on students and their goals. Provides assistance in developing practical, meaningful, and realistic insights into the nature of making a public career choice in today's world. Credit not awarded for both V352 and BUS X420.

SPEA-V 356 Introduction to Nonprofit Accounting and Reporting (3 cr.) P: P: BUS-A 200 or A 201 or consent of instructor This course covers concepts and processes of nonprofit accounting and financial reporting with exploration of differences between for-profit, governmental, and nonprofit systems. Examples will be drawn from health organizations, welfare agencies, charities, and educational institutions.

SPEA-V 361 Financial Management (3 cr.) P: BUS-A 200 or BUS-A 201 This course introduces students to accounting, financial management techniques, and financial reporting. Topics include accounting, debit/credit sheets and balance sheets, financial indicators, fund balances, fringe benefits and pensions, and payroll management.

SPEA-V 362 Nonprofit Management and Leadership (3 cr.) Students in this course examine the management practices of nonprofit organizations. The course encourages students to take the perspectives of nonprofit managers, volunteers, board members, policy makers, donors, and clients. Course projects expand understanding of the nonprofit sector and develop students' management skills, analytical tools, and knowledge.

SPEA-V 365 Urban Development and Planning (3 cr.) P: SPEA-V 264 and K 300 This course identifies the major problems associated with urban development in the United States and investigates the potential of public planning strategies and tools to deal with these problems. An emphasis is placed on the application of analytical approaches to problem definition and solution.

SPEA-V 366 Managing Behavior in Public Organizations (3 cr.) This course provides an introduction to the management of people in public organizations. Focus is on behavioral science in management and related analytical and experiential applications.

SPEA-V 368 Managing Government Operations (3 cr.) P: SPEA-V 348 Application of analytical techniques to operating decisions in public management sector. Cases are used extensively to illustrate the application of techniques (such as charting, capacity and demand analysis, forecasting, performance measurement, decision

analysis, queuing/simulation, Markov modeling, and cost-effective analysis) to design, scheduling, inventory assignment, transportation, and replacement decisions.

SPEA-V 369 Managing Information Technology (3 cr.)

Analysis and application of information technology to problem solving.

SPEA-V 370 Research Methods and Statistical Modeling (3 cr.)

P: SPEA-K 300 or equivalent This course will introduce the student to the basic methods, issues, analytical techniques, and ethical considerations of evaluation research.

SPEA-V 371 Financing Public Affairs (3 cr.)

P: SPEA-V 170, ECON-E 201, and E 202 A survey of economic and political theories of market failures, public expenditure evaluation, economic stabilization, systems of redistribution, and fiscal federalism. Examples and applications to contemporary government decisions.

SPEA-V 372 Government Finance and Budgets (3 cr.)

P: SPEA-V 170, ECON-E 201 or E 202 Study of fiscal management in public agencies, including revenue administration, debt management, and public budgeting.

SPEA-V 373 Human Resources Management in the Public Sector (3 cr.)

The organization and operation of public personnel management systems with emphasis on concepts and techniques of job analysis, position classification, training, affirmative action, and motivation.

SPEA-V 375 Emergency Services Administration (3 cr.)

An overview of management principles and functional components of EMS systems.

SPEA-V 376 Law and Public Policy (3 cr.)

The purpose of this course is to provide a basic understanding of the origins, process, and impact of law in the making and implementing of public policy. The course's major objective is to provide students with the substantive concepts necessary to understand the judicial system and law in its various forms.

SPEA-V 377 Legal Process and Contemporary Issues in America (3 cr.)

P: SPEA-V 376 An introduction to the American legal system, including the Constitution, courts system, and administrative law in federal and state agencies. Readings and discussion center around current issues affected by the legal process.

SPEA-V 378 Policy Processes in the United States (3 cr.)

P: senior standing. Intended as an integrative senior course, primarily for SPEA students. Course content includes analytical perspectives of the policy process, the centers of policy, and the public interest. Selected cases involving problem analysis and decision making on public issues are included, as well as discussion of current policy issues.

SPEA-V 379 Performance Measurement and Program Evaluation (3 cr.)

This course provides an overview of program evaluation as it relates to public affairs, criminal justice, health policy, and environmental science, with particular emphasis on measuring program outcomes. The course is designed for students who envision themselves working in management, policy making, or research roles.

SPEA-V 380 Internship in Public and Environmental Affairs (0-6 cr.)

P: Consent of instructor Open to interested students upon approval of the faculty. Students

are placed with public agencies or governmental units for assignment to a defined task relevant to their educational interests in public affairs. Tasks may involve staff work or research. Full-time participants may earn up to 6 credit hours. Course is graded S/F. This course may be repeated for credit.

SPEA-V 381 Professional Experience (1-6 cr.)

