

IU Richard M. Fairbanks School of Public Health

PUBLIC HEALTH

Whether your interests are in community health, disease prevention, data analysis, hospitals, or the quality of our environment, the work is here to be done. The Fairbanks School of Public Health connects students with opportunities to make a significant impact.

The Fairbanks School of Public Health is proud to be offering the following degrees on our IU Fort Wayne campus:

BS in Health Services Management

The Bachelor of Science in Health Services Management at the IU Richard M. Fairbanks School of Public Health prepares students for entry-level managerial and administrative positions in health care organizations, including medical and dental practices, nursing homes and other long-term care facilities, hospitals and health systems, insurance companies, and more.

Certificate in Community Health

The Undergraduate Certificate in Community Health provides students with the knowledge, skills and hands-on experience that prepares them to tackle real-world health problems.

Community Health Minor

Gain the knowledge, skill and hands-on experience to improve the health of communities.

Health Administration Minor

Learn the current thinking and research on the administration of the health care system.

Health Data Science Minor

Use cutting-edge technologies to gain insights in biomedical data.

Admission Standards and Procedures

Fort Wayne is the perfect place to start thinking about public health. Here you can learn to strengthen communities by assessing health problems, preventing disease and using big data to improve health on a local, national or global scale.

Admission Standards

Admission Requirements

Direct Admit Criteria:

- Once you have been admitted to IU Fort Wayne, you are eligible for direct admission to the IU Richard M. Fairbanks School of Public Health if you meet the following minimums:

- 2.8 high school GPA and 1,000 on the SAT (19 on the ACT)
 - OR
- 3.0 high school GPA without submission of SAT or ACT scores

Current IUFW Students:

- 2.5 previous term GPA
- 2.5 Cumulative GPA
- 12 hours completed at IUFW
- Completion of ENGL 13100 with a grade of "C" or better

For Intercampus Transfer Students:

- Must have earned a 2.5 undergraduate cumulative and previous semester GPA
- Must maintain at least a 2.5 semester and cumulative grade point average (GPA) to remain in good academic standing and graduate from this program

External Transfer Students:

If you are transferring to IU Fort Wayne from another university, please email Juli Hagler juhagler@iu.edu for more information.

Accreditation

The IU Richard M. Fairbanks School of Public Health is proud to be fully accredited by the Council on Education for Public Health (CEPH). Accreditation is the culmination of a rigorous multi-year process involving an extensive self-study and a site visit by an accreditation team. The school's official accreditation report can be sent upon request by contacting Amelia Hurt at amehurt@iu.edu.

Student Learning Outcomes

Fairbanks School of Public Health Student Learning Outcomes

Bachelor of Science in Health Services Management

The Bachelor of Science in Health Services Management at the IU Richards M. Fairbanks School of Public Health prepares students for entry-level managerial and administrative positions in health care organizations, including medical and dental practices, nursing homes and other long-term care facilities, hospitals and health systems, insurance companies, and more.

Competencies

After completing the Bachelor of Science in Health Services Management, students will be able to:

Domain One: Communication and Relationship Management

- Build and manage relationships with peers, faculty, alumni and healthcare professionals.
- Communicate information and ideas in a clear, concise, organized, and effective manner for the

intended audience in writing (i.e. reports, emails, and briefs) and through presentations.

3. Collaborate in diverse teams utilizing interpersonal skills, recognizing and demonstrating sensitivity to diverse points of view.

Domain Two: Professionalism:

4. Carry oneself in a professional manner that aligns with ethical, legal and professional standards.

Domain Three: Leadership

5. Develop leadership skills including: self-awareness, conflict management, resilience, adaptability, influence, initiative, and accountability.

Domain Four: Knowledge of the Healthcare System

6. Describe the structure and functioning of health delivery, public health, and health services organizations and the importance of a population health perspective.

