

Indiana University School of Nursing

Mission, Vision & Values

Mission

Indiana University School of Nursing (IUSON) prepares outstanding nurses to be clinicians, educators, leaders, innovators, and scientists. We partner with students, healthcare professionals, organizations, and communities to inspire lifelong learning and create knowledge to improve the health of the people we serve.

Vision

Indiana University School of Nursing (IUSON) is a global leader in creating innovative learning environments that support excellence in education and research to advance the health of the world's citizens.

Core Values

These core values are fundamental to the success of the nursing profession and the Indiana University School of Nursing community. They serve as the foundation for our work, how we interact with one another, and help guide the strategies we employ to fulfill our vision, mission, and strategic goals. We are supportive of one another's efforts, loyal to one another, and care for one another both professionally and personally. We embrace, own, and are energized by these core values.

- **Respect** - We create a positive environment by treating all people with mutual respect and sensitivity, recognizing the importance of their contributions and diversity.
- **Responsibility** - We accept responsibility for our actions.
- **Trust** - We foster trust by acting with honesty, integrity, and openness.
- **Dialogue** - We build community through dialogue by sharing and respecting our diversity of opinions, views, and expertise.

Diversity Statement

Recognizing the rapidly increasing diversity of America and of higher education, and in support of the mission of Indiana University School of Nursing, faculty and staff are committed to promoting an educational environment that values, respects, and reflects a global view of diversity.

"Diversity includes consideration of socioeconomic class, gender, age, religious belief, sexual orientation, and... disabilities, as well as race and ethnicity. Diversity recognizes that individuals learn from exposure to and interaction with others who have backgrounds and characteristics different from their own. Recognizing and valuing diversity... also means acknowledgment, appreciation, and support of different learning styles, ways of interaction, and stimulating forms of discourse derived from interaction and collaboration with persons from diverse backgrounds and experiences. American Association of Colleges of Nursing's Statement on

Diversity and Equal Opportunity, 1997, p. 1. To fulfill this commitment, we strive to:

- Promote curriculum content that reflects a commitment to diversity
- Develop a comprehensive academic success model
- Recruit and retain students, faculty, and staff from diverse backgrounds
- Establish and maintain links to the diverse communities of the city, the state, the nation, and the world
- Identify resources that support diversity, promote academic excellence, and enrich our academic environment
- Promote research that reflects commitment to cultural diversity
- Promote culturally competent practice among students, graduates, and faculty

Accreditation, Memberships & Designations

Accreditation

- Commission on Collegiate Nursing Education, 655 K Street, Suite 750, Washington, DC 20001, 202-887-6791; BSN, MSN, and DNP programs
- Indiana State Board of Nursing; BSN program
- American Nurses Credentialing Center's Commission on Accreditation Center for Professional Development and Lifelong Learning

Memberships

The School of Nursing is an agency member of the National League for Nursing's (NLN) Council of Baccalaureate and Higher Degree Programs, Commission on Collegiate Nursing Education (CCNE), as well as the Committee for Institutional Cooperation (CIC). The school is also a constituency member of the National League for Nursing and the American Association of Colleges of Nursing.

Designations

We are designated an NLN Center of Excellence in Nursing Education in two categories and are the first school in the history of the National League for Nursing to carry two designations:

- Center of Excellence in Nursing Education; Creating Environments that Promote the Pedagogical Expertise of Faculty, 2006 - 2027
- Center of Excellence in Nursing Education; Creating Environments that Advance the Science of Nursing Education, 2012 - 2026

The IU School of Nursing Core

The Indiana University-designated "core school" of Indiana University School of Nursing (IUSON) is comprised of schools of nursing on four IU campuses: Indianapolis, Bloomington, Columbus, and Fort Wayne. These schools operate as one administrative unit to offer baccalaureate, master's, and doctoral degrees. Administration of the core school resides primarily in Indianapolis on the Indiana University-(IU) campus.

Admission Requirements and Procedures

Find your path. Whether you are coming to a nursing program for the first time, are an RN with an associate's degree or diploma who is seeking to complete your Bachelor of Science in Nursing (BSN), or someone who has earned a bachelor's degree but wants to pursue a career in Nursing, we have a program to fit your needs. The BSN traditional track fits students coming right out of high school as well as adult learners. RNs can quickly and easily complete the BSN degree with our flexible online degree completion option designed for the working Registered Nurse (RN). The BSN Accelerated Second Degree program applies credits from a previous bachelor's degree, allowing completion of a BSN in as little as 16 months.

Bachelor of Science in Nursing Tracks

- Traditional Bachelor of Science in Nursing
- RN to BSN
- Accelerated Second Degree

RN to BSN Admission Requirements

RN to BSN Admission Requirements

Associate degree or diploma prepared registered nurses who graduated from an accredited nursing program are eligible to apply to the BSN Degree program if they meet the published admission criteria for the RN to BSN Online Degree Completion Option. Registered nurses seeking admission to the Indiana University School of Nursing must apply to a specific campus.

How to Apply

1. Apply for admission to Indiana University Fort Wayne in the fall, spring, or summer semesters. An application can be obtained at: [How to Apply](#)
2. Transfer of credit from other colleges or universities is completed during the admission process by the Office of Admissions. Transfer credit will be awarded for courses with a minimum grade of C, if courses being transferred are essentially equivalent to required course work. Official transcripts, verifying previous academic background, are required to complete the transfer process and should be sent to the Office of Admissions.

To be eligible to apply to the RN to BSN Degree Completion Option, students must meet the following requirements:

1. Be admitted to Indiana University as a degree-seeking student (meet IU requirements for admission).
2. Have graduated from a nationally or regionally accredited nursing program. *IUSON Policy AFS-50*.
3. Have a current, unencumbered RN license in the state in which you are practicing and/or plan to meet practicum requirements.

4. Achieve a minimum cumulative grade point average (GPA) of 2.5 on a 4.0 scale for all courses attempted.
5. Complete required general education courses with a grade of C or above; a C- is not acceptable. A grade of C or above must be obtained by the second attempt.
6. Complete a drug screen upon admission and renew it annually. It is the responsibility for each student to pay the fee for the screening directly to an IUSON approved vendor. Contact a nursing advisor for more information.
7. Provide proof of current CPR certification, drug screening, and health insurance coverage.
8. Purchase a national criminal background report.

Traditional BSN Pre-Licensure Track Admission Requirements

BSN Admission Requirements: Traditional Pre-Licensure Track

Application deadlines and due dates for the IUSON are found below:

Fall Entry

- Applications available online: January 15
- Deadline to apply: 5 p.m. on April 15
- Courses used for application must be completed by end of Spring term.

Spring Entry

- Applications available online: July 15
- Deadline to apply: 5 p.m. on October 15
- Courses used for application must be completed by end of Fall term.

The admission process is competitive, and acceptance depends on the number of applicants and the applicant's ability to compete academically in the pool of applicants.

Students seeking admission to the nursing major must meet the following eligibility criteria (*IUSON Policy AFS-15*):

1. Be admitted to Indiana University-Fort Wayne as a degree-seeking student.
2. Earn a 3.0 GPA for the 29-31 credits of required nursing program requirements. Grades earned in transfer courses will count in the calculation of admission GPA.
3. The following application requirements must be met by courses listed on the application to the nursing major on the Core Campus: English Composition, Introductory Psychology, Introductory Sociology, Human Anatomy and Physiology, and Finite Math. Additional courses to be entered on the application: are to be selected from an approved list which may be campus specific. The total number of credit hours used to meet the application requirements is typically 29-31 credits. In the case of courses with a laboratory component, the didactic and lab are considered one course. The grade earned on the most recent attempt will be used

for calculation of GPA for admission purposes.

This policy relates to IU and transfer courses, and students who are not able to meet the minimum criteria are ineligible for admission consideration.