Students will be required to fulfill a minimum of 120 hours of relevant professional work.

SPEA-V 382 Political Action and Civic Engagement (3 cr.)

Examines citizen efforts to effect social change, with an emphasis upon political movements and parties as mechanisms for achieving that change.

SPEA-V 386 Case Studies for Policy Analysis (3 cr.)

This course focuses on analyzing case studies of public policies using a variety of disciplinary perspectives, including application of the principles and concepts of intermediate microeconomic theory.

SPEA-V 390 Readings in Public and Environmental Affairs (0-3 cr.)

P: Consent of instructor Independent readings and research related to a topic of special interest to the student. Written report required. This course may be repeated for credit.

SPEA-V 391 Honors Readings in Public and Environmental Affairs (1-3 cr.)

P: Consent of instructor and honors advisor Restricted to students in SPEA Honors Program. This course may be repeated for credit.

SPEA-V 401 Financial and Cost-Benefit Analysis (3 cr.)

This course familiarizes students with the principles of financial analysis, cost-benefit analysis, and Kaldor/Hicks accounting. Topics include net present value calculation, net annual worth, public and private decision criteria, and market data adjustment for taxes, rents, and other market distortions.

SPEA-V 405 Public Law and the Legislative Process (3 cr.)

This course focuses on Congress as a policy-making body in the United States public law system. It covers the constitutional framework for congressional operations as well as technical aspects of the legislative process such as bill drafting and analysis, the role of leadership, and the prerogatives of individual members.

SPEA-V 406 Public Law and the Electoral Process (3 cr.)

The purpose of this course is to facilitate understanding of the interaction of electoral politics and policy. It covers the legal framework of the evolution of the "right" to vote, the impact of the judiciary on the structure of elections, limitations on campaign practices, and the importance of legislative districting and its control.

SPEA-V 408 Individual Rights, Common Goods and Public Policies (3 cr.)

Considers the tension between individual and majoritarian rights in our constitutional system, and the effects of that tension on the formulation of public policy.

SPEA-V 412 Leadership and Ethics (3 cr.)

This course is designed to examine the complex leadership issues and challenges facing communities and explore how citizens and government can work together to address these challenges. This includes exploration of how the problems, conflicts, and dilemmas encountered by leaders when

making decisions must be considered within an ethical framework.

SPEA-V 421 Metropolitan Development (3 cr.)

Discussion of the process of development in metropolitan regions. Includes topics such as economic development, land use evolution, and demographic change. Consideration of relevant policy issues.

SPEA-V 422 Transportation Policy Analysis (3 cr.)

This course examines current issues in transportation to identify the key analytic and management issues that must be considered in developing effective public policy. Particular emphasis will be placed on examining the rationale for and actual impact of existing government policies, and on analyzing the likely impacts of policy alternatives.

SPEA-V 432 Labor Relations in the Public Sector (3 cr.)

An introductory overview of labor relations in the public sector. Course includes the development, practice, and extent of the collective bargaining process and administration of the labor agreement by state and local governments.

SPEA-V 435 Negotiation and Alternative Dispute Resolution (1-4 cr.)

This course introduces students to the theories and techniques of alternative dispute resolution. The course covers interest-based negotiation, mediation, arbitration, fact finding, early neutral evaluation, and other techniques used in business, labor relations, environmental disputes, family relations, and international affairs.

SPEA-V 436 Communication for Government and Nonprofit Organizations (3 cr.)

This course will develop an appreciation regarding the critical nature of communication by managers in the public and nonprofit sector. It will introduce students to the skills critical to effective communication as professionals.

SPEA-V 438 Mass Media and Public Affairs (3 cr.)

Course will analyze the role of the media in the formation of public policy, including the responsibility of journalists, legal and ethical constraints, business pressures and their effects, impact of technology, and similar issues.

SPEA-V 441 Topics in Financial Management and Policy (3 cr.)

P: SPEA-V 372 Various topics focusing on financial management and policy are examined in state and local settings. This course may be repeated for credit.

SPEA-V 442 Topics in Budgeting or Cost/Benefit (3 cr.)

P: SPEA-V 372 Various topics in budgeting or cost/benefit analysis are examined. This course may be repeated for credit.

SPEA-V 443 Managing Workforce Diversity (3 cr.)

The composition and nature of the work force is changing. Managers must decide how to accommodate real differences among the members of their organizations. This course seeks to provide information for practitioners who hope to integrate an understanding of workforce diversity into their management style and professional behavior.

SPEA-V 444 Public Administrative Organization (3 cr.)

A review of research findings and analysis of the operation of public agencies and their performance.