Domain Five: The Business Skills and Knowledge

7. Apply quality, strategic planning, management, organizational behavior and human resource theories and tools to manage organizational resources, confront challenges and improve outcomes in health organizations.
8. Examine marketing principles and understand how they are utilized to increase growth of a health organization's market share.
9. Explain how data and health information technology are used to improve organizational performance and population health.
10. Utilize financial tools, principles and practices to analyze budgets and financial documents to determine the financial performance of health services organizations.

Academic Policies

Policies for Good Academic Standing, Dismissal and Reinstatement:

Good Academic Standing

A student whose semester and IU cumulative GPA (fall/spring/summer) is 2.5 or higher. Students must have an IU cumulative GPA of 2.5 or higher to graduate.

Academic Warning

A student whose semester GPA (fall/spring/summer) falls below 2.5, but whose IU cumulative GPA remains 2.5 or higher.

Academic Probation

A student whose IU cumulative GPA (fall/spring/summer) falls below 2.5 for the first time. Students on academic probation must follow strict conditions as established by

the Undergraduate Academic Progress Committee during this probation period.

Final Academic Probation

A student whose IU cumulative GPA (fall/spring/summer) falls below 2.5 for a second time.

Students on final academic probation must follow strict conditions as established by the Undergraduate Academic Progress Committee during this final probation period. The semesters in which a student is placed on academic probation may or may not be consecutive.

Dismissal

A student on whose IU cumulative GPA (fall/spring/summer) falls below a 2.5 for a third time will be subject to dismissal from Fairbanks School of Public Health at the discretion of the Undergraduate Academic Progress Review Committee. The semesters in which a student earns an IU cumulative GPA below 2.5 may or may not be consecutive.

Reinstatement

Students who have been dismissed from the Fairbanks School of Public Health for academic reasons may petition for readmission after their semester and IU cumulative GPAs have returned to good academic standing. In order to allow sufficient time for considering a petition for readmission, an eligible student should submit a petition before June 15th for the fall semester, October 15th for the spring semester, or March 15 for either summer session.

Policies for Dean's List, Grading Grade Replacement, Grade Appeal, Incomplete, Withdrawal, Forgiveness

Dean's List

Students who are enrolled in 12 or more hours of coursework are named to the Dean's List if they have earned a GPA of 3.5 or higher for the fall or spring terms. Courses must be taken for a letter grade; pass/fail credit hours are not counted in the Dean's List determination. The Dean's List is not computed for the summer sessions. Students with a grade of incomplete cannot be named to the Dean's List until the incomplete is removed.

Grade Replacement

Grade replacement is available only for courses taken at Indiana University. Students can use grade replacement for a maximum of 15 credit hours towards their first bachelor's degree. Students can request a grade replacement no more than twice for a single course, and each attempt counts toward your 15-credit limit.

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To use grade replacement, the repeated course grade should be the same as or higher than the student's previous attempt at the course. A student must receive a letter grade upon retake in order to change the previous grade. Any replaced grades will be excluded from the

student's GPA, and the credit hours from the original course will not be counted.

For grade replacement applied to courses taken between 1996 and summer 2021: the replaced grade remains on the student's academic record with an X placed next to the original grade. For grade replacement applied to courses taken during fall 2021 and beyond: the replaced grade will appear on your academic record as an X.

Replacement does not occur automatically. Students must notify their School of Public Health academic advisor that the course has been taken a second time and that they wish to use grade replacement for the course.

Grade Appeal

A student may appeal a course grade at the completion of the course to resolve a grade discrepancy or a grade dispute. Petitions for changes of grades from concluded courses older than five years will not be considered. The grade change petition form and additional information can be found [here](#).

Incomplete

A grade of incomplete (I) indicates that a 'substantial portion' of the work in a course has been satisfactorily completed by the student as of the end of the semester. The incomplete can be given to a student facing a hardship such that it would be unjust to hold the student to the established time limits for completing the work. Students should contact their instructor to determine if they are eligible for the incomplete. Poor performance is not grounds for an incomplete.