4. The applicant must achieve a grade of C (2.0) or higher for each course and an overall weighted admission score of 3.0 or higher in all nursing program requirements. This criterion also applies to any student wishing to transfer required courses from a university other than Indiana University. Applicants may use up to a maximum of seven (7) credits of Special Departmental (S) or Test (T) credit (e.g., Advanced Placement or departmental examination credit). The Anatomy & Physiology and Microbiology requirements must be met with graded college coursework, not by S or T credits.
5. The applicant must complete all required course work by established deadline. This includes independent studies, correspondence course work and courses for which students have received an incomplete (I). Students wishing to transfer required course work from a university other than Indiana University must be in good academic standing in that university (i.e., must not have been dismissed) and have achieved a grade of C (2.0) or higher in courses for which transfer is being requested.

As part of the application process, the applicant must submit a Student Criminal Disclosure form to communicate any issues that would be documented on a national criminal background check.

Applicants who do not meet one or more of the above criteria may request special consideration by the campus Admission, Progression and Graduation (APG) Committee to which admission is requested. Consult campus policies and practices to determine the appropriate process to be followed on the campus you wish to attend.

If denied admission, the applicant may reapply to the Bachelor of Science in Nursing Program in a subsequent semester if eligibility is maintained. The applicant is not automatically considered; the student must re-submit an application. Students are allowed to apply for the program up to three (3) times.

Students will be admitted to the baccalaureate nursing program for a specific semester and are expected to enter the program that semester. Students not entering that specific semester must reapply for a subsequent semester on a competitive basis. Students will not be considered for further admission if they have declined an admission offer two times. *IUSON Policy AFS-15*

Student Learning Outcomes

As a graduate of the BSN program, you will be:

1. A critical thinker who demonstrates intellectual engagement and uses evidence as a basis for clinical reasoning and decision making.
2. A culturally sensitive individual who provides holistic, individual, family, community, and population-centered nursing care.
3. A knowledgeable care coordinator who facilitates access to resources across the continuum of health care environments in order to meet the

evolving health care needs of individuals, families, communities, and populations.

4. An individual who understands and considers the impact of health care policy, finance, and regulatory environments on care delivery.
5. An individual who embodies the professional identity of the nurse and who translates the inherent values of the nursing profession into the ethical and legal practice of nursing.
6. An effective communicator who collaborates with interprofessional team members, patients, and their support systems for improved health outcomes.
7. A competent care provider who is prepared to practice to the full capacity of the professional nurse role in diverse health care environments.
8. An accountable leader and manager who applies principles of systems and organizational processes and balances resources to promote quality care and patient safety.
9. An individual who embraces and employs innovations in information management and technology in the delivery of quality patient care.

BSN Accelerated Second-Degree Admission Requirements

BSN Accelerated Second-Degree Admission Requirements

Application deadlines and due dates for the IUSON BSN Accelerated Second-Degree Track are found below and on the IU School of Nursing Website.

Fall Entry

- Applications available online: January 15
- Deadline to apply: 5 p.m. on April 15
- Courses used for application must be completed by end of the Spring term.

Spring Entry

- Applications available online: July 15
- Deadline to apply: 5 p.m. on October 15
- Courses used for application must be completed by end of the Fall term.

The admission process is selective, and acceptance depends on the number of applicants and the applicant's ability to compete academically in the pool of applicants. Students are allowed to apply for the program three (3) times. Admission to the baccalaureate nursing major and concurrent entrance to the School of Nursing is open to those meeting the following admission criteria (Policy AFS-16):

1. Students may apply for admission to the Accelerated BSN Second-Degree Track during the senior year of the initial baccalaureate degree or following graduation as long as all of the application criteria are fulfilled. If applying during completion of the initial baccalaureate degree, admission will be conditional on degree completion with a 2.7 cumulative GPA. Failure to complete the baccalaureate degree with the required GPA will cause an admission offer to be rescinded.

2. Students must be admitted to Indiana University (specifically to the campus applying for) as a second degree-seeking student.
3. Anticipated completion or completion of a bachelor's degree must be from a regionally accredited institution, and the baccalaureate degree should have at least 120 credits.
4. Students must have *fully completed* the following BSN required prerequisite coursework by the established deadline. Required BSN course work may be completed at Indiana University or transferred from another college or university. If transfer credit, the student may not apply until this credit is evaluated and accepted by IUFW.
 1. Anatomy and Physiology, I and II (BIOL 20300 and BIOL 20400 or acceptable transfer courses, in-person lab required)
 2. Microbiology (BIOL 22000 or acceptable transfer course, in-person lab required)
 3. English Composition (ENGL 13100 or acceptable transfer course)
 4. Introductory Psychology (PSY 12000 or acceptable transfer course)
 5. Introductory Sociology (SOC 16101 or acceptable transfer course)
 6. Communications (COM 11400 or acceptable transfer course)
 7. Statistics elective (300/400 level required)
 8. Life and Physical Science/Math elective (2)
 9. Cultural Understanding elective
 10. Arts and Humanities elective
 11. Each campus within the IU School of Nursing Core will utilize coursework within a student's first degree on the application to satisfy the general education core as it exists on each campus to equal at least 50 credits. These grades will be incorporated into the Nursing Application GPA.
5. Students must demonstrate a grade point average of 3.0 on a 4.0 scale for all required prerequisite coursework used for application to this BSN program track.
6. Students must complete the first baccalaureate degree with an accumulated GPA of at least 2.7. If the student graduates with an overall GPA below 2.7, the conditional admission offer will be rescinded.
7. Time limitation on specific courses: Knowledge and competencies developed in courses that fulfill the requirements for anatomy and physiology, microbiology, and upper division statistics are considered to be time limited for individuals pursuing an undergraduate degree in nursing. If any of these courses were taken more than seven years prior to the application to the nursing undergraduate degree, the applicant must validate the related knowledge and competencies through portfolio or repeating the course to be eligible for admission and progression.
8. Students who wish to apply to this track of the BSN program must not have been dismissed from another school of nursing.
9. In order to be eligible for clinical placement, students must have a social security number in order to apply. Students applying without a social security number will have an offer of admission rescinded.

10. Students must submit application by specified published dates. Applications received after deadlines may not be considered for requested admission cycle. Students may reapply in a following academic cycle.
11. Entering students must complete a national criminal background check. If there are findings on the background check that preclude clinical placement, the admission offer will be rescinded. Consult with the Assistant Dean if you have questions.

Admission Process

1. Students transferring to Indiana University from another institution will have their transcript evaluated by the Admissions Office of Indiana University and the School of Nursing before determining admission eligibility.
2. Students meeting above admission criteria and applying for a specific admission cycle will be admitted based on the Nursing Application GPA.
3. Students will be admitted to the Accelerated BSN Second-Degree Track for a specific admission cycle, and are expected to enter that cycle. Students not entering that specific admission cycle may reapply for admission to a subsequent admission cycle.
4. Students will be held to all existing BSN policies related to admission, progression, and graduation not addressed in this policy (IUSON Policy AFS-16).

Degree Programs

The baccalaureate program offers a cutting edge, concept and competency-based curriculum for the education of professional nurses competent in meeting the current and future health needs of society. The curriculum prepares graduates to function across a continuum of health care environments, using evidence-based interventions in the practice of nursing.

BSN Degree Requirements

Bachelor of Science in Nursing (BSN)

Students in the BSN program are responsible for meeting degree requirements. The School of Nursing makes every attempt to provide students with academic advising and program planning assistance. The students are accountable for complying with all published academic policies related to the BSN program. To be eligible for graduation from the Bachelor of Science in Nursing program, students must complete a minimum overall number of credit hours required for the degree, as well as a minimum number of credit hours which must reflect nursing major courses, dependent upon program option which they are pursuing. Credits earned in remedial learning skill courses do not count towards the credit hour requirement. Credits from successfully repeated courses can only be used once toward the overall credit hours needed for the BSN degree.