SPEA-V 447 Federal Budget Policy (3 cr.) Examination of the institutions and processes involved in putting together the annual federal budget, with emphasis on the role of the Appropriations and Budget Committees in Congress and on the White House and the Office of Management and Budget in the executive branch. Selected major policy areas will be considered.

SPEA-V 449 Policy Senior Seminar (3 cr.)

P: V348. Discussion of the role of policy analysts in government. Applications of analytical tools to substantive policy areas such as transportation, community development, education, poverty, manpower, and health.

SPEA-V 450 Contemporary Issues in Public Affairs (1-3 cr.)

Extensive analysis of selected contemporary issues in public affairs. Topics vary from semester to semester. This course may be repeated for credit.

SPEA-V 451 Social Policy and the Aging (3 cr.)

A focused examination of government and the elderly. Public policy and administration of income, health, housing, employment, and social service programs, as well as analysis of the context of aging policy.

SPEA-V 456 Topics in Public Law (3 cr.)

Extensive analysis of selected contemporary issues in public law. Topics vary from semester to semester. This course may be repeated for credit.

SPEA-V 457 Management Science in the Public Sector (3 cr.)

P: V348, CSCI C211, and K300. An intermediate treatment of management science methods with primary application to public managerial decision support. Topics include network analysis, queuing, simulation, and others. Computer-based analysis is emphasized.

SPEA-V 458 Fund Development for Nonprofit Organizations (3 cr.)

Course builds an understanding of the practice, philosophy, law, and theory of fundraising. Students establish an organization's value base and mission, prepare funding appeals, evaluate readiness for a campaign, assess funding sources, implement fundraising vehicles, evaluate effectiveness, and discuss stewardship of contributions.

SPEA-V 460 Intergovernmental Relations (3 cr.)

Overview of the dynamics of multiorganizational governance in the United States. Examination of federal and other systems. Structure and operations of intergovernmental programs and the role of managers within these systems.

SPEA-V 461 Computer Applications in Public Affairs (3 cr.)

P: BUS K201. This course is designed to provide students with the essentials of computer hardware and software needed to operate effectively in a public sector environment. The course will emphasize public sector applications using software packages or microcomputers and minicomputers.

SPEA-V 462 Community Development (3 cr.)

The process and outcomes of local citizen-based efforts to improve social, economic, and cultural conditions. Interaction of public and nonprofit sectors in community revitalization. Experiences, cases, and problems involving both rural and urban settings.

SPEA-V 463 Interpersonal Relations in the Workplace (1-4 cr.)

Key interpersonal skills will be modeled through

a variety of media and experiences. Students will practice these skills and receive feedback. Students will be expected to participate in structured experiences designed to give them insight into their behavior and how it will affect their ability to achieve personal and professional objectives.

SPEA-V 465 Geographic Information Systems for Public and Environmental Affairs (3 cr.) P: V261 and V369. Students will learn the concepts, methodologies, and perspectives essential for using geographic information systems (GIS) to address critical public affairs issues. Through course projects, students will learn how to use desktop and Internet-based GIS applications and will develop complementary skills related to designing and implementing GIS applications for public-sector organizations.

SPEA-V 470 Community Development Workshop (3 cr.) This course will be conducted as an undergraduate research workshop. The focus will be on community development problems, such as long-range planning, the delivery of government services, or local economic development. The research topic of the course will change each year and will be announced the preceding semester.

SPEA-V 471 Urban Management Systems (3 cr.) P: V348 and senior standing. This course is designed to extend the student's skill in applying a variety of qualitative and quantitative methods to the problems of urban government planning and management.

SPEA-V 473 Management, Leadership, and Policy (3 cr.) P: SPEA-K 300 and V 370 This course seeks to integrate learning across the public affairs curriculum. Students will review and reflect about their learning in management, leadership, and policy. Experiential methods—service learning, projects, cases, and exercises—will be used to help students apply theory, concepts, and skills.

SPEA-V 475 Database Management Systems (3 cr.) P: SPEA-V 261, V 369 or equivalent Students learn contemporary theories and methodologies regarding design, use, and management of database systems among public-sector organizations. The course provides hands-on experience with tools such as entity-relationship diagrams, query languages, database management software; and an understanding of critical database management issues such as security, backup, and recovery.

SPEA-V 490 Directed Research in Public and Environmental Affairs (0-3 cr.) To be arranged with the individual instructor and approved by the chairperson of the undergraduate program. This course may be repeated for credit.

SPEA-V 491 Honors Research in Public and Environmental Affairs (1-3 cr.) P: Consent of instructor and honors advisor Restricted to students in the SPEA Honors Program. This course may be repeated for credit.

SPEA-V 499 Honors Thesis (3 cr.) P: Consent of instructor and honors advisor Research and paper to be arranged with individual instructor and approved by the campus SPEA Honors Program director. This course may be repeated for credit.