In some cases, the instructor may recommend or require a student to attend another term (or portion of a term) of the course to remove the incomplete. In this case, the student should not register for the course a second time. Instead, they should make arrangements with the instructor to remove the "I". Note that sitting in on a course to remove an "I" does not count as part of a full-time or part-time load for financial aid purposes or for loan deferments.

Once the student has completed the work the instructor will change the incomplete to the appropriate letter grade. A grade of incomplete must be removed within the time specified by the instructor of the course; if not, the grade automatically changes to an F one calendar year after the incomplete was given.

Withdrawal

Students must formally withdraw from courses in the timeframe allowed by the Registrar's office. Failure to withdraw properly will result in receiving grades of F in your courses. Students are responsible for all course fees, plus any applicable late fees, through the time of official withdrawal. This information including deadline dates can be found on the academic calendar on Student Central

Dropping classes during the automatic W period: After the 100% refund period, all drop requests require the approval of an academic advisor. Students will receive a W (withdrawn) on their transcript.

Dropping classes after the automatic W deadline: After the automatic W deadline students will need approval

from their academic advisor, instructor, and school's dean. Additional information may be required to consider a drop this late in the semester. These requests are considered only in extraordinary circumstances beyond the student's control. Students may contact their instructor for other options such as obtaining an "I" incomplete grade. No drop requests will be processed once final exams begin.

Forgiveness Policy

The Fairbanks School of Public Health follows the IU Indianapolis policies and processes for grade forgiveness. The Fresh Start Policy applies to former IU students pursuing a first undergraduate degree who have been away from the IU system and have not attended any other college or university, including any campus of IU, for the last five years. For further information, visit [Fresh Start at IU Indianapolis](#).

Policies for Student Rights and Responsibilities, Confidentiality, and Academic Integrity

Student Rights and Responsibilities

The School of Public Health fully supports the rights and responsibilities of students as defined in the IU and Purdue Fort Wayne Code of Student Rights, Responsibilities, and Conduct. The Student Code spells out the expectations for faculty and students, and it provides the framework for the School of Public Health's judicial process, which can be accessed at the School of Public Health website.

A student is entitled to rights in the pursuit of his or her education; freedom from discrimination and harassment; and freedom of association, expression, advocacy, and publication. A student also has the right to contribute to University governance, to receive accommodations for disabilities, and to access records and facilities. In accordance with federal law, student records are confidential and are available to other persons only under specific conditions as outlined in university regulations.

A student is responsible for upholding and following all applicable codes of conduct, including the [Indiana University and Purdue Fort Wayne Student Code](#) and course policies on classroom etiquette and disorderly conduct, and for obeying all applicable policies and procedures and all local, state, and federal laws. A student is responsible for facilitating the learning process, attending class regularly, completing class assignments and coming to class prepared. In addition, a student is responsible for planning his or her own academic program, planning class schedules, and for meeting the requirements for his or her degree or certificate programs. Faculty and academic advisors are available to assist students in meeting degree requirements. A student is responsible for maintaining and regularly monitoring his or her university accounts including e-mail and bursar accounts. A student is responsible for using university property and facilities in the pursuit of his or her education, while being mindful of the rights of others to do the same. A student is responsible for upholding and maintaining academic and professional honesty and integrity.

Confidentiality of Student Records

In accordance with Indiana University regulations, student records are confidential and are available to other persons

only under specific conditions as outlined in university regulations.

Academic Integrity

Academic integrity is a basic principle of intellectual life that holds students responsible for taking credit only for ideas and efforts that are their own. Academic dishonesty violates that principle and undermines the bonds of trust and cooperation among members of the university community, and it is not tolerated. Academic misconduct includes cheating, fabrication, plagiarism, interference, violation of course rules, and facilitating academic dishonesty. Students are responsible for knowing what behaviors and activities constitute these different forms of academic misconduct. Penalties and procedures that are applicable when academic misconduct or dishonesty occurs are described in the IUFW *Code of Student Rights, Responsibilities, and Conduct*. More information about the IU Richard M. Fairbanks School of Public Health policy and procedures is available in the Undergraduate Student Handbook on the Richard M. Fairbanks School of Public Health website in the [Student Portal](#).