Additionally, all students in the BSN program are responsible for meeting the following degree requirements: *IUSON Policy AFS-26*

1. Achieve an IU cumulative grade point average of at least a C (2.0). This includes all transfer course work applied to degree.
2. Complete at least 30 credit hours of required nursing major courses on the IU campus awarding the BSN degree.
3. Complete all BSN degree requirements within the timeframe prescribed by each program. Traditional 4-Year BSN, 5 years; Accelerated Second Degree, 3 years; RN-BSN, 4 years.
4. Apply to graduate the semester prior to completing all degree requirements following the published procedures on campus awarding degree.

BSN Traditional Track

Complete a minimum of 120 credit hours with a grade of C or higher in each didactic course and an S (Satisfactory) in all clinical/practicum courses required for the degree. Of the 120 credit hours, 75 credit hours must be nursing major courses.

RN to BSN Online Degree Completion Option

Complete a minimum of 120 credit hours with a grade of C or higher in each didactic course and an S (Satisfactory) in all clinical/practicum courses required for the degree. Of the 120 credit hours, 33-39 credit hours must be nursing major courses, 34-37 credit hours will be via special credit, and 50 or greater credit hours will be general education.

BSN Accelerated Second-Degree Track

Complete a minimum of 120 credit hours with a grade of C or higher in each didactic course and an S (satisfactory) in all clinical/practicum courses required for the degree. Of the 120 credit hours, 64 credit hours are nursing major courses and 50 credit hours will be from required general education courses using transfer credit where applicable. Additional credit hours may be selected from the previous bachelor's degree to meet the 120 total credit hours required for the BSN degree.

Traditional BSN Requirements

Traditional BSN Curriculum

Undergraduate Programs

120 Credit Hours

1. General Education (GEC) Requirements
2. Prerequisite Courses
3. Professional Education

IUFW BS General Education Requirements

Category	Course	Course Title	Credits
Core Communication Writing	ENGL 13100	Reading, Writing & Inquiry I	3
Core Communication	COM 11400	Fundamentals 3 of Speech Communication	3

Speaking and Listening

Analytical Reasoning - A	MA 21300	Finite Mathematics	3
Analytical Reasoning - B	NURS-H355	Data Analysis Practice and Research	3
Life and Physical Sciences	BIOL 20300	Human Anatomy & Physiology	4
Life and Physical Sciences	BIOL 20400	Human Anatomy & Physiology	4
Cultural Understanding	See list *	IUFW General Education	3
Arts/ Humanities	See list **	IUFW General Education	3
Social Sciences	SOC 16101	Principles of Sociology	3
Psychology	PSY 12000	Elementary Psychology	3
TOTAL			32

IUFW Nursing BSN Prerequisite Courses

Year 1

Term	Course	Course Title	Credits
Sem 1	BIOL 20300	Human Anatomy & Physiology	4
	ENGL 13100	Reading, Writing, & Inquiry	3
	PSY 12000	Elementary Psychology	3
	MA 21300	Finite Mathematics I	3
	FWHS-H101	Introduction to Health Sciences	1
	Elective	Open Elective 2	2
Sem 1 Total Credits			16
Sem 2	BIOL 20400	Human Anatomy & Physiology	4

	SOC 16101	Principles of Sociology	3
	CHM 10400 OR Social Science	Living Chemistry OR Social Sciences General Education course	3
	GEC	Arts and Humanities	3
		IUFW General Education	
	COM 11400	Fundamentals 3 of Speech Communication	
Sem 2 Total Credits			16

IUFW Nursing BSN- Required Courses

Year 2

Term	Course	Course Name	Credits
Sem 1	NUTR 30300	Essentials of Nutrition	3
	NURS-B244	Comprehensive Health Assessment	2
	NURS-B245	Health Assessment: Practicum	2
	NURS-B234	Promoting Healthy Populations	4
	NURS-B235	Promoting Health Populations Practicum	1
	NURS-B253	Professionalism in Collaborative Practice	3
Sem 1 Total Credits			15
Sem 2	BIOL 22000	Microbiology for Allied Health Professionals	4

	NURS-B260	Fundamentals 5 of Nursing Practice	
	NURS-B261	Pathophysiology and Pharmacology for Nursing Practice	4
	NURS-L230	Health Care Delivery Systems	3
Sem 2 Total Credits			16

IUFW Nursing BSN- Required Courses

Year 3

Sem 1	NURS-H355	Data Analysis for Practice and Research	3
	NURS-H356	Clinical Nursing Care 1: Biophysical Processes	5
	NURS-B334	Transitional Care of Families and Populations	5
	GEC	Cultural Understanding	3
		IUFW General Education	
Sem 1 Total Credits			16

Sem 2	NURS-H360	Clinical Nursing Care 2: Interactive Processes	5
	NURS-H371	Clinical Nursing Care 3: Adaptive Processes	5
	NURS-R375	Nursing Research and Evidence Based Practice	3
Sem 2 Total Credits			13

IUFW Nursing BSN- Required Courses

Year 4

Sem 1	NURS-H476	Clinical Nursing Care 4: Complex Processes	5
	NURS-L430	Leadership in Health Care Delivery	5
	NURS-H303	Pediatric Clinical Immersion	1
	NURS-S474	Applied Health Care Ethics	3
Sem 1 Total Credits			14

Sem 2	NURS-S488	Synthesis for Professional Nursing Practice	3
	NURS-S483	Clinical Nursing Practice Capstone	3
	NURS-B444	Nursing Intensive: Managing Health and Illness Across Care Environments	5
	Elective	Open Elective	3
Sem 2 Total Credits			14

- Permanent transfer students are out of sequence until such time as they have been placed in a permanent seat in a cohort.

- Students who have withdrawn from required courses for any reason are out of sequence until the student has successfully completed the courses from which he/she has withdrawn.
- Students who have opted to sit out from required courses for any reason are out of sequence until the student has successfully completed a full semester upon return.

Note: Once an out-of-sequence student has been permanently placed in a new cohort in full-time study and after one initial successful semester following the interruption or transfer, he/she is no longer out of sequence and is in good standing. Part-time students are always out of sequence.

Students who have interrupted their program of study for any reason or desiring transfer to an IUSON core school are required to submit a written request to the chairperson of the BSN C/SA Admission, Progression, and Graduation (APG) Committee. Students seeking reentry should make their request (received by the APG committee) by March 15 for fall semester and September 15 for spring. All requests for reentry will be evaluated on the basis of the availability of resources. Reentry of students who have interrupted their study for any reason is not guaranteed. Students who reenter must adhere to the policies and curriculum of the School of Nursing that are in effect at the time of reentry. Transfer students should refer to the student transfer Policy AFS-38 for details. *IUSON Policy AFS-21*

Progression in coursework in the nursing major

Nursing courses must be taken in the sequence indicated in the curriculum plan. A student must complete the entire semester of nursing courses before progressing to the next semester. Exceptions to this may be granted by the APG committee or may be in place by agreement for particular tracks or courses in the BSN plan of study (students should confer with a nursing advisor).

Academic Standing & Progression

Good Standing

Students who maintain a minimum cumulative grade point average (GPA) of 2.0 and earn a grade of C (2.0) or better in all required general education and didactic courses and a grade of S in all required practicum/clinical courses and are progressing normally will be considered in good standing.

Out of Sequence (OOS)

A student who has maintained the minimum cumulative GPA, and earned a passing grade in all required courses, but who has interrupted his/her course of study, or is in part-time study in tracks in which a dictated full-time progression plan is in place is considered out of sequence. (Not applicable to RN to BSN students whose plan of study is flexible.) This includes:

- Students transferring into to IUSON are out of sequence:

Academic Probation

Students enrolled in the Indiana University School of Nursing BSN Program will be placed on academic probation when any of the following conditions exist:

1. The cumulative GPA falls below C (2.0)
2. The semester GPA falls below C (2.0)
3. A grade below C (2.0) has been received in a required didactic course, or a grade of F has been earned in a required practicum/clinical course. This includes required general education courses, as well as nursing major courses.
4. A failing grade may be given for the following:
 - failure to meet course objectives;
 - academic dishonesty, misconduct, or personal misconduct as defined by Indiana University;
 - unsafe clinical behavior: including (but not limited to) HIPAA violations, breaking

agency policies, breaking course rules related to clinical behavior.