Sex Offenders Screening Policy for Students/Applicants

Students and applicants should be aware that criminal convictions may result in ineligibility for participation in certain courses/activities within the School of Public Health. Questions regarding the School's policy on such matters should be addressed to the appropriate program director.

Policies Concerning Degree Requirements

Applicability of Degree, Certificate and Minor Requirements

Students may choose to complete either the specific degree, certificate, or minor requirements published in the appropriate bulletin at the time of admission to Fairbanks School of Public Health or those in the bulletin current at the time of graduation.

Application for Degree

All students must complete the [IUFW graduation application form](#) and return to Student Central by posted deadlines in order to have their degree awarded. This form should be completed by February 15 for May and August graduates and September 15 for December graduates.

Degree Completion

Students are expected to complete the requirements for their undergraduate degree within 10 years of admission to the School of Public Health. Students are allowed to continue beyond this time period only at the Program Director. If a student has not taken classes for two or more major semesters (fall/spring), he/she must satisfy program requirements of the School of Public Health in effect at the time of reactivation. Requests for deviation from requirements listed in the bulletin must be approved in writing by the Program Director, whose decision is final. If a student has been out of college for more than 3 years, any course older than 10 years will not count toward degree progression.

Course Substitution and Course Waiver

Requests for course substitutions and course waivers must be made to the academic advisor.

Degrees Awarded with Distinction

The IU Richard M. Fairbanks School of Public Health recognizes outstanding performance by awarding bachelor's with three levels of distinction to students who rank in the upper 10 percent of their IU Richard M. Fairbanks School of Public Health graduating class by major and have completed a minimum of 60 hours at Indiana University for a B.S. The levels of distinction are as follows: highest distinction, 3.90 and above; high distinction, 3.70 through 3.89; distinction, 3.50 through 3.69.

Double-Counting

Students should consult with their academic advisor regarding double count policies for their selected programs. School of Public Health students are prohibited from earning a certificate or minor in the same area of their major.

Grade Point Average Requirement

Hours/Residency Requirement for degree

The Fairbanks School of Public Health requires a minimum 30 of the 120 required credit hours earned for bachelor's degrees be credits earned at the institution itself, through arrangements with other accredited institutions, or through contractual relationships approved by the Commission. Any variation from the typical minima must be explained and justified.

Internship Credit

Each Fairbanks School of Public Health bachelor program provides an opportunity for students to complete an internship for academic credit. Students are encouraged to consult with their academic advisor for additional details.

Other Academic Programs

School of Public Health students may choose to pursue a **minor** or **certificate** from another school or department or within School of Public Health in an area other than their degree or major. Students interested in a minor should contact that department for additional information.

Pass/Fail Credit

Deadlines for exercising this option are published on the Student Central website ([Pass/Fail](#)) and are strictly enforced. Students interested in this option should contact their academic advisor for additional details.

Requirements for a Second Bachelor's Degree

Students must petition the School of Public Health for approval to work toward a second bachelor's degree. If permission is granted, students are required to take a minimum of 30 credit hours beyond the credits used for the first bachelor's degree and to satisfy all the requirements for the second degree. Generally, the School of Public Health encourages students to work toward a graduate certificate rather than a second bachelor's degree. The appeals process is coordinated through the admissions counselor and the FSPH Student Success and outreach coordinator.

School of Public Health

Bachelor of Science in Public Health

Bachelor of Science in Health Services Management

Bachelor of Science in Health Services Management

The Bachelor of Science in Health Services Management at the IU Richards M. Fairbanks School of Public Health prepares students for entry-level managerial and administrative positions in health care organizations, including medical and dental practices, nursing homes and other long-term care facilities, hospitals and health systems, insurance companies, and more.