Students who are on Academic Probation shall:

1. Meet with the appropriate academic advisor or designee on campus at least three times per semester to plan for academic success;
2. Complete a required plan for tutoring/remediation during the time period in which he/she is on probation. This plan is completed with the appropriate academic advisor or designee on the campus. Students on academic probation will not be released to register for the next semester until these conditions have been fully met.

Academic Probation will be removed and a student returned to "good standing" when all of the following conditions exist:

1. The cumulative GPA returns to C (2.0) or higher.
2. The semester GPA is C (2.0) or higher.
3. A minimum grade of C (2.0) has been received in the required didactic courses completed and a grade of S has been earned in the required practicum/clinical courses completed. All other specific conditions, if required, have been met.
4. The student has secured a permanent placement in a new cohort.

Note: Students who have been dismissed and reinstated will remain on academic probation throughout the remainder of the program. *IUSON Policy AFS-21*

RN to BSN Online Degree Completion Option

RN to BSN Online Degree Completion Option

The RN to BSN Online Degree Completion Option is designed for the working RN who has earned an associate degree or diploma in nursing and is busy with career and family responsibilities but wants to be prepared to meet the future challenges of health care by completing a Bachelor of Science in Nursing (BSN) degree.

All nine Indiana University School of Nursing campuses across the state of Indiana collaboratively created the RN to BSN Online Degree Completion Option. Following are highlights of the program:

- Nursing courses are distance accessible, using web-based and video technologies so that you do not have to come to campus.
- Earn your BSN where you live, in the midst of a busy schedule.
- The program is flexible: once you complete general education coursework, you can complete nursing courses in 12 months of full-time study or 18–24 months of part-time study.
- Nursing courses are delivered in condensed, six- or eight-week learning modules.

- Tailored clinical experiences where you work.

Because this program builds on the courses you have already completed, you will receive credit for many of the general education courses completed as part of your ASN or diploma program.

Special Credit Courses

Following the successful completion of the first semester of nursing classes, special credit is awarded for the courses listed below. In order to receive a BSN degree, your official transcript must reflect fulfillment of all requirements, including 34 hours of special credit for these courses:

NURS-B261: Pathophysiology & Pharmacology, 4 cr.
 NURS-B260: Fundamentals of Nursing Practice, 5 cr.
 NURS-H356: Biophysical Processes, 5 cr.
 NURS-B334: Transitional Care of Families, 5 cr.
 NURS-H360: Interactive Processes, 5 cr.
 NURS-H371: Adaptive Processes, 5 cr.
 NURS-H476: Complex Processes, 5 cr.

Requirements & Sample Curriculum Plan

RN to BSN Online Degree Requirements

The minimum requirement for RN to BSN students pursuing the BSN degree is 120 credit hours. Students beginning the required nursing courses must complete all coursework in four years. Failure to register in each sequential semester, excluding summer sessions, constitutes an interruption in the program. Students who reenter must adhere to the policies and curriculum in effect at the time of reentry. Students who interrupt their program of study jeopardize their chances of completing nursing courses in four years.

Required Coursework

RN to BSN coursework consists of general education and nursing courses. All courses must be completed with a grade of C or above by the second attempt. General education courses completed at other universities may be applicable toward your degree program if credits are accepted by the Office of Admissions or determined to be equivalent by the IUSON. All but nine (9) general education credits must be completed before enrolling in nursing courses. *IUSON Policy AFS-30*

Plans of Study

Designed to be flexible with your work schedule and busy lifestyle, the RN to BSN Online Degree Completion Option can be pursued by following a full- or part-time plan of study. With the exception of NURS-B331 which must be taken first and NURS-R470 which must be taken last, courses may be taken in any order. Below are examples of plans of study which the School of Nursing recommends for the full-time and part-time options. To obtain a program planning sheet tailored to your educational goals, first be admitted to IUFW then email an IUSON Fort Wayne Academic Advisor at fwnuradv@iu.edu.

Sample Curriculum Plans

Full time study (12 months, or 3 semesters)

Semester 1	
1st 8 weeks	NURS-B331 Transition to BSN Nursing
	NURS-B304 Nursing Seminar 1: Health Policy
2nd 8 weeks	NURS-S475 Health of the Community
	NURS-H355 Data Analysis
	Total Credits 12
Semester 2	
1st 8 weeks	NURS-S474 Health Care Ethics
	NURS-R375 Nursing Research & Evidence-Based Practice
2nd 8 weeks	Nursing Practice Elective
	NURS-S487 Nursing Management
	Total Credits 12
Semester 3	
1st 8 weeks	NURS-B404 Nursing Seminar 2: Informatics
	Nursing Practice Elective
2nd 8 weeks	NURS-R470 Clinical Nursing Practice Capstone
	Total Credits 9

Part-time study (18 months, or 4 semesters)

Semester 1	
1st 8 weeks	NURS-B331 Transition to BSN Nursing
2nd 8 weeks	NURS-R375 Nursing Research & Evidence-Based Practice
	NURS-H355 Data Analysis
	Total Credits 9
Semester 2	
1st 8 weeks	NURS-S474 Healthcare Ethics
2nd 8 weeks	Nursing Practice Elective
	NURS-S475 Health of the Community
	Total Credits 9
Semester 3	
1st 8 weeks	NURS-B304 Nursing Seminar 1: Health Policy
2nd 8 weeks	Nursing Practice Elective
	NURS-S487 Nursing Management
	Total Credits 9
Semester 4	
1st 8 weeks	NURS-B404 Nursing Seminar 2: Informatics

2nd 8 weeks	NURS-R470 Clinical Nursing Practice Capstone
	Total Credits 6

Part-time study (24 months, or 6 semesters)

Semester 1	
1st 8 weeks	NURS-B331 Transition to BSN Nursing
2nd 8 weeks	Nursing Practice Elective
	Total Credits 6
Semester 2	
1st 8 weeks	NURS-B304 Nursing Seminar 1: Health Policy
2nd 8 weeks	NURS-H355 Data Analysis
	Total Credits 6
Semester 3	
1st 8 weeks	NURS-S474 Healthcare Ethics
2nd 8 weeks	NURS-S475 Health of the Community
	Total Credits 6
Semester 4	
1st 8 weeks	NURS-B404 Nursing Seminar 2: Informatics
2nd 8 weeks	NURS-S487 Nursing Management
	Total Credits 6
Semester 5	
1st 8 weeks	Nursing Practice Elective
2nd 8 weeks	NURS-R375 Nursing Research & Evidence-Based Practice
	Total Credits 6
Semester 6	
1st 8 weeks	NURS-R470 Clinical Nursing Practice Capstone
	Total Credits 3

Residency Requirements

Thirty hours of residency credit is required for the BSN degree. This requirement is met by completing 30 hours of nursing courses through Indiana University. Independent study via correspondence courses will not count towards the residency requirement.

Undergraduate Programs

Philosophy Statement

Faculty members in the BSN program believe that a BSN education prepares students to meet the current and future health needs of society through a comprehensive academic foundation in the sciences and humanities coupled with exceptional professional preparation, preparing students for current and future roles across the

continuum of settings for health care delivery. Faculty in the BSN program understand that our students bring a wide range of educational and other experiences to the educational setting and believe that the educational plan should be tailored to the needs of our learners.

Faculty in the BSN program also recognize that learning encompasses knowledge, skills, and affective domains. Each track of the BSN coursework focuses on mastery of conceptual knowledge; demonstration of competencies in nine program outcome areas; and embodiment of exemplary professionalism that includes the values inherent in the profession. Recognizing that BSN graduates will practice in an ever-changing health care environment, students are prepared to understand health care policies and their rapidly-changing impact on care delivery.