First Year - Fall Semester

Subject	Course	Title	Cr Hrs	Min Grade
FWHS	H101	Introduction1 to Health Professions		
ENGL	13100	Reading, Writing, & Inquiry I	3	C
		Also meets: Core Communication - Writing General Education		
		General Education Core: Analytical Reasoning: MATH - MA 21300 or MA 15300	3	
PBHL	H120	Health Care Delivery in the US	3	
PBHL	P109	Introduction3 to Public Health		
		Open Elective	2	
		Total Credits	15	

Cumulative Total 15

First Year - Spring Semester

Subject	Course	Title	Cr Hrs	Min Grade
COM	11400	Fundamentals of Speech		
		Also meets: Core Communication - Speaking & Listening General Education		
		Introduction3 to Biostatics - General Education Core: Analytical Reasoning: Analytical - PBHL-B300 or STAT 30100	3	
		General Education Core: Life and Physical Sciences	3	
PBHL	H101	Influencing the Public's Health	3	
		General Education Core Elective: Arts and Humanities	3	
		Total Credits	15	
		Cumulative Total	30	

Second Year - Fall Semester

Subject	Course	Title	Cr Hrs	Min Grade
ECON	20100	Introduction3 to Microeconomics		
		General Education Core: Cultural Understanding	3	

PBHL	H200	Health Care Accounting	3	
PBHL	H320	Health Systems Administration	3	
PBHL	H325	Health Information Technology Management and Policy	3	
	Total Credits		15	
	Cumulative Total		45	

Second Year - Spring Semester

Subject	Course	Title	Cr Hrs	Min Grade
PBHL	H245	Professionalism in the Healthcare Workplace	3	
PBHL	H352	Health Finance and Budgeting	3	
		General Education Core: Life and Physical Sciences	3	
		Open Elective	3	
		Open Elective	3	
	Total Credits		15	
	Cumulative Total		60	

Third Year - Fall Semester

Subject	Course	Title	Cr Hrs	Min Grade
PBHL	H354	Health Economics	3	
PBHL	H353	ADV Health Finance and Budgeting	3	
PBHL	H375	Management of Health Service Operations	3	
		Health Service Management Application Course:	3	
		PBHL-H305,		

	PBHL-H310,		
	PBHL-H315,		
	PBHL-H330,		
	PBHL-H380,		
	PBHL-H411,		
	PBHL-H420, or		
	PBHL-H455		
	Open Elective	3	
Total Credits		15	
Cumulative Total		75	

Third Year - Spring Semester

Subject	Course	Title	Cr Hrs	Min Grade
PBHL	H346	Organizational Behavior and Human Resources for Healthcare	3	
PBHL	H345	Operations Management and Quality Improvement in Healthcare	3	
		Health Service Management Application Course	3	
		PBHL-H305,		
		PBHL-H310,		
		PBHL-H315,		
		PBHL-H330,		
		PBHL-H380,		
		PBHL-H411,		
		PBHL-H420, or		
		PBHL-H455		
	Open Elective	3		
	Open Elective	3		

Total Credits	15
Cumulative Total	90

Fourth Year - Fall Semester

Subject	Course	Title	Cr Hrs	Min Grade
PBHL	H379	Career Preparation in Health Services Management	3	
PBHL	H474	Health Administration Ethics Seminar	3	
		Health Service Management Application Course	3	
		PBHL-H305, PBHL-H310, PBHL-H315, PBHL-H330, PBHL-H380, PBHL-H411, PBHL-H420, or PBHL-H455		
		Health Service Management Application Course	3	
		PBHL-H305, PBHL-H310, PBHL-H315, PBHL-H330, PBHL-H380, PBHL-H411, PBHL-H420, or PBHL-H455		
		Open Elective	3	
		Open Elective	3	