Faculty have planned each track of the BSN to offer a cutting edge and evidence-based curriculum to prepare students for careers as professional nurses who are competent care providers, prepared to practice to the full capacity of the professional nurse role in diverse settings and situations. We value diversity and prepare students to provide ethical, holistic, culturally sensitive, patient-centered care. This may focus on and include acute and chronic care and wellness and illness situations, in consideration of those diverse patients and clients we serve: individuals across the lifespan; families in different developmental stages; and communities, aggregates, and populations.

As part of professional nursing in today's complex care environments, nurses must be accountable leaders and managers, as well as knowledgeable care coordinators, engaging as full partners with interprofessional team members. Furthermore, the faculty believes that as professional nurses, BSN graduates must be exceptional communicators, collaborate effectively, and be able to use and embrace technology and information management systems to achieve high quality, safe patient care outcomes.

Purpose

The baccalaureate program offers a curriculum plan designed to meet learner needs while preparing professional nurses competent in meeting the current and future health needs of society. The curriculum prepares graduates to function as practitioners in a variety of settings including acute care, primary care, and community focused care, to name a few. The BSN program provides a foundation for leadership positions and graduate study.

The graduate of the BSN program possesses a broad knowledge of the humanities, the biological and social sciences, and nursing. As a BSN graduate, the nurse applies well-developed problem-solving skills in caring for individuals, families, and communities.

Program Learning Outcomes

As a graduate of the BSN program you will be:

- A critical thinker who demonstrates intellectual engagement and uses evidence as a basis for clinical reasoning and decision making

- A culturally sensitive individual who provides holistic, individual, family, community, and population-centered nursing care
- A knowledgeable care coordinator who facilitates access to resources across the continuum of healthcare environments in order to meet the evolving healthcare needs of individuals, families, communities, and populations
- An individual who understands and considers the impact of healthcare policy, finance, and regulatory environments on care delivery
- An individual who embodies the professional identity of the nurse and who translates the inherent values of the nursing profession into the ethical and legal practice of nursing
- An effective communicator who collaborates with inter-professional team members, patients, and their support systems for improved health outcomes
- A competent care provider who is prepared to practice to the full capacity of the professional nurse role in diverse health care environments
- An accountable leader and manager who applies principles of systems and organizational processes and balances resources to promote quality care and patient safety
- An individual who embraces and employs innovations in information management and technology in the delivery of quality patient care

Prospective students should acquaint themselves with curriculum requirements, course sequencing, and other degree requirements, along with the requirements for admission to the BSN program on each campus. Students are responsible for meeting all degree requirements.

BSN Accelerated Second-Degree

BSN Accelerated Second-Degree Track

The Bachelor of Science in Nursing (BSN) Accelerated Second-Degree track is designed for students who have earned a bachelor's degree in a non-nursing field and want to pursue a nursing career. The program moves at a fast pace - 4 semesters of year-round, full-time study - with a concept-based, cutting edge curriculum that prepares you for a career as a professional nurse.

You will work with nursing faculty in the school and expert nurse preceptors in the community as part of the clinical and practical experiences of the program, gaining exposure to hospital and community-based nursing. In addition, you will participate in simulation exercises and interprofessional education experiences with IU students in other health care fields.

Requirements & Sample Curriculum Plan

BSN Accelerated Second-Degree Track Sample Curriculum Plan

Semester One	Credits
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NURS-B237 Promoting Healthy Populations	3
NURS-B247 Comprehensive Health Assessment	3
NURS-B245 Health Assessment Lab	2
NURS-B260 Fundamentals of Nursing Practice	5
NURS-B261 Pathophysiology & Pharmacology for Nursing	4
Total Credits	17

Semester Two	Credits
NURS-R375 Nursing Research and Evidence-Based Practice	3
NURS-B334 Transitional Care of Families & Populations	5
NURS-B253 Professionalism in Collaborative Practice	3
NURS-H356 Biophysical Processes	5
Total Credits	16

Semester Three	Credits
NURS-H360 Interactive Processes	5
NURS-H371 Adaptive Processes	5
NURS-L330 Leadership in Healthcare Delivery and Policy	4
NURS-S474 Healthcare Ethics	3
Total Credits	17

Semester Four	Credits
NURS-H476 Complex Processes	5
NURS-S483 Capstone	3
NURS-B445 Managing Health and Illness Across Care Environments	3
NURS-S489 Second Degree Synthesis for Professional Nursing	3
Total Credits	14

Residency Requirements

Thirty hours of residency credit is required for the BSN degree. This requirement is met by completing 30 hours of nursing courses through Indiana University.

Independent study via correspondence courses will not count towards the residency requirement.

Academic Procedures & Requirements

Below is a select list of key student processes and requirements.

Completion of Degree Requirements

The School of Nursing must receive notices of removal of Incomplete and Deferred grades, special credit grades, and independent study course grades no later than three weeks before the end of classes in the student's last semester prior to graduation.

Professional Liability Insurance

Indiana University provides liability insurance to each nursing student while in the clinical setting, provided that the student is enrolled in clinical course work. Students not enrolled in clinical courses are not covered by liability insurance and will not be allowed into the clinical setting. Students who are employed in a health care facility should check with their employers regarding liability insurance requirements. IU School of Nursing does not cover students beyond the classroom and/or clinical settings.

Health Insurance

Health insurance is mandatory, and students are expected to demonstrate insurance coverage upon entrance to the program and continued coverage throughout the program. *IUSON Policy AFS-08*

Criminal Background Checks

Students currently enrolled in the IU School of Nursing will be required to submit a national criminal background check upon admission and will be required to renew it annually. It is the responsibility of each applicant and student to pay the fee for the screening directly to Castle Branch-Certified Profile. Each year, students will be required to submit their requests for an updated national criminal background check report. *IUSON Policy AFS-28*

An updated national criminal background check will also be required for any student being readmitted or transferring to the program.

CPR Requirements

Current certification in cardiopulmonary resuscitation (CPR) is required. Students must be certified through an approved course or instructor. The approved courses are American Red Cross Professional Rescuer, American Heart Association Health Care Provider, and BLS Provider Certification. CPR training must include:

- Infant
- Child
- Adult
- Individual rescue

- Two-person rescue
- Automated external defibrillation

Current CPR certification must be maintained throughout the student's entire nursing program. Students must have current CPR certification on file in order to participate in clinical settings.

Immunizations and Other Health Requirements

Immunizations, training, and/or screenings are required by the School of Nursing and the clinical agencies. Evidence of receipt of all immunization requirements should be in the form of a signed statement from the healthcare provider or copy of titer results from an approved provider. Students who do not have proof of all required immunizations will be administratively withdrawn from all nursing classes. Please contact the Nursing Advisors for a complete and current list of the required immunizations. All immunizations, trainings, and screenings are at the student's expense. *IUSON Policy AFS-03*

Drug Screening

Students currently enrolled in the IU School of Nursing will be required to complete a drug screen upon admission and will be required to renew it annually. It is the responsibility of each applicant and student to pay the fee for the screening directly to the IUSON approved vendor. Please contact the nursing advisors for detailed information about scheduling a screening.

Students may be asked to submit to random drug screens anytime throughout their program in compliance with contract requirements of clinical agencies where students are placed. Positive drug screens may prevent a student from participating in clinical learning experiences. Lack of participation could constitute course failure and potential for dismissal from the program.

Students with Disabilities

To facilitate the success and adaptation of undergraduate students with disabilities, the School of Nursing conforms to the applicable federal, state, and university policies, regulations, and definitions regarding students with disabilities. These include providing services that comply with external and internal policies and laws to qualified students, providing reasonable and appropriate accommodations, academic adjustments, and/or auxiliary aids for students with disabilities upon a timely request from the student; upholding academic standards in the context of these policies and services; assisting qualified students with disabilities by providing auxiliary aids and obtaining reasonable accommodations including modifications of programs and courses that do not fundamentally alter the essential nature of the program, through collaborative efforts with academic and service units of IUFW; and maintaining legally appropriate confidentiality for students with disabilities except where permitted by law. *IUSON Policy AFS-11*

Students with physical, mental, or learning impairments are encouraged to consult with advisors for assistance in meeting degree requirements. Students with disabilities must meet all academic and technical skill requirements of their program. Programs for academically disadvantaged students are available on all IU campuses.

Special Expenses

Students at the School of Nursing can expect to incur special expenses as they progress through the BSN program. Please see the nursing advisors for more details. Expenses can include but are not limited to:

- Clinical and/or lab supplies
- Clinical fees - certain courses at the School of Nursing are assessed clinical fees in addition to credit hour charges
- Uniform - All undergraduate nursing students must purchase designated uniform/IUSON polo/scrubs and wear it, along with appropriate identification, while in clinical settings as required. Registered nurse students may wear a professional uniform appropriate to the clinical setting. Students not appropriately attired will be dismissed from the clinical area by the clinical instructor or their instructor.
- Assessment Test fees associated with BSN application, and as required at any time during the program
- Integrated testing fees
- Programmatic expenses, such as annual criminal background check fees, computing expenses, and immunization costs

Technology and Information

School of Nursing students must be able to send and receive email and send and receive attachments. They should be comfortable using a Web browser to access Canvas, the University's learning management system, and to navigate the course environment and use the tools included in their courses. Students should use appropriate internet etiquette in online communications. They should be able to search for and access nursing-related materials on the Web and to return to those sites later by using stored Web addresses. Students should be able to competently use Microsoft Word and PowerPoint to create and appropriately format written assignments and basic presentations. They should be able to differentiate between scholarly and popular sources of information on the Web and to evaluate sources for general reliability and trustworthiness. To update skills, students have many opportunities for both classroom and online learning sources through the [IUPUI Health Technology Services](#).

Students participating in Web-based courses and/or those using video web-conferencing should have consistent access to computers with appropriately configured software and reliable Internet access at sufficient speeds (see <https://kb.iu.edu/d/bboi> for specific information). The University officially supports both Mac and Windows based computers, but some software is not available for Mac computers. Students can download applications by logging in with their IU Network ID and password to <https://iunanyware.iu.edu/vpn/index.html>. Students are expected to install and maintain up-to-date virus detection software to prevent spreading harmful viruses and malware to faculty and other students when sharing files.

Use of Social Media

IUSON faculty, staff, and students must adhere to the IU and IUSON policies and procedures and [HIPAA](#) obligations related to patient privacy, confidentiality, and code of conduct at all times when using the Internet and social media sites. IUSON policies toward the use of social media are guided by the National Council of State Boards of Nursing. In the event that a violation of the social networking policy has occurred, the student's case will be handled according to the IUSON process for dealing with academic misconduct as outlined in the IU Code of Student, Rights and Responsibilities. Students who violate the policy are subject to disciplinary actions which may lead to dismissal from the program. *IUSON Policy AFS-10*

Formal Communication

The School of Nursing recognizes students' Indiana University email address as the only official means of formal communication with students. All students are required to have an Indiana University email address.

Transportation

Clinical practice learning experiences are varied in setting and are located within the communities and counties surrounding the IU Fort Wayne campus. Students traveling to and from all clinical experiences, are responsible for providing their own transportation, and are expected to carry the appropriate insurance. The School of Nursing is not liable for any traffic violations or auto accidents that occur during student commutes.

Professional and Technical Standards

Both the program learning outcomes in the Baccalaureate program and the supporting curriculum components adhere to the American Association of Colleges of Nursing (AACN) [Essentials of Baccalaureate Education for Professional Nursing Practice](#). BSN students are expected to demonstrate the ability to meet the competency statements of the BSN Essentials by the completion of the BSN program. Students are also held to the following professional and technical standards:

1. [American Nurse Association](#) (ANA) Standards of Practice & Standards of Professional Performance
2. [American Nurse Association](#) (ANA) Code of Ethics

Essential Abilities

The School of Nursing faculty has specified essential abilities (technical standards) critical to the success of students in any IU nursing program. Students must demonstrate these essential abilities to succeed in their program of study. Qualified applicants are expected to meet all admission criteria, and matriculating students are expected to meet all progression criteria as well as these essential abilities (technical standards) with or without reasonable accommodations:

1. Essential judgment skills to include: ability to identify, assess, and comprehend conditions surrounding

patient situations for the purpose of problem solving patient conditions and coming to appropriate conclusions and/or prioritized courses of actions.

2. Essential physical functions to include: ability to meet physical expectations to safely and competently perform interventions required in the practice of nursing. Behaviors that demonstrate essential physical expectation include, but are not limited to walking without assistance, lifting, bending, and stretching without limitations consistent with course and program expectations. Additionally, being able to perform hand hygiene and use Personal Protection Equipment (PPE) consistently for the safety and protection of students and patients.
3. Essential neurological functions to include: ability to use senses of sight, hearing, touch, and smell to make correct judgments regarding patient conditions. Behaviors that demonstrate essential neurological expectation include, but are not limited to, observation, listening, understanding relationships, writing, and sensory abilities consistent with course and program expectations.
4. Essential communication skills to include: ability to communicate effectively with fellow students, faculty, patients, families, and all members of the health care team. Verbal, non-verbal, electronic, and written skills will consistently demonstrate effective, professional communication.
5. Essential emotional coping skills to include: ability to demonstrate the behavioral attributes necessary to safely engage in the practice of nursing as determined by professional standards of practice. Anger, dyscontrol, lack of self-control, disengagement, lethargy, and erratic mood are examples of behaviors indicative of ineffective coping.
6. Essential intellectual/conceptual skills to include: ability to measure, calculate, analyze, synthesize, and critically evaluate in order to engage competently in the safe practice of nursing.
7. Other essential behavioral attributes include: ability to engage in activities consistent with safe nursing practice free from the influence of any substance that may impair behavior or judgment. The student must demonstrate responsibility and accountability for actions as student in the School of Nursing and as a developing professional nurse.

Students failing to meet these essential abilities, as determined by faculty, at any point in their academic program may have their progress interrupted until they have demonstrated their ability to meet these essential abilities within negotiated time frames.

Undergraduate Policies

The following undergraduate policies are covered in this section:

- Academic Standing and Probation
- Academic Progression
- Alternative Course Credit
- Clinical and Practicum Absences Policy

- Course Grade Appeals
- Dismissal & Reinstatement
- Eligibility for Licensure
- Orientation
- Auditing Courses
- Time Limits
- Transfer
- Residency Requirements
- Withdrawal

Academic Standing and Probation

Good Standing

Students who maintain a minimum cumulative grade point average (GPA) of 2.0 and earn a grade of C (2.0) or better in all required general education, program requirement, and didactic courses and a grade of S in all required practicum/clinical courses and are progressing normally will be considered in good standing. *IUSON Policy AFS-21*

Academic Probation

Students enrolled in an Indiana University School of Nursing BSN Program will be placed on academic probation when any of the following conditions exist:

1. The cumulative GPA falls below C (2.0)
2. The semester GPA falls below C (2.0)
3. A grade below C (2.0) has been received in a required didactic course, or a grade of F has been earned in a required practicum/clinical course. This includes required general education courses, as well as nursing major courses.
4. A failing grade may be given for the following:
 1. failure to meet course objectives
 2. academic dishonesty, misconduct, or personal misconduct as defined by Indiana University;
 3. unsafe clinical behavior: including (but not limited to) HIPAA violations, breaking agency policies, breaking course rules related to clinical behavior

Students who are on Academic Probation shall:

1. Meet with the appropriate academic advisor or designee on the home campus at least three times per semester to plan for academic success. Students may not register until they complete the three (3) meetings.
2. Complete a required plan for tutoring/remediation during the time period in which he/she is on probation. This plan is completed with the appropriate academic advisor or designee on the campus. Students on academic probation will not be released to register for the next semester until these conditions have been fully met.