Total Credits	18
Cumulative Total	108

Fourth Year - Spring Semester

Subject	Course	Title	Cr Hrs	Min Grade
PBHL	H401	Strategic Planning in Health Care Organizations	3	
PBHL	H432	Health Care Marketing	3	
PBHL	H475	Health Services Management Capstone	3	
		Health Service Management Application Course	3	
		PBHL-H305, PBHL-H310, PBHL-H315, PBHL-H330, PBHL-H380, PBHL-H411, PBHL-H420, or PBHL-H455		
		Total Credits	12	
		Cumulative Total	120	

Certificate in Community Health**Certificate in Community Health****Eligibility**

1. To earn the certificate, students must complete a minimum of 18 credits in accordance with the specified curriculum, and a "C" or higher is required in each course.
2. Students who successfully complete the requirements for the certificate will have this credential added to their official transcript. A printed certificate resembling a diploma will be awarded upon graduation.
3. Public Health students majoring in Community Health are not eligible for the Community Health Certificate.

4. Current IUFW students should contact their advisor to declare this certificate.

Curriculum

The certificate in Community Health curriculum consists of nine 3-credit hour courses:

- PBHL S120 – Introduction to Community Health
- PBHL S315 – Community Organizing for Health Promotion
- PBHL S349 - Research Methods in Community Health
- PBHL S415 - Applied Health Promotion Methods
- PLUS - Pick any two of the following courses:
 - PBHL S305 - Careers in Public Health
 - PBHL S337 - Health Equity & Social Determinants of Health
 - PBHL S422 - Coaching for Health Behavior Change

Community Health Minor

Community Health Minor

Through the Minor in Community Health, students gain knowledge, skills and hands-on experience that prepares them to tackle these real-world problems. You must complete the required courses with a grade of "C" or better in all courses credited to the minor. Students should contact their advisor to declare this minor.

Students will take these four 3 credit courses:

- PBHL-S 120 Introduction to Community Health
- PBHL-P 109 Introduction to Public Health
- PBHL-S 337 Health Equity and Social Determinants of Health
- PBHL-S 415 Applied Health Promotion Methods

Students will take one of the following 3 credit courses:

- PBHL-S 422 Coaching for Health Behavior Change
- PBHL-S 315 Community Organizing for Health Promotion
- PBHL-S 220 Navigating the Maze of Healthy Living
- PBHL-S 349 Research Methods in Community Health

Health Administration Minor

Health Administration Minor

Through the Health Administration minor, students will learn the current thinking and research on the administration of the health care system. All minor courses must be completed with a "C" or higher. Students should contact their advisor to declare this minor.

Students will take these two 3-credit courses:

- PBHL H120 Health Care Delivery in the US
- PBHL H375 Management of Health Services Organizations

Choose three elective courses for 9 credits:

- PBHL H320 Health Systems Administration
- PBHL H411 Chronic and Long Term Care Administration

- PBHL H420 Health Policy
- PBHL H432 Health Care Marketing
- PBHL H441 Legal Aspects of Health Care Administration
- PBHL H330 Global Public Health
- PBHL H310 Lean in Healthcare
- PBHL H325 Health Information Technology, Management and Policy
- PBHL H346 Organizational Behavior and HR Management in Healthcare
- PBHL H345 Operations Management and Quality Improvement in Health Organizations
- PBHL H305 Medical Group Management
- PBHL H315 High Risk Health Behaviors and Harm Reduction
- PBHL H101 Influencing the Public's Health
- PBHL H455 Topics Course

Health Data Science Minor

Health Data Science Minor

The minor in health data science will introduce students to the language of data in health applications so they are able to transform, visualize, analyze, and interpret information in a modern data science pipeline, presenting fundamental concepts of biostatistics through the use of computing and simulation. All minor courses must be completed with a "C" or higher. Students should contact their advisor to declare this minor.

Students will take these four 3-credit courses:

- PBHL-B275 Probability without Tears and Calculus
- PBHL-B304 Biostatistics for Health Data Scientists: A computational Approach
- PBHL-B384 Classical Biostatistical Regression Methods
- PBHL-B420 Introduction to Biostatistical Learning
- PBHL-B352 Fundamentals of Data Management in R

Courses