Academic Probation will be removed and a student returned to "good standing" when all of the following conditions exist:

1. The cumulative GPA returns to C (2.0) or higher.
2. The semester GPA is C (2.0) or higher.
3. A minimum grade of C (2.0) has been received in the required didactic courses completed, and a grade of S has been earned in the required practicum/clinical

courses completed. All other specific conditions, if required, have been met.

4. The student has secured a permanent placement in a new cohort.

Note: Students who have been dismissed and reinstated will remain on academic probation throughout the remainder of the program. *IUSON Policy AFS-21*

Academic Progression

Problems related to a student's academic progression that emerge during enrollment in his/her undergraduate nursing program are handled through a committee hearing process. Students requesting an exception to policy may petition for a waiver to the BSN Admission, Progression, and Graduation (APG) Committee. Students wishing to make an appeal to APG should consult an academic advisor in the School of Nursing for information regarding this process.

Alternative Course Credit in the BSN Program

The School of Nursing has established procedures for assessing, validating, and evaluating objective evidence of prior learning (academic work or professional experience) and skill attainment related to course outcomes in order to award course credit or exemption for undergraduate nursing courses. Students may validate prior learning where applicable through the following:

Course Equivalency

This policy applies to nursing students who wish to seek equivalency related to nursing courses in order to award course credit and/or exemption for undergraduate nursing courses, with the exception of the capstone course in the BSN program. This policy does not apply for students seeking credit for graduate level nursing courses. *IUSON Policy AFS-19*

- Undergraduate nursing students may submit the syllabus/syllabi from a prior nursing course(s) to determine equivalency for a course in the student's plan of study for a BSN degree.
- The course must have been passed with a C or better as documented by transcript.
- The course must be eligible for course credit as determined by campus administration.
- Graduate level courses may be submitted for credit for undergraduate credit equivalency, but if accepted for undergraduate credit, are not later eligible for consideration toward a graduate degree at IUSON.
- The course will be subjected to a review process, and only courses (or combinations of courses) that demonstrate achievement of at least 75% of the learning outcomes/objectives for the course will be eligible for equivalency
- The request for equivalency review must be submitted at least 3 months prior to the time when the student would begin the course, according to the student's plan of study.
- The student will receive blinded written feedback regarding the outcome of the review, and written feedback and outcome of the review will be posted

to the student record. There is no appeal process for the course equivalency request.

Portfolio

Students may validate prior learning (academic work, or professional experience) by preparing a portfolio to demonstrate acquisition of content and skills commensurate with outcomes/competencies/objectives or specific course(s). Students may also submit course syllabi and transcripts for course equivalency. The student must demonstrate satisfactory academic standing.

1. Student meets with academic advisor to review portfolio process, criteria needed for portfolio, and deadline dates (two semesters before the course is offered).
2. Student meets with instructor for a brief review of the student's work/experiences/previous courses.
3. If faculty agrees there is potential for special credit, student should meet with an advisor and register for appropriate class.
4. Academic advisor notifies instructor of student registration for appropriate class.
5. Student gathers evidence for the portfolio following the IUSON guidelines and sends the portfolio to the instructor by a specific time/date.
6. Instructor reviews the material, notifies the student, and completes the Portfolio Review Form. It is sent to the Associate Dean (or appropriate administrative designee) for a signature. Dean's office sends approved portfolio to academic advisor to initiate "special credit".
7. If all course requirements are complete, the academic advisor applies for "special credit".
8. If special credit is approved with minor changes, the student is to register for the course or for independent study and complete faculty expected course outcomes/objectives:
 1. Instructor informs student of the activities needed for the portfolio
 2. Faculty signs this form upon the completion of the needed items and returns the form to the academic advisor.
 3. Academic advisor sends the special credit form to the Registrar.

If special credit is denied, the student meets with the academic advisor and registers for the required course. *IUSON Policy AFS-20*

Clinical Absence and Practicum Policy

Students are required to successfully complete a minimum number of clinical hours in each clinical practicum course as listed in the course syllabus. Clinical practicums are defined as: practicum/clinical/simulation/Inter-Professional Education/laboratory experiences as they strive to meet course objectives/outcomes. Failure to complete all regularly scheduled or substituted clinical practicums places the student at risk for not meeting course objectives. Students absent from clinical practicums may receive a failing grade if the absence is

not appropriately communicated and/or the amount of missed clinical hours exceeds the amount of time that clinical faculty can accommodate for make-up. Students may be allowed to withdraw according to *IUSON Policy AFS-23* if clinical hours cannot be made up or take an incomplete according to University policy as dictated by the timing and circumstances surrounding the absences. *IUSON Policy AFS-22*.

Course Grade Appeals

The purpose of the course grade appeal is to provide recourse to a student who has evidence or believes that evidence exists to show that an inappropriate grade has been assigned. Faculty have the authority and responsibility to fairly judge the quality of student work in the courses they teach, including written, examination, clinical, and laboratory performance. The purpose of the policy on student grade appeals is to provide a system that affords recourse to a student who has evidence or believes evidence exists to show that an inappropriate grade has been assigned as a result of prejudice, caprice, or other improper conditions such as mechanical error, or assignment of a grade inconsistent with those assigned to other students. The grade appeals procedure is designed to protect students from grade assignments that are inconsistent with policy followed in assigning grades to others in the course.

IU School of Nursing Policy AFS-18 outlines the Course Grade Appeal process and the appropriate procedural steps therein. A grade will not be raised because a faculty member graded tests, projects, or assignments severely, providing the faculty member applied the same rigorous standards to all students. Nor will proof that a faculty member has been antagonistic toward the student be sufficient cause to raise a grade unless evidence exists that such antagonism did in fact result in a lower grade. The grounds for appeal are limited.

Appeal Protocol Levels:

1. Primary Level: Should a student have a concern about a course grade, the student should first seek an appointment to discuss the grade with the course faculty member. The student should contact the faculty member within five (5) working days of receipt of the grade. A working day includes Monday through Friday excluding university holidays or other days that the university is closed for any reason. The grade may be received through a formal notification of the grade as may occur at the end of a clinical course or through the grade posted on One.IU, whichever comes first. The faculty member shall meet with the student promptly to discuss the concern.
2. Intermediate Level: Following this meeting, if the student continues to believe that an inappropriate grade has been assigned, the student should promptly seek an appointment with the Assistant Dean of Academic Programs, who will meet with the student, consider evidence in the matter, and draw a conclusion which shall be communicated to the faculty member and student.
3. Final Level: Following this meeting, if the student continues to believe that an inappropriate grade has been assigned, the student should promptly seek an appointment with the Associate Dean. The Associate Dean shall meet with the student, consider

the matter fully, and provide a written summary of the final findings to the student, copied to the faculty, and Assistant Dean. *IUSON Policy AFS-18*

Dismissal and Reinstatement

Dismissal

A student will be dismissed from the BSN program when, in the judgment of the Admission, Progression, and Graduation (APG) Committee on the Core campus, there is either:

1. A lack of progress towards the degree, including, but not limited to any of the following:
 1. Failure to achieve a 2.0 semester grade point average in any two (2) consecutive semesters;
 2. Failure to achieve a grade of C (2.0) or S (Satisfactory) in any two (2) required nursing courses (didactic or practicum/clinical) on the first attempt;
 3. Failure to achieve a grade of C (2.0) or S (Satisfactory) in any required nursing course (didactic or practicum/clinical) by the second attempt;
 4. Failure of more than three (3) general education courses required for the BSN degree. Of the three courses, only two (2) failures will be allowed in science coursework (including both preadmission and during degree coursework). Any grade below C (2.0) is considered failing;
 5. A pattern of repeated withdrawals from nursing courses (over two (2) or more semesters) constitutes a lack of progress;
 6. Failure to meet IUSON Essential Abilities expectations.

OR

2. An issue pertaining to personal integrity or conduct. Issues will include, but not be limited to, the following:
 1. Failure to meet Code of Student Rights, Responsibilities, and Conduct. For example: falsification of records or reports; plagiarism; or cheating on an examination, quiz, or any other assignment (see Code of [Student Rights, Responsibilities, and Conduct](#)).
 2. Lack of personal integrity or conduct demonstrating unfitness to continue preparation for the profession of nursing. Integrity and conduct will be judged according to the most recent standards of the as adopted by the American Nurses' Association.

Reinstatement

A student who has been dismissed from the School of Nursing for academic failure or any other reason may request reinstatement only one time. A student who has been dismissed from and been denied reinstatement to any of the three tracks at the Indiana University School of Nursing (Traditional BSN, Accelerated BSN, or RN to BSN) may after a period of seven years re-apply to the School of Nursing upon the discretion of APG. *IUSON Policy AFS-31*

Eligibility for Licensure

Those who apply for licensure examination as a registered nurse in the state of Indiana are required to submit to the Indiana State Board of Nursing (ISBN) written evidence, confirmed by oath, that they:

1. Have not been convicted of any act that would constitute grounds for disciplinary sanction under the Indiana State Board of Nursing rules and regulations or of any felony that has direct bearing on their ability to practice competently (note that relevant convictions include the possession and use of drugs or controlled substances);
2. Have completed a high school course of study or its equivalent as approved by the appropriate educational agency;
3. Have completed all graduation requirements at a state-accredited school of nursing.

Each student is responsible for meeting licensure application deadlines. Students who wish to be licensed in another state must contact that state's board of nursing directly. Students are responsible for processing all required licensure-related forms and applications and for meeting all state requirements for licensure. A graduate is eligible to schedule a date to take the computerized licensure examination once the State Board of Nursing has cleared the graduate to do so. Detailed instructions for completed the licensure process can be found at the Indiana State Board of Nursing [website](#).

International students and graduates of foreign nursing programs should contact the Indiana State Board of Nursing for licensure requirements specific to them if they wish licensure in this state.

Orientation

All students enrolled for the first time in nursing program courses in the School of Nursing are required to attend the nursing orientation program at the beginning of the semester for which they are admitted. Freshmen and transfer students are expected to attend the campus orientation program.

Auditing Courses

Students may register for general education classes that will not apply to their BSN degree on a credit or audit basis. Students auditing a course must officially register for the class and pay any applicable fees. Upon completion, the course is entered on the permanent university transcript as taken for no credit (NC). Required general education courses taken for NC will not apply toward completion of nursing degree requirements.

Students should check with an academic advisor as to procedures and fees for auditing classes. Students may not audit nursing practicum courses. Permission to audit a didactic nursing course depends on availability of space, faculty consent, and demonstration of adequate program progression on the part of the student.

Time Limits

Time limits placed on courses used for application to the BSN

Knowledge and competencies developed in courses that fulfill the requirements for Anatomy and Physiology, Finite Math, Microbiology, and Statistics are considered to be time limited for individuals pursuing an undergraduate degree in nursing. If any of these courses were taken more than **seven years prior** to the application to the nursing undergraduate degree, the applicant must validate the related knowledge and competencies through testing, portfolio, or repeating the course to be eligible for admission and progression. *IUSON Policy AFS-15*

Time limits on completion of the BSN Program

Time limits for completing all BSN degree requirements beginning at the time of enrollment in the first nursing course are as follows: Traditional 4-Year, five (5) years; RN-BS, four (4) years; Accelerated Second Degree, three (3) years. *IUSON Policy AFS-26*

Transfer

Students requesting a transfer of any type should meet with an academic advisor at IUSON. Students on any IU Campus must meet with and receive a letter that supports the transfer from the Assistant Dean or Director of Academic Affairs on the campus from which they are transferring. This letter must be sent directly from the Nursing Dean/Assistant Dean to the Chair of the Indiana University School of Nursing BSN Admission, Progression, and Graduation (APG) Committee. The student must also notify an academic advisor on the campus from which they are transferring regarding their intent to transfer. The policies listed below will further outline the detailed procedures for each type of transfer request.

Student Permanent Transfer

The School of Nursing provides a mechanism for students who wish to permanently transfer from any other Indiana University Campus to the BSN Program on a Core Campus. *IUSON Policy AFS-38*

Student Permanent Transfer from Other University

IUSON provides a mechanism for nursing students from ACEN (formerly NLNAC), NLEA or CCNE Accredited BSN Programs other than Indiana University to permanently transfer to the BSN Program on a Core Campus. The Indiana University School of Nursing reserves the right to accept or deny transfer of credit based on the guidelines outlined in the policy. *IUSON Policy AFS-38*

Withdrawal

Withdrawals (grade of W) are issued to students wishing to withdraw from any or all courses during designated periods in the academic term.

Students must abide by the deadline dates posted by the registrar for each campus. A grade of W will appear on student transcripts when students self-withdraw during the electronic drop (edrop) period.

Following this, students wishing to withdraw must initiate a Late Drop request via One.IU or complete the official withdrawal form for each course and obtain the appropriate signature; with the faculty assigning a grade of W or F, per university policy. If the student performance

was at a C level or satisfactory in a pass/fail course, a grade of W will be assigned, whereas students not passing at the time of withdrawal will be assigned a grade of F. The instructor and campus dean/associate dean/designee will determine if the grade of W will be issued. A grade of F will be recorded on the official transcript if a student stops attending but does not officially withdraw from a class.

Students withdrawing from nursing course work must complete this work prior to progression in the program. Students enrolled in non-standard nursing courses may withdraw according to the following guide:

- Students may withdraw with an automatic grade of W during the first 50% of the term.
- Students may withdraw with appropriate signature any time after the first 50% of the term, up until a full 75% of the term is complete. Withdrawals during this period are assigned a W or an F, according to university policy.
- Calendar start and stop dates posted with the registrar are adhered to for non-standard terms, regardless of the proportion of work completed via self-scheduled or self-paced clinicals or courses of study.

Withdrawal from a required didactic nursing course requires withdrawal from co-requisite nursing practicum course(s) unless a full 75% of the practicum course has been completed. Withdrawal from a required practicum nursing course requires withdrawal from co-requisite nursing didactic course(s), unless a full 75% of the didactic course has been completed.

Students withdrawing from required nursing coursework will be considered out-of-sequence students. The date of graduation for out-of-sequence students is not guaranteed.

Students who withdraw from the nursing major in the first semester without beginning coursework must seek readmission to the program (i.e. students who do not show up for the program at the start of the term).

More than three (3) academic withdrawals in a semester from nursing or required science courses are considered lack of progress toward the degree. If a student withdraws from a course that requires automatic withdrawal from a co-requisite course, this withdrawal from the two courses will be counted as one withdrawal. A pattern of multiple withdrawals across more than one semester (more than four in over two semesters, or a similar pattern) may be considered lack of progress toward the degree by the Admission, Progression, and Graduation committee and may influence a request for consideration of reinstatement to the nursing program.

Students are encouraged to seek advice from advisors, faculty, or the Assistant Dean of Academic Programs when considering withdrawing from coursework, retaking coursework, and upon reinstatement to the BSN program. *IUSON Policy AFS-23*

Residency Requirements

Thirty hours of residency credit is required for the BSN degree. This requirement is met by completing 30 hours of nursing courses through Indiana University. Independent

study via correspondence courses will not count towards the residency requirement

Courses

All courses are preceded by the abbreviation "NURS."
The number of credit hours is indicated in parentheses following the course title. The abbreviation P refers to the course's prerequisite(s); C refers to corequisite(s).